FIFE MILTON EDGEWOOD LITTLE LEAGUE

CONSTITUTION

ARTICLE I – NAME

This organization shall be known as the Fife Milton Edgewood Little League, hereinafter referred to as "FMELL" or "Local League".

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules, Regulations and Policies of Little League Baseball, Inc. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the modeling of future citizens is of prime importance.

In accordance with Section 501 (c) (3) of the Federal Internal Revenue Code, FMELL shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1

Eligibility: Any child, regardless of race, creed, color, or sex, who meets the requirements as to age and residence set forth in the rules of Little League Baseball, Inc., shall be eligible to apply to be a player member.

Any person sincerely interested in active participation to further the objective of this Local League may apply to become a member.

SECTION 2

Classes: There shall be the following classes of members:

(a) **Player Members:** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player members shall have no rights, duties or obligations in the management or in the property of the Local League.

(b) **Regular Members:** Any adult person actively interested in furthering the objectives of the Local League may apply to become a Regular Member. A Regular Member is a volunteer who, for the fiscal year prior to the annual meeting, registers with the Local League and submits a volunteer application, completes a background check, and receives Board of Directors approval for one of the following service areas: Board Member, Elected Officers, Committee Members, Coaches, Volunteer Umpires, and other Board appointed or Parent volunteers. Any paid position of the Local League is not considered a Regular Member unless they also serve as Volunteer or pay annual dues as set out in Article IV. The secretary shall maintain the roll of Regular Members to qualify voting members.

Only regular members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Team Managers, Coaches, Volunteer Umpires, and other elected or appointed officials must be active Regular Members in good standing. All Volunteers must have served in no less than (5) games and attended one (1) Board Director Meeting; or, if not served in five (5) games, attended no less than three (3) Board of Directors Meetings, during the year prior to the Annual Meeting to maintain eligibility.

SECTION 3

Other Affiliations:

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
(b) Regular Members shall not be actively engaged in the promotion and/or operation of any other baseball/softball program without approval by the Board of Directors.

SECTION 4

Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors as follows:

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee ~~of~~ by the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV – DUES FOR REGULAR MEMBERS (NOT PLAYERS)

There are no dues annually for Regular Members who have been part of the Board of Directors, served on an approved Committee, acted as Team Manager or Assistant Coach, or served as a Volunteer Umpire during the preceding fiscal year

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the Regular membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting: Notice of each general membership meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address at least ten (10) days in advance of the meeting, setting forth the place, time, and purpose of the meeting. FMELL will post the date, time, location, and purpose of all General Membership Meetings via all Local League subscribed social media sites.

SECTION 3

Quorum: At any General Membership Meeting, the presence in person or representation through a Local League approved audio and web conferencing platform one tenth (10 percent) of the Regular Members (as defined in Article III – Membership, Section 2(b)) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting: Only Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot: Absentee Ballots shall not be allowed for any General Membership Meetings.

SECTION 6

Annual Meeting of the Members: The Annual General Meeting of the members of the Local League shall be held the third Sunday of September at 5:30PM each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a simple majority of the directors, showing:
   a. The condition of the Local League, to be presented by the President or his/her designate
   b. A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained
   c. The whole amount of real and personal property owned by the Local League, where located, and where and how invested
   d. For the current fiscal year, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the

purposes, objects or persons to or for which such applications, appropriations or expenditures have been made

e. The names of the persons who have been admitted to regular membership in the Local League during the current fiscal year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the annual meeting. A copy of such report shall be forwarded to Little League International

(b) Elections

a. At the Annual General Meeting, the Regular Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7).
b. The Secretary and one Regular Member not currently on the Board of Directors shall oversee the election process and count the ballots.
c. Ballots containing the names of all candidates for the Board of Directors shall be distributed to Regular Members eligible to vote at the Annual Meeting.
d. Candidates may be nominated by a Regular Member or may be self-nominated. Candidates need not be a Regular Member at the time of the election but must become a Regular Member in accordance with Article II, Section 2(b) within thirty (30) days.
e. After the Board of Directors is elected, the Board shall meet to elect the Officers and appoint board members to selected positions (set forth in Article VII). The Board of Directors shall assume the performance of its duties immediately. The outgoing Board members will relinquish their duties no later than the next Board of Directors meeting following the Annual General Meeting.
f. The Board's term of office shall continue until its successors are elected and qualified under this section.
g. The Officers of the Board of Directors shall include, at a minimum, the President, ~~one or more~~ Vice President~~s~~, Treasurer, Secretary, Player Agent~~s~~, a Safety Officer, and a Coaching Coordinator. The board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.
h. All Board positions shall be one-year terms and subject to re-election at each Annual Meeting.

SECTION 7

Special General Membership Meetings: Special general membership meetings of the members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of a minimum of ten (10) Regular Members, the President or Secretary shall call a Special General Membership meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meetings shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings and Regular Meetings of the Board of Directors: Robert's Rules of Order shall govern the proceedings of General Membership Meetings, and all regular meetings of the Board of Directors, except where it conflicts with this Constitution of the Local League.

ARTICLE VI – BOARD OF DIRECTORS

SECTION 1

Authority: The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number: The number of Board of Directors so fixed at the annual meeting may be increased at any Annual General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented through a Local League approved audio and web conferencing platform (if requested).

SECTION 3

Vacancies: If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum: Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and, on such days, thereafter as shall be determined by the Board.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each board meeting shall be given by the secretary personally, electronically or by mail to each director at least five (5) days before the time appointed for the meeting to the last recorded address of each Director.

(c) Five (5) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
    a. Two of the following positions must be present to constitute a quorum regardless of how many members are present:
        i. President, Vice President, Player Agent

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during board meetings.

(e) Members of the Board of Directors shall attend all Local League meetings.
    a. If unable to attend, a Board member~~s~~ shall send a report to the President at least one hour prior to the meeting, updating the Board on their current position responsibilities.
    b. If unable to attend, a Board member~~s~~ may send the secretary an email at least one hour prior to the meeting, giving another member of the Board their proxy vote for any items being voted on during that meeting. This is not required.
    c. Board members who miss two or more meetings in a fiscal year may be voted out of their position by the Board of Directors.

SECTION 5

Duties and Powers: The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

SECTION 6

Rules of Order for Board Meetings: Robert's Rules of Order shall govern the proceedings of all Local League meetings, including Board meetings, except where it conflicts with this Constitution of the Local League.

ARTICLE VII – DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments: The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the board by the membership or have been elected to fill a vacancy on the board.

SECTION 2

President: The President shall:

(a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors
(b) Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League
(c) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive, with prior approval of the Board
(d) Oversee all board positions and delegate the league responsibilities as required for each position
(e) Confirm with the safety officer that all adults volunteering with the League have completed the required application and background check prior to commencing as a volunteer
(f) Provide all information required by Little League International, including but not limited to the following:
    a. League Charter and Insurance
    b. Little League Data Center
(g) Preside over all Local League board meetings, including but not limited to the following:
    a. Annual Meeting of the Members – presenting a report of the condition of the Local League
    b. General Membership Meetings
    c. Special General Membership Meetings
    d. Regular Board Meetings
        i. Prepare an agenda with input from the board members
        ii. Provide an editable copy of the agenda to the League secretary for note-taking purposes
    e. Special Board Meetings
(h) Attend all District 10 meetings
    a. Provide a summary of these meetings at the monthly board meetings
    b. Attend any other meetings as designated by District 10
(i) Work with the treasurer to prepare and submit an annual budget to the Board of Directors and oversee the execution of said budget
(j) Oversee and approve any transactions not related to the day-to-day operations of the Local League
(k) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Inc. as agreed to under the conditions of the charter issued to the Local League by that organization
(l) Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board of Directors as circumstances warrant

(m) Select and nominate all managers, coaches, umpires, and committees for approval by the Board
(n) With the player agent:
    a. Examine the application and support proof-of-age documents of every candidate and certify residence or school enrollment and age eligibility before the player may be accepted for tryouts and selection.
    b. Attend all tryouts and drafts
    c. Submit the All-Star player notebooks to District 10
    d. Attend every All-Star tournament, or select a board member to represent the Local League

SECTION 3

Vice President: The Vice President shall:

(a) Perform the duties of the president in the absence or disability of the president, provided he/she is authorized by the president or Board so to act. When so acting, the vice president shall have all the powers of that office
(b) Perform such duties as from time to time may be assigned by the Board or by the president
(c) Order Little League Rules and Regulations for each board member, umpire, and manager
(d) Attend District 10 meetings in the president's absence.
(e) Attend all Local League meetings
    a. Provide a position update at each meeting
    b. Preside over regular board meetings in the president's absence

SECTION 4

Secretary: The secretary shall:

(a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records
(b) Maintain a list of all regular, sustaining, and honorary members, directors and committee members
    a. Issue membership cards to regular members, if approved by the Board of Directors
(c) Notify members, directors, officers and committee members of their election or appointment
(d) Act as backup to the information officer for the distribution of paper and electronic flyers and other such advertising to the local school districts and communities
(e) Sign checks, as needed, with the treasurer as part of the dual signature
(f) Send a notice of all meetings to the Board members and include the prior month's meeting minutes and current meeting agenda in the notice
(g) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes, and resolutions not otherwise committed
(h) Attend all Local League meetings
    a. Record meeting minutes
    b. Provide a position update at each meeting

SECTION 5

Treasurer: The Treasurer shall:

(a) Prepare an annual budget, under the direction of the president, for approval to the Board of Directors at the regular board meeting in November
(b) Check the Local League PO Box weekly (unless delegated otherwise by the president)
(c) Distribute non-financial correspondence at the monthly meeting
    a. If it is time sensitive, arrange to meet with the person to deliver the mail prior to the meeting
    b. All Little League International correspondence shall be delivered to the president
(d) Receive all moneys and securities, and deposit in the established Local League account

(e) Keep records for the receipt and disbursement of all moneys and securities of the Local League
(f) All checks issued must have a dual signature
    a. Board members authorized to sign checks are:
        i. President
        ii. Vice President
        iii. Secretary
        iv. Treasurer
(g) Deposit all checks as received in the mail or from other board members
(h) Provide stipend for all volunteer umpires
    a. Stipend checks are dispensed to the UIC or umpire scheduler by the 5th of each month, for services rendered the full calendar month prior
    b. The UIC or umpire scheduler will email the treasurer names and amount of stipend for each volunteer umpire by the 2nd of each month
(i) Coordinate with the tax service to provide all needed information for the IRS
    a. Ensure taxes are filed and submitted each year
    b. Ensure the IRS has all information needed to maintain the Local League's non-profit status
(j) File annual Secretary of the State
(k) Monitor the Local League's website for requested refunds, and issue them as needed
(l) Prepare an annual financial report, under the direction of the president, for submission to the Membership and Board of Directors at the annual meeting of the members, and to Little League International
(m) Attend all Local League meetings and provide a report on the status of the Local League's funds

SECTION 6

Player Agent: The Player Agent shall:
(a) Establish and submit registration dates to the Board for approval
(b) Record all player transactions and maintain an accurate and up-to-date record thereof
(c) Administer the Child Protection Program in accordance with Little League Policy
(d) Receive and review applications for player candidates and assist the president in verifying residence or school enrollment and age eligibility
(e) Oversee, with the president and division directors, the player tryouts and all other player transaction or selection meetings
(f) Conduct the player drafts (AA, Minor A, AAA, Majors, 50-70, Juniors, and Seniors) and subsequent trades according to a fair and impartial process
(g) Form non-drafted teams attempting to balance teams within each division as much as possible according to age and experience while maintaining school affiliation
(h) Report to the president any suspected potential conflicts of interest or attempts by managers, coaches, or parents to manipulate teams
(i) Prepare the Player Agent's List
    a. Once the initial team rosters are full, no additions may be made except through a prioritized waiting list
    b. Each vacancy filled shall be coordinated with the appropriate division directors
    c. Notify Little League International of any subsequent player replacements or trades
(j) Supervise and coordinate the transfer of players to or from the Minor Leagues
(k) Prepare for the president's signature and submission to Little League International team rosters—including players claimed—and the tournament team eligibility affidavit
(l) Serve as a member of all protest committees
(m) Attend all Local League meetings and provide a position update at each meeting

SECTION 7

Safety Officer: The Safety Officer shall:

(a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League
(b) Develop and implement a Safety Plan for increasing safety of activities, equipment and facilities through education, compliance, and reporting
    a. Submit the completed Safety Plan to Little League International in compliance with the deadlines as set forth by District 10
    b. Promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities
    c. Establish first aid requirements and verify they are being complied with
        i. Obtain first aid supplies and distribute kits to each team via the Equipment Manager
        ii. Define a process for managers to request replacement first aid supplies
    d. Define a process to assure that incidents are recorded, information is sent to the Local League, district, and national offices, and follow-up information on medical and other data is forwarded as available
(c) Under the direction of the president (if requested), complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9
    a. Inform applicants of their status once the president has approved/denied the application and background checks
    b. Issue badges to all approved League volunteers
(d) Facilitate additional meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers
(e) Attend all Local League meetings and provide a position update at each meeting

SECTION 8

Coaching Coordinator: The Coaching Coordinator shall:

(a) Represent baseball and softball managers and coaches in the Local League
(b) Serve as the contact person for Little League International for coaching information
(c) Contact previous baseball and softball managers to determine if they plan to apply for the upcoming season
(d) Recommend new and returning baseball and softball managers and coaches to the president for appointment
(e) Advise the president on any issues that arise with managers and coaches
(f) Regularly communicate with the managers and coaches
    a. Ensure all managers and coaches are aware of the rain-out protocol
    b. Create a contact distribution list for each division of managers and coaches and provide to the league scheduler
    c. Assist managers in obtaining coaches for each team
(g) Prepare a proposed training budget for the upcoming season by November 15
(h) Implement a Local League training program for managers and coaches
(i) Coordinate mini-clinics for managers and coaches as necessary
(j) Order and distribute training materials to baseball players, managers, and coaches
(k) Ensure that all managers and coaches have downloaded the Little League Rulebook app or have received a hardcopy of their appropriate rulebook (Baseball, Softball, Challenger)
(l) With the player agent and president, organize and attend baseball and softball tryouts
(m) Attend baseball and softball All-Star tournaments
(n) Attend regular season baseball and softball games, at least one game for each division of play
(o) Attend all Local League Board meetings and provide a position update

SECTION 9

Softball Coordinator (the Coaching Coordinator if a separate person is not elected): The Softball Coordinator shall:

(a) Represent softball managers and coaches in the Local League
(b) Work with the Coaching Coordinator to contact previous softball managers to determine if they plan to apply for the upcoming season
(c) Recommend new and returning softball managers and coaches to the Coaching Coordinator for appointment
(d) Advise the Coaching Coordinator on any issues that arise with softball managers and coaches
(e) Regularly communicate with the softball managers and coaches
    a. Ensure all softball managers and coaches are aware of the rain-out protocol
    b. Work with the Coaching Coordinator to create a contact distribution list for each division of softball managers and coaches
    c. Work with the Coaching Coordinator to assist managers in obtaining coaches for each softball team
(f) Work with the Coaching Coordinator to prepare a proposed softball training budget for the upcoming season by ~~October~~ November 15
(g) Work with the Coaching Coordinator to implement a Local League training program for softball managers and coaches
(h) Work with the Coaching Coordinator to coordinate mini-clinics for softball managers and coaches as necessary
(i) With the player agent, Coaching Coordinator, and president, organize and attend softball tryouts
(j) Attend all softball drafts
(k) Attend softball All-Star tournaments
(l) Attend regular season softball games, at least one game for each division of softball
(p) Attend all Local League meetings and provide a position update at each meeting

SECTION 10

League Information Officer: The League Information Officer shall:

(a) Maintain, delegate, and/or respond to emails sent through the information email
(b) Ensure that Local League news and scores are updated online on a regular basis
(c) Encourage creation of team websites to managers, coaches, and parents
(d) Collect, post, and distribute important information on Local League activities including direct dissemination of registration, fundraising, and sponsor activities to the district, the public, and Local League members
(e) Provide player, manager, and coach records to Little League International in electronic format
(f) With the league scheduler, coordinate, schedule, and distribute pictures
(g) Serve as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Inc.
(h) Set up and manage the Local League's official website (Sports Connect)
    a. Set up online registration and ensure player, manager, and coach data is uploaded to the Little League Data Center
    b. Keep sponsor and volunteer information up to date
    c. Ensure any information needed for the public is on the website
(i) Manage the Local League's social media forums
    a. Facebook
    b. Instagram
(j) Attend all Local League meetings and provide a position update at each meeting
(k) Take meeting minutes in the absence of the secretary

SECTION 11

Sponsorship Manager: The sponsorship manager shall:

(a) Submit proposed sponsor pricing and incentives at the November board meeting
(b) Update the sponsorship form to reflect the current, board-approved prices and incentives and supply to potential sponsors
(c) Solicit and secure local sponsorships to support Local League operations through letters, phone calls, emails and or personal visits by January 1 of the current fiscal year
(d) Ensure regulations and polices related to sponsorships are followed
(e) Maintain records of monies secured through sponsorship initiatives
(f) Turn in any funds received from sponsors to the treasurer for deposit
(g) Order and distribute sponsor appreciation gifts at the end of the season
(h) Attend all Local League Board meetings and provide a position update at each meeting

SECTION 12

Fundraising Manager: The Fundraising Manager shall:

(a) Solicit fundraising opportunities to support league operations
(b) Present all viable fundraising opportunities to the Board for approval
(c) Organize and implement approved League fundraising activities
(d) Coordinate participation in fundraising activities
(e) Ensure regulations and polices related to sponsorships are followed
(f) Work with the information officer to promote fundraising activities
(g) Maintain records of monies secured through fundraising initiatives
(h) Turn in any funds received from fundraising to the treasurer for deposit
(i) Attend all Local League Board meetings and provide a position update at each meeting

SECTION 13

League Scheduler: The League Scheduler shall:

(a) Schedule a location for baseball/softball assessments and All-Star tryouts
(b) Prepare a proposed field rental budget for the upcoming season by October 15
(c) Prepare and execute a FMELL rental agreement with all school or city fields the Local League will use, including obtaining a copy of current insurance coverage for their group
(d) Maintain contact with interlocking Little League Charters and FMELL Coaching Coordinator for game scheduling
    a. Notify the Board of Directors for all interlocking requests
(e) Schedule fields for all pre-season and regular season practices and games for each division of Little League
(f) Work with the UIC or umpire scheduler on a cohesive schedule for fields, umpires, and advocates
(g) Schedule fields for post-season tournament practice
(h) Ensure the treasurer receives all bills related to renting fields
(i) Attend all Local League meetings and provide a position update at each meeting
(j) Assumes the role of Umpire Scheduler if Umpire Scheduler position is vacant

SECTION 14

Uniform Coordinator: The uniform coordinator shall:

(a) Inventory all League uniforms after All-Star tournaments and prior to the end of the fiscal year
    a. Make a list of replacements needed
(b) Present uniform options for a board vote at the regular board meeting in December
(c) Order all uniforms for FMELL for regular season, All-Stars, and Fall Ball (if applicable)
    a. Include the president, player agent, Baseball Director, and Softball Director in all uniform ordering

b. Distribute uniforms to the team managers in a timely manager
    i. This may be accomplished by delivery or multiple meeting times for managers to pick up the uniforms

(d) Set-up and manage a Spirit-Wear store for the public to purchase various items
    a. Coordinate with the information officer to email all registered participants the information on where they can purchase spirit-wear
(e) Prepare a proposed uniform budget for the upcoming season by October 15
(f) Provide the treasurer with all bills regarding uniform purchase
(g) Attend all Local League meetings and provide a position update at each meeting

SECTION 15

Equipment Manager: The Equipment Manager shall:

(a) Inventory all League equipment after All-Star tournaments and prior to the end of the fiscal year
    a. List repairs required on current equipment
    b. List additional equipment needed for the upcoming season
(b) Order on direction of the Board necessary repairs and new or replacement equipment not included in the approved budget
(c) Shall ensure equipment meets current Little League standards for Approved Equipment
(d) Prepare a proposed equipment budget for the upcoming season by October 15
(e) Attend all Local League meetings and provide a position update at each meeting

SECTION 16

Fields Coordinator: The Fields Coordinator shall:

(a) Carry out preparation of the assigned fields by:
    a. Organize work parties as necessary to prepare and maintain the FMELL fields used
    b. Work with the information officer to announce and promote the work parties to the community and registered participants
(b) Prior to work parties beginning work at all fields:
    a. Prepare schedule that has the work distributed evenly among the teams in each division
    b. List all work to be accomplished on each field
    c. List the equipment required to accomplish the work
    d. Arrange for any rental equipment
(c) Present a list of work to be accomplished during the next season at the regular board meeting in November
(d) Provide enough field preparation equipment (rakes, chalkers, strings, shovels, drags, etc.) for each field
(e) Adjust the frequency of garbage pickup as appropriate for the season
(f) Maintain the fields throughout the year with general cleanup
(g) Maintain all FMELL Field and Maintenance equipment
(h) Prepare a proposed equipment budget for the upcoming season by October 15
(i) Purchase all chalk and field supplies for the season
(j) Attend all Local League meetings and provide a position update at each meeting

SECTION 17

Umpire-in-Chief (UIC): The UIC shall:

(a) Establish a league umpire training program consistent with the Little League guidelines
    a. Coordinate and assist with conducting umpire clinics at league and district level
    b. Advise the president on the program

(b) Attend umpire training programs at the District, State, Region, and/or Headquarters level
(c) Inventory all umpire equipment after All-Star tournaments and prior to the end of the fiscal year
    a. List repairs required to current equipment
    b. List additional equipment needed for the upcoming season
(d) Prepare a proposed budget for umpire equipment for the upcoming season by October 15
(e) Recruit and retain volunteer umpires and game coordinators
    a. This includes organizing a sign-up for the Volunteer Umpire Program at baseball/softball tryouts
    b. Recommend umpires to the president for appointment to the umpire roster
    c. Ensure all adult umpires have clear background checks and are approved by the president prior to scheduling them
    d. Alert the president to any issues occurring with the umpires, game coordinators, managers, coaches, players, or spectators
    e. Communicate rule changes to league umpires
    f. Ensure all umpires have the proper equipment, rule book, and dress prior to the start of the game
    g. Ensure there is always an approved game coordinator present at every game where there is no approved adult umpire.
    h. If there is no approved adult umpire present, there must be two junior umpires and one approved game coordinator.
    i. Periodically evaluate the umpires using established guidelines
(f) Recommend tournament-worthy umpires to the District Umpire Consultant
(g) Serve as a member of all protest committees, unless involved as an umpire in the protested game
(h) Attend all Local League meetings and provide a position update at each meeting

SECTION 18

Umpire Scheduler: The Umpire Scheduler shall:
(a) Schedule adult volunteer umpires for all drafted level divisions
(b) Schedule junior umpires to assist with adult volunteer umpires
    a. Schedule game coordinators in the event there are no adult volunteer umpires available
(c) Coordinate with the League scheduler to ensure the umpire schedule is included with the game/practice schedule
(d) Confirm the umpires attended their scheduled games and update the schedule accordingly
(e) Send the umpires up-to-date schedules
(f) Ensure all umpires have the correct information for rain-outs, schedule changes, etc.
(g) Work with the treasurer to receive checks for each umpire's stipend
    a. Send the treasurer an itemized list of umpires and their stipend for the prior month by the 2nd
    b. Umpires will be paid on the 5th of each month for the month prior
    c. Organize a meeting location for the umpires to pick up checks or deliver them
(h) Attend all Local League meetings and provide a position update at each meeting

SECTION 19

Additional Board Positions

(a) The Board of Directors may, as deemed appropriate, add additional Board positions for the upcoming year at the conclusion of the Annual General Meeting.
(b) Board positions listed that are not mentioned in Article V, Section 6(b)g may remain vacant in any given year if deemed appropriate at the Annual General Meeting.

SECTION 20

Trustee: Past League Presidents, when not serving in other Board positions, may be invited to serve as a Trustee to the Board of Directors.

(a) The role of the Trustee is to advise the Board of Directors and provide continuity between administrations.
(b) A trustee is a Non-Voting Board position.
(c) A Trustee is a one-year appointment that must be renewed annually by the Board of Directors.
(d) Past Presidents who have been absent from any Local League business and or duties for a period of forty-eight (48) consecutive months may no longer be considered for a Trustee Board position.

ARTICLE VIII – EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) directors, one of whom shall be the President of the Local League.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the committee.

ARTICLE IX – OTHER COMMITTEES AND BOARD POSITIONS

SECTION 1

Finance Committee: The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the committee. The committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turnover said collections to the Treasurer immediately after each game.

SECTION 2

Managers Committee: The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the

managers and coaches and report its findings to the president of the Local League. It shall, at the request of the president or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the president or Board of Directors as the case may be.

SECTION 3

Umpire Committee: The Board of Directors may appoint an Umpire Committee consisting of three (3) directors and other appointed Regular Members. The Local League President shall be chairman of any such committee. The committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a Umpire In Chief (UIC) and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the UIC who shall train, observe and schedule the staff.

SECTION 4

Auditing Committee: The Board of Directors may appoint an Auditing Committee consisting of three (3) directors. The President, Treasurer, or signatories of checks are not eligible. The committee will review the Local League's books and records annually prior to the annual meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 5

Minor League Committee: The Board of Directors may appoint a Minor League Committee consisting of three (3) directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

SECTION 6

Protest Committee:

(a) The Board of Directors may appoint a Protest Committee consisting of not less than three (3) and not more than five (5) Directors. This committee will be formed and adhere to the rules set forth in the Little League Rules and Regulations handbook, Rule 4.19.
(b) The President shall chair the committee, with the player agent and UIC as mandatory members. Managers and other board members may serve on the committee.
(c) The Protest Committee will investigate and interview any reported charge of infraction of LL regulations such as field decorum or actions of League personnel, spectators, or players.
(d) The Board of Directors will determine the final resolution of the Protest Committee's findings.
(e) Prior to the hearing, the Board of Directors may choose to defer resolution of the infraction to the Protest Committee, thus only requiring a report of the action taken to the Board.

ARTICLE X – AFFILIATION

SECTION 1

Charter: The Local League shall annually apply for a charter from Little League Baseball, Inc., and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations: The Official Playing Rules and Regulations as published by Little League Baseball, Inc., Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws: The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Inc., nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year and are not considered part of this Constitution. (See Article XI, Section 8 for fiscal year of this league.)

ARTICLE XI – FINANCIAL AND ACCOUNTING

SECTION 1

Authority: The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions: The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations: The Board shall not permit the solicitation of funds in the name of Little League Baseball, Inc. unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds: The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League Baseball, Inc. All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by the Local League treasurer and such other officer or officers, or person or persons, as the Board of Directors shall determine.

SECTION 5

Financial Transparency: No board member authorized to disburse funds may be the spouse or family relative of the League president or treasurer or have direct access to league funds without the written permission of the chairman of the league's Audit Committee. The use of a league credit or debit card is permitted, given than the card is returned to the League president, treasurer, or Chairman of the Audit Committee with receipt for all purchases made within three days of the purchase date.

SECTION 6

Compensation: No Director, Officer, or Regular Member of the Local League shall receive, directly or indirectly any salary, compensation, or emolument from the Local League for services rendered as Director, Officer, or Regular Member.

SECTION 7

Deposits: All moneys received, including sponsorship and fundraising, shall be deposited to the credit of the Local League at Bank of America.

SECTION 8

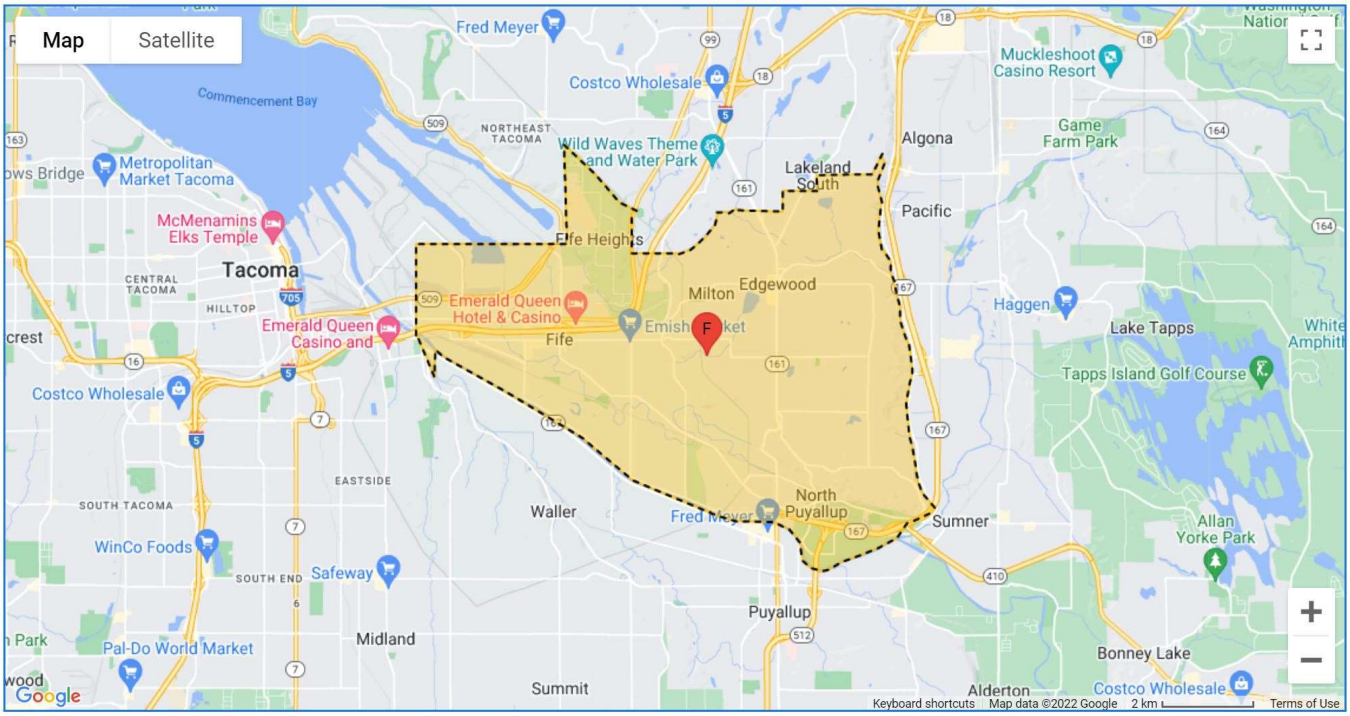
Fiscal year: The fiscal year of the Local League shall begin on: October 1 and shall end on September 30.

SECTION 9

Distribution of Property upon Dissolution: Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Membership shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII – BOUNDARIES

The boundaries of the Local League encompass the boundaries of the Fife School District, the cities of Fife, Milton, and Edgewood, and small areas of Federal Way, Puyallup, and unincorporated Pierce County. The boundaries follow the Puyallup river to the Puyallup city limits on the south border, follow Tacoma city limits on the West borders, follow the King /Pierce County line on the Northwest boundaries, follow school district boundaries on the North and the East boundaries; and the City of Edgewood boundaries, which are bordered by Valley Avenue on the Southwest, Sumner city limits on the East, and the Fife-Milton school boundary on the North.



League boundary populations are determined using U.S. Census Bureau data combined with projections derived from past trends to forecast the total population for the current year. Little League uses Esri Demographics, an industry-leading GIS data provider to source league boundary populations with a high level of accuracy.

ARTICLE XIII - AMENDMENTS

This Constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the Regular Membership provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Inc. for approval before implementation.

This Constitution was approved by the Little League membership on November 10, 2022.

President's Name (Print): Ron Angelot

President's Signature:  Date: 11/22/2023

Little League ID No.: 4471001

Federal ID No. (if available): 91.1478108

State ID No. (if available): _____

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently accepted copy) is the official Constitution of this Local League.

Little League Baseball, Inc. does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.

THIS BOX FOR REGIONAL USE ONLY

Date submitted: _____ Date submitted: _____ Date submitted: _____