

Amity Township Athletic Club, Inc.
Board of Director's Meeting Minutes
Tuesday, January 7, 2014
Keystone Villa – Douglassville, PA

Attendance:	Karen LeBlanc, Kevin Hafer, Gene Buckwalter, Liz March, Bob Smith, Ryan Buckwalter, Bob Landis, Matt Mogavero, Heidi Fisher
Meeting Called to Order:	7:35pm
Minutes:	Ryan Buckwalter motioned to approve the minutes from January 3, 2013 with the changes to the name Ren (Angie Zern, Accountant). Matt Mogavero 2 nd the motion, and the minutes were approved.

COMMUNICATIONS (Karen LeBlanc)

- **Tennis** - Gary Lucas (current tennis coach) resigned from being the girls tennis coach for Daniel Boone.
- **Daniel Boone School District** – Sent Letter to Amity Athletic Club letting us know that our tax exempt was approved.
- **Karen LeBlanc called Dean Franheiser (tax collector)** and we were exempt from the taxes since we are listed as a non-profit organization.
- **Update on Amity Athletic Club's current status with Reading Berks Junior Soccer League (RBJSL):**
 - ✓ Michael Topac – was suspended for two games for playing an illegal player and for not having a completed roster.
 - ✓ **Amity Athletic Club is on Probation:** The club received a certified letter from RBJSL to notify the club that we are currently on probation **from January 1, 2014 thru December 31, 2014.** This is due to the following:
 - Never paid for recreational player
 - Did not have a complete roster turned into RBJSL
 - Karen LeBlanc did respond to the letter asking if we could pay for our recreational players and they said they will get back to us and let us know.

TREASURER'S REPORT (Kevin Hafer)

- Kevin did not have a treasure report for this meeting – Kevin focused mostly on soccer and handed out a worksheet to everyone (a copy of this worksheet is on file in the Amity Athletic Club's Secretary Binder).
- **Soccer Budget:**
 - ✓ Fee's for soccer to be reviewed to see how much we should charge each player (Travel vs. Rec. Players)
 - ✓ No more fundraising, instead the suggestion is to bump rates up by \$5.00 to cover the fundraisers.
 - ✓ Kevin Hafer started the process of reviewing the budgets and cost, etc...
 - ✓ Matt Mogavero made a motion to approve the soccer budget, Ryan Buckwalter second the motion.

SPORTS REPORTS

❖ **SOCCER (Bob Landis)**

- **Now that the probation is in effect this year, the following will take place:**
 - ✓ Representative at all meetings
 - ✓ Coaches need to be present
 - ✓ Parent's need to be in control

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- ✓ Coaches need to review roster and payments and make sure everything is in on time.
- ✓ Contact Register
- **Remind Coaches of the following policies:**
 - ✓ **Money/Payment Policy** - All check must be made out to the Amity Athletic Club, Inc. NOT to the coaches! This protects the athletic club, coaches, parents, etc....
 - ✓ **Communication Policy** – texting
 - ✓ **Severe Weather Policy** – Lighting storms, etc...
 - ✓ **Rosters** – How to complete them properly, etc...
- **Remind Coaches to review ALL Amity Athletic Club, Inc. Policies and Procedures**
- **Once a month – Mandatory Coaches Meetings:**
 - ✓ Starting January 2014, there will be “Mandatory” Coaches Meeting once a month.
 - ✓ Feedback from coaches will be welcomed at these meetings
 - ✓ Questions, comments and concerns regarding policies, procedures, etc...
- **Next Soccer Board Meeting – Tim Boyle’s House on 1/14/14 at 8PM**

❖ **LACROSSE (Matt Mogavero):**

- **1/6/14 – Interview and met with potential Girls Lacrosse Coach candidate Katlin Drake.** Everyone really liked her and she has a fantastic resume and lots of experience. We are currently waiting to hear back from Katlin to see if she will accept the position at Daniel Boone. She did have another interview she was going to and then she was going to get back to Karen or Matt regarding her decision.
- **Election Results for Lacrosse:**
 - ✓ **President** – Jeremy Mogavero
 - ✓ **Vice President** – Chuck Wisler
 - ✓ **Secretary** – Leslie Stevenson
 - ✓ **Treasurer** – John Orendorf
 - ✓ **Lax Operations** – Jeannine Wightmen
- **Lacrosse Fundraisers:**
 - ✓ Sunglasses going very well
 - ✓ Now that we are non-profit organization – Matt contacted Dick’s Sporting Good and they donated six fifty dollar gift certificates for the Golf Outing.
 - ✓ **3 Main Fundraisers:**
 - 1) Clinic (first weekend in March)
 - 2) Golf Outing
 - 3) Beef and Beer/Raffle Tickets
 - ✓ **Future Ideas for fundraisers:**
 - 1) Season Passes
 - 2) Kick Ball Tournament

❖ **BASKETBALL (Larry Jolivette)**

- **Travel Girls** – Played their first game on 1/6/14
- **Travel Boys** – Host their first game this Saturday
- **5th and 6th Grade boys and Girls** – to start soon

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- **Still having issues with getting enough gym time and finding gyms that are available for the AC to use.**

❖ **SWIM TEAM (Heidi Fisher)**

- **New Board was elected** - First meeting with the new board will be soon
- **Email for parents to use** – Swim team parents are requesting an email that will go directly to Shannon, not a personal account, but an account through the club.
- **Grievance Policy**
- **St. Paul's United Church of Christ in Amityville – Swimming Registration and Swim Suit fittings**
- **Looking to post a job opening for one additional swim team coach for this summer – this would give the club a total of 4 coaches. Currently we have the following coaches:**
 - ✓ Shannon
 - ✓ Kevin
 - ✓ Morgan

❖ **POOL (Kevin Hafer)**

- **Pool** - No improvements planned for the pool this year
- **Pool Manager** – Becky
- **Concession Stand Contract** – Need to review this contract
- **Goals for Summer of 2014:**
 - ✓ Work on Basketball Courts
 - ✓ Pressure wash the floor in the men's locker room
 - ✓ Purchase a volleyball net

PROPERTY (Gene Buckwalter and Ryan Buckwalter)

- **Projects Completed:**
 - ✓ **Tractors** – Service completed and invoices were sent to Kevin Hafer
 - ✓ **Field Commissioner:** Tim (grow tarps)
 - ✓ **Rec. Coordinator:**
 - ✓ **Lockers:**
 - ✓ **New Locks on both the kitchen and closet door in the lower pavilion**

- **Future Property Improvement Projects 2014:**
 - ✓ **Parking Lots:**
 - Bumper Blocks for the parking lots – Estimate per bumper block is \$26/per bumper block (Reading Precast).
 - Reflectors – Estimate per reflector is about \$30/per pole – Matt is going to look into some other options as well.
 - ✓ **Chlorine Tank:**
 - One of the tanks is leaking

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PRESIDENT'S REPORT (Karen LeBlanc)

- **Old Business:**
 - ✓ **Vice President** – Everyone was asked to think about the VP Position – next meeting we will discuss.
- **New Business:**
 - ✓ **Information on Grants for Non-Profit Organizations** – Karen found out that the Pottstown Library has a database that you can go there and log-on to a computer which will pull up the available grants for non-profit
 - ✓ **Amity Athletic Club Website** – Liz March will now be in charge of the website and Karen LeBlanc will send the password to Liz to start updating this information.

PUBLIC COMMENTS/DISCUSSION:

- **Public Attendees:**
 - ✓ Kevin Buckwalter was in attendance.
- **Public Comments/Concerns/Discussion:**
 - ✓ Discussed concerns with soccer and coaches in terms of the probation Amity AC now has to face till December 31, 2014.

ACTION ITEMS

- **General Action Items/Goals for 2014:**
 - ✓ Look at our processes for soccer registrar to figure out an easier way to do registrations (a drop box was suggestion with combinations locks, etc...)
 - ✓ Look into donations from local companies in the area (signs to be posted around the soccer fields, etc...In addition, look into grants for non-profit organizations
 - ✓ Raise Fees for registration
 - ✓ Capital Campaign Project for 2014
- **Property (Gene Buckwalter and Ryan Buckwalter):**
 - ✓ To bring the “estimated” cost of what yearly maintenance is for the AC property per year.
 - ✓ Figure out what equipment, etc...will need to be replaced in the next few years – start budgeting for these items
- **Treasurer (Kevin Hafer):**
 - ✓ Kevin will get Laptop back to Ryan Buckwalter so that he can run his audit
 - ✓ Open and account with Ace Hardware – for local items that need to be purchased

Adjournment: 9:50pm – Motion made by Kevin Hafer and it was second by Matt Mogavero.