



St. Tammany Parish
Recreation District #4
PO Box 1490 61100 North 12th Street
Lacombe, La. 70445
Phone :(985-882-7782) Fax: (985-882-9646)
Website: www.lacomberec.com

Pat Brister, Parish President
Jake Groby, Councilman
Jordan Johnson, Executive Director
Fabian Hartley, Athletic Director
Sherry Marrero, Administrative Assistant

Board Members
Gerrin Narcisse, Chair
Jacki Schneider, Vice Chair
Lenny Schmidt, Antoinette Wright,
Al Hamauei, Jody Charbonnet

**Board of Directors
Meeting Minutes
August 21st, 2019**

- 1. Call to Order: 6:35pm**
- 2. Opening Prayer & Pledge of Allegiance to our Flag.**
- 3. Roll Call: Jacki Schneider- present**
Gerrin Narcisse- present
Al Hamauei- present
Lenny Schmidt- present
Antoinette Wright- present
Jody Charbonnet- present
- 4. Approval of Minutes June 19th, 2019- Motion to approve the minutes from July 17th, 2019. Jacki makes a motion to approve the July 17th, 2019 meeting minutes. Antoinette seconds the motion. All board members are in favor.**
- 5. Financial Report – Jacki presented the board with a spreadsheet that explains the funds in the bank account currently. Board members discussed the current budget and the current funds in the bank. There are still some line items that need to be amended for spending over the estimated amount for the year. Board members discussed how the rec will handle the roll over monies at the end of the year. Board members discussed making a policy for roll over monies each year. Guest Jimmie Davis had some questions about the roll over money and where the money is kept at the end of the year. Jacki makes a motion to accept the financial report. Al seconds the motion. All board members are in favor.**

6. Director's Report- Jordan met with Mrs. Pat Brister about the renovation of the old library. They have discussed giving it a vintage look as they remodel the building. After discussing all the things that will have to be rebuilt, it looks like the entire building exception of the frame will have to be rebuilt. So that everything will be compliant and up to code. There is still more discussion to come regarding renovating the old library and plans for hopefully adding onto the building. We recently got notice of another audit from the LWCC. The audit more than likely stems from the change in number of employee and personnel. Back to School Bash was a huge success. We were able to help plenty of families in need of school supplies. Families also got to come out and enjoy a fun family day with their family. We will be purchasing a new clover machine. The old clover machine contract ends in October. We will return the old clover machine and purchase a clover mini out right. This will help us save money on the rental of the clover machine monthly. Jordan spoke with Mrs. Judy regarding the sewage treatment plant at Keller Field, and was told we needed a title or deed of land as well as a survey. She said she would like to schedule a site visit to see how many people visit Keller Field. She also asked about food and how we operate. After she has her site visit to asses Keller field than she will issue the permit for the sewage treatment plant. Board members agreed that the process that she is requesting is not fair, and she is going above and beyond than need be.

Old Business

1. Budget Discussion- Discussed in the budget report.
 - Motion to add review of policy & procedure to new business. Jody motions to approve adding review of policy & procedure to new business. Jacki seconds the motion. All board members are in favor.
 - Motion to add Rec Fest to new business. Antoinette makes a motion to add Rec Fest to new business. Jacki seconds the motion. All board members are in favor.
 - Motion to add bank choice to new business. Jacki makes a motion to add bank choice to new business. Lenny seconds the motion. All board members are in favor.

New Business

1. Future Projects- Jordan presented the board members with a list of future projects that he would like done in the future to bring us to the next level of achievement. 1. Outside basketball court. 2. Walking trail in the park. 3. Renovation of the baseball fields at Keller Field. 4. Multi-purpose rectangular field used for a variety of sports. 5.

Amphitheater for outside concerts. 6. More land for recreation purposes, ex. Skatepark addition, parking, dog park, nature trail. 7. Neighborhood parks in Lacombe neighborhoods. 8. Moving our current playground/ adding an additional playground to the John Davis Park. Gerrin stated, we need to move on getting the playground relocated as soon as possible. Some of the board members feel like all the projects stated will not fit in John Davis Park. We would need to have more land to complete all these projects. Jody mentioned, that we should be able to get grants to cover the expense for some of the items on the list such as playground equipment. We should already have a grant written for the walking trail. This would save us a lot of money if we can get grants for these items. Jordan asked the board to help with any grant connections or any way to help in any way to get these projects done. Jody asked, when was the last time anyone has taken a good look at the playground. Jody stated, there is no mulch in the playground and roots growing through. I'm afraid of someone getting hurt and this is a big health concern. Jody suggested, instead of just buying money for the rubber mulch, it would be better to get the playground moved and add the rubber mulch all at the same time. Jacki asked, if we could possibly resubmit the grants the were submitted years ago? Jacki said she will look at the grant binder and see what she can do. Al suggested that we get some bids on consultants to come out to help us see if all our listed projects will fit inside of the park. Jordan asked each of the board members to pick two projects that is a priority to them. Al suggested, outside basketball court & bathroom. Antoinette suggested, bathroom & stage in the park. Jody suggested, playground & bathroom. Jacki suggested, stage & bathroom. Gerrin suggested, bathroom, playground, & rectangular field. Lenny suggested, bathroom & playground.

- 2. Review of Policy & Procedures-** Jody had some questions about the short-term disability for a pregnant employee. He suggested to changing holidays into PTO days. Board members stated, we cannot allow the employees to change their holiday days off into PTO time off. Legally this cannot be done. Gerrin suggested, that Jody put a plan together and bring it to the board at the next board meeting to see what can be done.
- 3. Rec Fest-** Antoinette would like to schedule the Rec Fest on November 16th, 2019. A meeting will be set before the Rec Fest takes place to discuss new ideas & organization for the Rec Fest.
- 4. Bank Choice-** Board discussed and decided to move to Hancock Whitney bank. \$30,000.00 will be moved to Hancock Whitney bank into a money market account. This will ensure all monies will be insured.

Public Comment

Jimmie Davis mentioned, on the Lacombe Recreation website is says that no alcohol will be sold on site. How will the Recreation center get around that? Gerrin stated that special permitting is what is used. Jimmie suggested that we state on the website that special permitting is used if wanting to sell alcohol.

Motion to adjourn:

- **Adjournment: 7:41pm**
- **Next meeting date: 09/18/19**