

Culpeper Little League — Board Meeting Minutes

Date: Thursday, September 4, 2025

Time: 6:30–8:30 PM (called to order at 6:32 PM)

Location: Culpeper Sports Complex – Concession Stand

Attendees:

1) Call to Order

- Meeting called to order at 6:32 PM.
- Quorum: Confirmed.

2) 2026 Board, Position Overview, and Transition

Current board may not make decisions for incoming board; purpose was to prepare for transition ahead of Sept 18 Annual Meeting.

- Required positions: 7 Little League–required roles confirmed.
- Workload notes: President averaging 25–30 hrs onsite; Safety Officer 3–5 hrs weekly.
- Committees: Concessions and Umpire roles helpful though not required.
- Keys to be collected/reassigned; lockbox opens most areas except office.
- Members to document three accomplishments for transition.

3) Follow-ups (Softball, Scheduling, Umpires, Ball Disbursement)

- Softball bullpen backstop delivered; turf/plate mats to be installed.
- Thursday 5–7 PM slot blocked due to capacity; aim for 30-minute warm-up buffer before 7:00 games.
- Consensus to target 1.5-hr weekday practices.
- Minors softball to self-umpire this fall.

4) Facilities & Safety

- Shed relocation delayed; follow-ups ongoing with Parks & Rec.
- spray for bees/wasps Sunday 2:00 PM (no one onsite).
- Senior field fencing may require freestanding net if county work stalls.

5) Concessions & Revenue

- Concessions Committee needed for nightly closing checks, inventory, and ordering.
- Portable concession shed contingent on sustained volunteer staffing.

6) Scheduling & Communications

- Scheduling Committee to be formed. Coaches do not control schedules post-publication.
 - Reschedules flow to VP of Baseball/Softball.
- Additional board-on-duty signups needed

7) Treasurer's Update

- Bank Balance: \$69,678.52
- CD: \$31,850.09

8) Open Floor

- Labor Day Sandlot game successful (22 kids); plan to expand.

9) Motions / Decisions Recap

- Approved Fall Minors Softball self-ump (coaches umpire).
- Adopted 1.5-hr weekday practices with 30-min warm-ups
- Maintained Thursday 5–7 PM block (Machine Pitch remains 5–7).

10) Next Steps/Updates since Meeting

- Members submit 3 accomplishments.
- Election Committee (≥ 2) to collect nominations/count votes.
- Keys collected/reassigned.
- Scheduling Committee finalizes blocks/warm-ups.
- Brittany to send minors softball umpiring message.
- Pest treatment was completed.
- Shed was moved.
- Board-on-duty calendar
- Game balls sign-out process.
- Promote Sandlot days on Facebook.

12) Important Dates

- Thu, Sept 18, 2025 @ 7:00 PM: Annual Meeting & Board Election.
- Wed, Oct 1, 2025: 2025–2026 Board term begins.

13) Adjournment

Motion to adjourn passed. Meeting adjourned at ~8:02 PM.