

ST. TAMMANY PARISH RECREATION DISTRICT NO. 4
BOARD OF COMMISSIONERS' MEETING
JUNE 23, 2021
MEETING MINUTES

The Board of Commissioners' Meeting was held on June, 23, 2021. Meeting was called to order at 6:45 p.m. by Chairman Al Hamauei.

Present: Al Hamauei, Shannon Mennard, Antoinette Wright, Gerrin Narcisse, Wendy Batiste and Jimmy Laurent;

Counsel: Laurie Pennison;

Staff: Sherry Marrero, Jordan Johnson, Fabian Hartley;

Also present: Jimmie Davis, III, Parish Councilman, and Harvey Haydon, member of the public;

Call to Order and Opening Pledge by Al Hamauei.

Roll Call: Al Hamauei, Shannon Mennard, Antoinette Wright, Gerrin Narcisse, Wendy Batiste and Jimmy Laurent are all present.

Approval of Minutes of Meetings for March, April and May 2021:

One correction to the minutes of the meeting for June 2, 2021 was suggested by Jordan Johnson – Mande Milkshakers were conducting a “shoe drive”

Approval of March minutes – Motion to approve minutes made by Wendy Batiste; 2nd by Shannon Menard; Vote: abstained by Jimmy Laurent; remaining vote was unanimous;

Approval of April - Motion to approve by Jimmy Laurent; 2nd by Wendy Batiste; Vote: unanimous approval;

Approval of May minutes Motion to approve minutes: Motion to approve minutes made by Wendy Batiste; 2nd by Shannon Menard; Vote: abstained by Antoinette Wright; remaining vote was unanimous;

Financial Report

Johnson went over the budget and discussed that he needed to increase the budget for basketball uniforms up to \$3,000; baseball uniforms \$3,000; it is currently listed as \$500; on pg 3 on the financial report, improvements line item will need to be increased; Netchex line item needs to be increased; computer software and updates will need to be increased; it is over budget at \$3000 already, only budgeted \$500; Gerrin asked about why Netchex increased; as for software and computer; Gerrin discussed that printing and postage is budgeted for \$10,000 but

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only \$500 has been spent so far; Johnson advised he would discuss budget amendment at the next meeting.

Checking accounts discussed; Sherry did not print out the Hancock Whitney account (money market) – Hancock Whitney has \$241,000 in it;
Motion to approve the financial report by Gerrin Narcisse; 2nd by Wendy Batiste; no further discussion; unanimous approval.

Director's Report

If anyone knows of any basketball, baseball and instructors they are needed;
Mande Milkshakers received 300 pairs of shoes that are being donated to the Rec District for Back to School Bash;
We did not get AARP grant;
Northshore Food Bank wants to do a blood drive; Jordan advised he would work on MOU with Pennison closer to the time;
As to the DEQ issue, they located the discharge; got the quote for one lab testing; Kevin Cousins is helping him with the issue;
Back to School Bash – pre-registration is required;
Flyer provided to the Board – Celebrate St. Tammany – put on by all of the Rec Districts; band will be playing and there is a 5K run among other events; free event except for 5K run; vendors will pay a \$25 fee for table; vendors should contact Pelican Park to participate;

Committee Reports

None to report

OLD BUSINESS

Jimmie Davis reported as a guest that there will be signage with the connection between the Trace and the Park; looking at widening the sidewalk and there is a drainage issue under sidewalk which can be prepared with Roads and Highways funds;

Emergency Action Plan – presented by attorney Laurie Pennison

Discussed removal of personal phone numbers from plan; accepted as written with amendment to remove personal phone numbers since the emergency phone number does forward to cellphones.

Move to accept by Antoinette Wright; 2nd by Jimmy Laurent; unanimous approval.

Arborist Proposals – Johnson

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Thornhill has accepted the job to be the arborist.

Concession Stand/Electrical Bids – Laurent

3 bids obtained; electrical work is probably the biggest issue; pipes come across the concrete walk; plumbing has to determine if they will use same sink; Fabian stated there are stainless steel tables; Al discussed the plans that Steve got for concession plan; per Jimmy, bathrooms do work however only one person capacity per women/men; Jimmy needs to get Fabian or Jordan together to discuss what needs to be done; Jimmy discussed needing storage above; Jimmy suggested getting a container instead of building up; parking is a premium; Al stated that he did not want to discuss anything other than getting it open and functioning; Fabian has a drawing of how to set it up; Jimmy stated that he can get a plumber to get a bid; Jimmy went through bids (the bids are all for the same scope of work) regarding bringing up to Code; Antoinette questioned why there were no electricians from Lacombe; Jimmy stated that he knew these electricians which is why he went with bids from these three contractors; Jimmy offered that Montana does a lot of his work and he trusts him; he disclosed that he used Montana; Counsel Laurie Pennison noted that there is no conflict of interest simply because he uses the same sub-contractor on his own jobs as he receives no remuneration for the referral.

Motion to grant bid to Montana by Wendy; Seconded by Shannon; no further discussion; unanimous approval.

Cultural Playground: Choctaw; working on the hut; no time frame.

Small Lawnmower bid: emergency maintenance for the Kobota and the John Deere were finished; this lawn mower would be a backup as well; the Kobota bid has not yet been received; Jimmy suggests that a cap as to the amount be approved so it can move forward; Fabian discussed that he has purchased a Bad Boy with an extended warranty and discussed the price;

The action was tabled until next meeting.

Adult Men and Women's Softball League - Hartley

Fabian discussed the softball men and women's softball: rules and regulations were passed out by Fabian; flyer was also presented; Fabian is still working on cost per player and what days of the week and other logistics; proposed price is right about \$46/per person with a 10 person team or it could be done per person price; t-shirts, cost of umpire per game; if a team wants to come play from another district, Fabian stated that they would have to pay an out of district fee; all teams will be through the district.

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No action taken at this time.

NEW BUSINESS

1. Board to Adopt 2021 Millage rates/Pennison

Al read the Resolution regarding the Adoption of the 2021 millage in full.

Motion to Accept the Resolution regarding the adoption of the 2021 millage by Gerrin;
2nd by Jimmy;

Public Comment: no comment offered

Vote to adopt; unanimous approval; Resolution passed adopting the 2021 millage.

2. Adjustment of District Secretary's salary as she is no longer acting as secretary;

Gerrin read the email from Sherry out loud that she got a raise of \$3,100; if the email is in fact correct as to the amount of the raise per her email; Discussion by Board members; Counsel was asked if Sherry could keep the raise if she was no longer doing the extra work of Board Secretary; Counsel advised that since the increase job duties was a prerequisite for the raise, Sherry could no longer receive those funds; advised that there were other mechanisms for attaining a raise by staff.

Motion to reduce salary of district secretary by \$3,100 – by Jimmy; seconded by Antoinette; unanimous approval of motion.

3. Policy regarding rental of facilities/Pennison:

Discussion of rental or use of park;

Community Town Hall Meeting;

Pennison discussed that the Constitution and state law does not allow free use of the facilities unless it is a district sanctioned event;

Antoinette asked if there could be a separate price for "community meeting";

Wendy stated that she was concerned that the gym was for the public; Jimmy Laurent discussed pick up games would that be permissible;

Whispering Pines wanted to use the gym for a homeowner's meeting and could not use the facility without paying;

Jordan discussed that people in the community don't understand that District can't give space for free; Al discussed that he would like to give the use of the facility at little to no cost; Pennison

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tasked with discussing with the Parish and getting opinion on the suggested amounts that could be charged for community use.

Motion to open agenda to include Gym Floor; motion by Gerrin, seconded by Antoinette; Jordan discussed that the center of the gym is being stripped by use; discussed a possible replacement; per Fabian, the replacement cost would be about \$75,000; Al suggested that Fabian and Jordan look at price and report back to the Board.

Steve Muller presented the plans for the Keller Field renovation;

Renovation of old library; cost is \$400,000 almost double the costs that were anticipated; there are some decisions that have to be made regarding use of the building; abatement of asbestos not included in the \$400,000 estimate; 2107 sq feet under beam; the Parish is looking into whether it is cost-effective to renovate.

Motion to Move into Executive Session moved by Gerrin; seconded by Antoinette; unanimous vote to move into executive session for the following:

1. Personnel matter
2. Discussion on establishing operations director and grant/funding/event director

WHEREFORE, BOARD moved into Executive Session.

The Board moved back into Open Session

The Board will meet individually with the employees to discuss possible job descriptions; no action taken as a result of the executive session at this time.

Adjournment of Board