TWIN COUNTY YOUTH BASEBALL AND SOFTBALL
BYLAWS

These Bylaws are intended to supplement, not duplicate or supersede, the approved Twin County Little League Constitution. Where the Constitution governs a subject, these Bylaws incorporate the applicable Constitution provision by reference. If a conflict exists, the Constitution controls.

ARTICLE I: MEMBERSHIP, MEETINGS AND VOTING

Section 1. Membership.
Membership, classes of membership, eligibility, good standing, dues, suspension and termination shall be governed exclusively by Article III and Article IV of the Constitution. These Bylaws do not create a separate or different definition of membership.

Section 2. Annual Meeting.
The League shall hold its Annual Meeting in August unless a different date is established in accordance with the Constitution. Notice, purpose, voting eligibility, absentee ballots, quorum, election of Directors, annual reports, and all other requirements governing the Annual Meeting shall be governed by Article V of the Constitution.

Section 3. Special General Membership Meetings.
Special General Membership Meetings shall be called, noticed, scheduled and conducted in accordance with Article V, Section 7 of the Constitution. No separate or conflicting petition threshold, notice period, quorum requirement, voting rule, or business limitation is established by these Bylaws.

Section 4. Voting and Quorum.
Voting eligibility, absentee ballots, voting procedures, and quorum for General Membership Meetings shall be governed by Article V, Sections 3–5 of the Constitution.

Section 5. Board Meeting Quorum and Notice.
Notice, quorum, voting eligibility, and special-meeting requirements for the Board of Directors shall be governed by Article VI, Section 4 of the Constitution.

Section 6. Regular Board Meetings.
The Board shall meet regularly at least once each month from January through December, at a time and place determined by the Board or President consistent with the Constitution. Board meetings shall otherwise be conducted in accordance with Article VI of the Constitution. The Board may enter executive session when permitted by the Constitution.

ARTICLE II: NOMINATIONS, ELECTIONS AND VACANCIES

Section 1. Nominating Committee.
The Nominating Committee shall be appointed and shall perform its duties in accordance with Article IX, Section 1 of the Constitution. The Constitution shall control the composition, appointment and responsibilities of the Nominating Committee.

Section 2. Election of Directors and Officers.
Eligibility for membership, election of Directors, determination of the number of Directors, the Annual Meeting election process, commencement and continuation of Board terms, and election or appointment of Officers shall be governed by Articles III, V, VI and VII of the Constitution.

An Executive Committee shall be established and operated in accordance with Article VIII of the Constitution. An Executive Committee shall not exercise authority over the Board of Directors. Election Cycles will be as follows for Executive Committee positions.

TWO-YEAR TERMS

Even Years	Odd Years
President	Vice President of Baseball
Vice President of Softball	Player Agent
Secretary	Safety Officer
Treasurer	Coaching Coordinator
League Information Officer	

All other Board Positions will be for one-year terms: Vice President of Champions, Sponsorship Manager, Fundraising Manager, Concession Stand Manager, Chief Umpire, Equipment Manager, Facilities Manager, Divisional Directors (Instructional, T-Ball, 8U Baseball, 10U Baseball, 12U Baseball, 14U Baseball, 8U Softball, 10U Softball, and 12U Softball.

Section 3. Officer and Board Eligibility.
Eligibility requirements for Directors, Officers, Managers, Coaches, Volunteer Umpires and other League officials shall be governed by the Constitution and applicable Little League rules. To be eligible for an Executive Position, a member must have served at least two (2) years on the Board of Directors. In the absence of an eligible member with two (2) years of experience, a member of good standing may be approved for election by the Board of Directors.

Section 4. Vacancies.
Vacancies on the Board of Directors and in League offices shall be filled in accordance with Article VI, Section 3 and Article VII of the Constitution, as applicable. The remaining Directors shall exercise the authority provided by the Constitution.

Section 5. Other Baseball/Softball Programs.
The League shall follow Article III, Section 3(b) of the Constitution concerning active involvement in the promotion or operation of another baseball or softball program.

ARTICLE III: BOARD OF DIRECTORS AND GOVERNANCE

Section 1. Authority and Composition.
The authority, composition, minimum number of Directors, election of Directors, voting rights, appointed officers or agents, and management of the League shall be governed by Articles V, VI and VII of the Constitution.

Section 2. Local Board Operations.
The Board may establish reasonable local operating procedures that are not inconsistent with the Constitution, Little League rules, or these Bylaws. No local procedure may alter the membership rights, election procedures, quorum requirements, voting rights, disciplinary vote requirements, financial controls, or other mandatory requirements established by the Constitution.

ARTICLE IV: DISCIPLINARY POLICY

Section 1. Governing Authority.
The Board of Directors grants the Executive Committee the authority to suspend, discharge, remove or otherwise discipline Members, Directors, Officers, Committee Members, players, managers, coaches, umpires or other participants in accordance with Article III, Section 4 and Article VI, Section 5 of the Constitution, applicable Little

League rules, and these Bylaws. The notice, opportunity to appear, voting threshold, and other constitutional requirements shall not be altered by these Bylaws.

Section 2. League Conduct.
Participants and spectators who fail to comply with applicable Baseball/Softball rules, Little League rules, the Constitution, or League rules may be subject to disciplinary action consistent with the governing procedures described above.

Section 3. Suggested Administrative Responses.
Subject to the Constitution and applicable Little League rules, the Executive Committee may use warnings, suspensions, dismissals or bars as appropriate to the circumstances. These examples do not limit the authority or due process requirements established by the Constitution.

Section 4. Documentation and Notice.
The Executive Committee shall document disciplinary actions and provide reasonable notice and an opportunity to be heard as required by the Constitution. For player discipline, parents or guardians shall be invited to participate as appropriate.

Section 5. Local Reporting Procedure.
Upon evidence of player or spectator misconduct, the President or designee may initiate the League's internal disciplinary process and shall ensure that the matter is presented to the appropriate League authority under the Constitution and these Bylaws.

Section 6. Disciplinary Penalties.
Recognizing the difficulty of establishing specific penalties for a variety of violations of acceptable conduct, the following penalties are suggested. The Executive Committee may exercise its discretion and impose a penalty that best coincides with the severity of the offense.

1. Warning. The offending person will be advised, in writing, of the offense, and further advised that repetition of the offense may (or will) result in a more severe penalty.

2. Suspension. The offending person will be advised in writing that he or she has been suspended from all League activity for a specific number of games, or days.

3. Dismissal. The offending person will be advised in writing that he or she has been dismissed from the League for the remainder of the current year.

4. Barred. The offending person will be advised in writing that he or she has been barred from present and future participation in the League, permanently, or for a specific number of years.

ARTICLE V: SELECTION OF COACHES

Managers and coaches shall be selected and approved in accordance with Article IX, Section 7 of the Constitution, applicable Little League rules, and any League qualifications adopted by the Board. The Board may establish reasonable qualifications that are consistent with those authorities. All coaches must complete registration, background checks, and any approved league training prior to approval.

Background Checks:

Section 1. All managers and coaches, as well as any other persons and volunteers who provide regular service to the League and/or have repetitive access to or contact with players or teams, are required to complete a background check paid for by the League, prior to being approved to the volunteer position.

Section 2. The League shall conduct annually a nationwide background search that contains the applicable government sex offender registry data.

Section 3. Any background check that reveals a felony or sex offense of any kind, or an individual who has been convicted or pleaded guilty to charges involving a minor, regardless of when the offense occurred, shall result in the individual being prohibited from working or volunteering for the League and eliminated from consideration for any position, subject to applicable law.

Section 4. If the League discovers that an individual has pending sexual-offense charges or charges involving a minor, the individual shall not be appointed or shall be suspended from the applicable position pending the outcome of the charge, subject to applicable law.

Section 5. The Board of Directors shall appoint the League President and two other individuals to handle background checks. These individuals may or may not be members of the local League Board of Directors and may include persons with professional experience in conducting or processing background checks.

Section 6. If a person fails the background check, the Board of Directors shall be notified to ensure that the person has no involvement with players.

Section 7. The Secretary shall maintain background-check records in accordance with applicable Little League requirements and applicable privacy and record-retention laws. Access to personal information shall be limited to persons with a legitimate League need to make personnel or eligibility decisions.

ARTICLE VI: FINANCIAL POLICY

Section 1. Constitutional Financial Requirements.
Financial authority, custody and disbursement of League funds, check-signature requirements, financial conflicts of interest, compensation restrictions, deposits, fiscal year, and other mandatory financial requirements shall be governed by Article XI of the Constitution. These Bylaws do not restate or modify those requirements.

Section 2. Competitive Bids.
A competitive bid process shall be followed for any service over $2,000 that was not previously approved in the annual budget, with competitive bids presented to the Board for consideration and vote.

Section 3. Budget and Financial Reporting.
The Board shall institute policies regarding preparation and acceptance of an annual budget, periodic and annual financial reports, and an annual audit of the League's books.

Section 4. Purchases Outside the Budget.
Purchases or expenses outside the annual budget in excess of $250 shall be brought before the Board for approval before the expense is incurred, unless otherwise authorized by Board policy.

Section 5. Reimbursement.
League purchases should be made with League funds. When League funds are not available, prior Board approval shall be obtained before personal funds are used with an expectation of reimbursement. No reimbursement shall be provided without appropriate documentation, including a receipt.

Section 6. Debit/Credit Cards and Checks.
League debit or credit cards shall be used only for authorized League purposes and shall be monitored in accordance with Board policy and Article XI, Section 5 of the Constitution. Receipts and supporting documentation shall be provided as required by the Constitution and Board policy.

Designated check signature holders shall be: President, Secretary, Treasurer Vice President of Baseball, and Vice President of Softball. Two signature holders who are related may NOT have signature authority. In this instance, an additional Executive Board member shall be designated. The Vice President of Champions shall be assigned a debit card with access to the Champions bank account to pay for expenses related to the Champions Division.

Section 7. Tax Compliance.
The League shall comply with applicable federal and state tax requirements, including required information reporting for compensated workers and annual tax filings.

ARTICLE VII: AUXILIARY

Section 1. An Auxiliary Organization may be formed for the purpose of assisting the Board of Directors in fundraising activities, concession stand operation, and other activities approved by the Board.

Section 2. All activities of the Auxiliary are subject to the approval and oversight of the Board of Directors and shall comply with the Constitution and Little League rules.

ARTICLE VIII: DUTIES OF OFFICERS

Section 1. General.
The duties and powers of the President, Vice President of Baseball, Vice President of Softball, Vice President of Champions, Secretary, Treasurer, Player Agent, Safety Officer, Coaching Coordinator, League Information Officer, Sponsorship Manager, Fundraising Manager, Concession Manager, and Umpire-in-Chief are governed by Article VII of the Constitution and are incorporated into these Bylaws by reference. The following provisions state only additional TCYB-specific responsibilities that supplement, and do not replace, the Constitution.

In addition to the duties of Officers outlined in the Constitution and below, all League Officers are required to assist with League functions (games, tournaments, facilities, etc.) throughout their term. Failure to perform these league duties are subject to dismissal of Board position, pending vote of the Executive Committee.

President – Additional Local Duties.
The President shall serve as TCYB's primary liaison with the City, community leaders, school officials and Little League representatives, or may delegate those responsibilities to another qualified Board member. The President shall also ensure that these Bylaws are followed.

Vice President of Baseball – Additional Local Duties.
The Vice President of Baseball shall coordinate TCYB baseball operations and may be assigned responsibility for baseball fields, umpires, managers/coaches, sponsorship, fundraising, public awareness and related baseball matters.

Vice President of Softball – Additional Local Duties.
The Vice President of Softball shall coordinate TCYB softball operations and may be assigned responsibility for softball fields, umpires, managers/coaches, sponsorship, fundraising, public awareness and related softball matters.

Vice President of Champions League – Additional Local Duties.
The Vice President of Champions League shall coordinate Champions League operations and related fields, umpire, manager/coach, sponsorship, fundraising, public awareness and program matters.

Secretary – Additional Local Duties.
The Secretary shall maintain League forms and ensure that meeting dates, times, locations and approved public notices are kept current on the League website or other official communication channels.

Treasurer – Additional Local Duties.
The Treasurer shall provide a financial report at regular Board meetings and at other times requested by the President, in addition to the duties imposed by the Constitution.

Equipment Manager.

The Equipment Manager shall inventory, maintain and distribute League equipment; coordinate equipment issuance and return; inspect equipment; and recommend replacement or repair of worn, damaged or lost equipment.

Facilities Manager.
The Facilities Manager shall oversee maintenance of League-used fields and facilities, coordinate volunteer maintenance, and coordinate the purchase and delivery of materials for maintenance and improvements as authorized by the Board.

Divisional Baseball and Softball Directors.
Divisional Directors shall manage the day-to-day activities of their assigned divisions (including the creation and maintenance of the division schedule. Schedules and changes to schedules must be presented and approved by the Baseball of Softball Vice President.), serve as liaisons between coaches and the Board, coordinate schedule changes and rainouts with appropriate League officials, and assist with fundraising and field upkeep.

Program Manager.
The Program Manager is a non-voting, appointed consultant to the Board. The position is appointed by the President and approved by majority vote of the Board. The position is not an elected Director or Officer unless separately elected or appointed to a position carrying voting authority under the Constitution. The appointment may be changed or terminated by majority vote of the Board. Qualifications should include substantial prior Board service and demonstrated knowledge of TCYB programs, camps, clinics and park operations.

Liaison Officer.
The Liaison Officer is a non-voting, appointed consultant to the Board. The position is appointed by the President and approved by majority vote of the Board. The position is not an elected Director or Officer unless separately elected or appointed to a position carrying voting authority under the Constitution. The appointment may be changed or terminated by majority vote of the Board. The Liaison Officer should maintain working relationships with Hardin-Jefferson ISD, Little League and surrounding leagues and organizations.

ARTICLE IX: COMMITTEES

Section 1. Committees specifically addressed by the Constitution shall be established, appointed and operated in accordance with Articles VI, VII, VIII and IX of the Constitution. The Board may establish additional local committees for special purposes when necessary.

Section 2. The duties and responsibilities of any additional local committee shall be stated at the time of appointment. Unless otherwise provided by the Board, such committee shall conclude its work at the Annual Meeting and may be reappointed thereafter.

ARTICLE X: ROBERT'S RULES

Section 1. Robert's Rules of Order shall govern League meetings to the extent provided by Article V, Section 8 and Article VI, Section 6 of the Constitution, except where inconsistent with the Constitution, Little League rules, or these Bylaws.

ARTICLE XI: AMENDMENTS

Section 1. Amendment, repeal or alteration of these Bylaws shall be governed by Article XII of the Constitution. No amendment shall take effect unless all notice, voting and Little League approval requirements imposed by the Constitution have been satisfied.

Section 2. Annual Effect.

These Bylaws are subject to Article X, Section 3 of the Constitution, including the requirement that local bylaws expire at the end of each fiscal year and be adopted in accordance with the timing and consistency requirements stated there.

ARTICLE XII: TEAM DRAFT

Section 1. Draft participants shall be the Player Agent (or designee), no more than two representatives per team, and one additional delegated Board member.

Section 2. Players not present at tryouts will be placed on a team by random draw, subject to applicable Little League rules and League draft procedures. Player names will be placed in a hat and drawn in order of draft.

Section 3. Any player who has not paid all required fees will not be issued a uniform or be eligible to practice or play, subject to League policy and applicable law. The Vice President, Divisional Directors and Player Agent shall coordinate collection of delinquent fees.

Section 4. Draft rotation shall be determined by drawing a number. The draft will follow a traditional snake draft. In round one, the #1 pick chooses first, the #2 pick next, and so on; in round two, the teams will pick in reverse order; in the remaining odd numbered rounds, draft order will follow round one, and in the remaining even numbered rounds, draft order will follow round two (reverse order).

Section 5. Sibling combinations shall be placed on the same team when the first sibling has been drafted, with the remaining sibling(s) being ranked and placed in an agreed upon round, based on skill level, decided by the draft attendees, subject to applicable Little League rules.

Section 6. The children of the Head Coach and one Assistant Coach may be protected and ranked as provided by the approved divisional draft procedures.

Section 7. The League Vice President and Divisional Directors shall host a pre-draft meeting to explain and approve draft procedures.

ARTICLE XIII: ALL-STAR SELECTION

Section 1. All-Star selection shall be conducted by the applicable head coaches and League officials in accordance with Little League rules and the procedures established in this Article.

LOCAL LEAGUE ALL-STAR SELECTION PROCEDURES

Section 1. The Player Agent will contact the Vice President to set-up dates to collect commitment forms for All-Stars. This will take place approximately two weeks prior to the end of the season. The Player Agent will then create ballots for all players and coaches that turn in a commitment form.

Section 2. The Vice Presidents in conjunction with the Player Agent will call for an All-Star selection meeting. This meeting will be for head coaches only. Exception: In the event that the head coach is unable to attend, an assistant coach may be present as a representative for their team. This meeting will be prior to the last game of the season.

Section 3. A list of all the players that turn in a commitment form will be given to each coach at the All-Star Selection meeting. Coaches will openly discuss and agree upon a reasonable number of selections to be considered as top candidates. Then, each coach will (on secret ballot) rank each player from "one" to the number of names on the list, with "one" being the highest rating.

Section 4. The ballots will be collected and tabulated by the Player Agent and the assigned Board Member assisting in the draft. In the event that the Player Agent or Vice President has a family member player in the division being voted on, the President will appoint another Board Member in their place. The All-Star selections (1-11 (or 12+ depending on Franchise rules for roster spots) will make up the National Team. The next 12 All-Star selections will be the American Team. The American Team roster size will be dependent upon the National Team decision on roster size.

A. Nominations for All-Star Head Coach will be collected by the Player Agent and VP of Baseball or Softball prior to the draft. The Board of Directors shall appoint All-Star Head Coaches at a special meeting to approve All-Star rosters and coaches.
B. The top twelve (12) ranked players based on the completed player ballots shall automatically be placed on the National All-Star Team. Ballots shall be collected and tabulated by the Player Agent and assigned Board Member assisting in the draft and shall remain confidential and will not be shown, distributed or disclosed.
C. In the event a division fields an American Team, players ranked thirteen (13) through twenty-four (24) shall automatically be placed on the American Team.
D. No player discussion, substitutions, or roster adjustments shall be permitted outside of the established rankings and selection process.
E. If Head Coach positions cannot be filled, then the Board of Directors may appoint another coach as the Head Coach by majority vote.
F. Coaches may have the option of forming age specific All-Star teams if selecting more than 1 team in a Division (ex. 7 yr old team and 8 yr old team) as opposed to two mixed age teams, with approval by the Board of Directors.

Section 5. For the Tee Ball and Minors Coach Pitch Divisions, the expectation is that all players must play a minimum of 6 defensive outs and roster bat. For the Minors Kid-Pitch, Majors, Intermediate, Juniors and Seniors Division, the expectation is that the nine (9) best players play. No substitutions are required unless mandated by Franchise rules.

Section 6. The Board of Directors will hold a meeting to review and approve all All-Star rosters and coaches prior to the announcement of the All-Star selections. Players and Coaches must be in good standing in order to be eligible for All-Star selection. No coaches or players shall be notified of All-Star selections prior to the League announcement.

ARTICLE XIV: DIVISION RULES

Section 1. The Board may establish and amend division rules that are not inconsistent with the Constitution or Little League rules. The Membership may make recommendations or suggestions concerning division rules.

Section 2. Division rules are intended to support player development, equity between teams and fair play.

Section 3. Regular-season standings shall determine placement in the end-of-year tournament unless otherwise authorized by applicable League rules.

Section 4. All teams shall participate in an in-house tournament when team counts and weather permit.

Section 5. A game played with fewer than eight players shall be a forfeit, with eight players resulting in the applicable out provision, subject to Little League rules.

Section 6. League parity rules shall be established before the start of the season and documented and acknowledged by the coaches in the applicable division.

Section 7. Divisions shall follow the guidance below:

- All ages below are determined by the Franchise Age Chart provided and updated each year.

- Tee Ball is for players to learn fundamentals of the game.
    - Twin County hosts two Tee Ball Divisions:
        - "Instructional" for 3-4 years old.
        - "6U Tee Ball" for 5-6 years old.
        - 7 year olds are permitted to play "6U Tee Ball", by choice, but only if it is their first year participating in baseball and softball.
- Minor League Baseball may be players aged 7-10 year olds.
    - Twin County hosts two Minor League Divisions:
        - "8U Coach Pitch" is for 7-8 year olds
        - "10U Minor League" is for 9-10 year olds
        - Twin County does not host a "12U Minor League". In the event there is a first time 11-12 year old wanting to learn the game, a judgment call by the Board of Directors can be made to allow the child to play in the most appropriate division – either 10U Minors or 12U Majors.
- Major League Baseball may be players 9-12 year olds.
    - Twin Couty hosts one Major League Division:
        - "12U Major League" is for 11-12 year olds. 9 and 10 year olds may play in the Major League if they have played one year in the "10U Minor League" and it is approved by both Division Directors impacted. In the event of a split decision, the Vice President of Baseball will be the deciding vote.
- Intermediate, Juniors and Seniors Divisions will be assessed on an as needed basis, dependent upon the number of players registered for these age divisions.
- Players are only eligible for All-Stars selection in the Division which they played in during the regular season.
- In the event of uncertainty, a "typical" assignment will occur.
- All exceptions to the "typical" assignments, must be presented and approved by the Board of Directors.
- Players may only play up 1 age year.

IN-HOUSE TOURNAMENT

Section 1. Tee Ball through Senior Division leagues will participate in an in-house tournament, dependent on number of teams, to determine the final standings. Tournaments shall comply with applicable Little League tournament rules and League rules. Should time limits be necessary, the limits set forth in the league rules will govern. Exceptions to tournament rules will be detailed on Tournament brackets.

Section 2. Tournament brackets shall be established by the Board of Directors.

Section 3. Closing ceremonies shall be held following the championship game of each division tournament when practicable. Awards may be presented and All-Star players may be announced.

Section 4. In-house tournaments shall use a single- or double-elimination format at the discretion of the Board. If the tournament is cancelled, final regular-season standings shall determine division champions unless otherwise provided by League rules.

Section 5. Home team shall be determined by highest seed according to regular season standing.

Section 6. 4U (Instructional), 6U, and 8U players will all receive participation trophies.

Section 7. Tournament trophies shall be awarded to first- and second-place teams in all divisions unless otherwise approved by the Board.

GAME RESPONSIBILITIES

Section 1. Home team is responsible for keeping official score book and GameChanger, when applicable. Both teams' Head Coaches (Managers) must sign the official score book after each game.

Section 2. Both teams' coaches shall prepare the field and pick up trash after each game.

Section 3. Coaches assigned to umpire designated games shall call those games or arrange for a qualified substitute. Failure to do so may be grounds for suspension consistent with the Constitution and applicable League rules.

Section 4. Coaches/umpires shall know and follow the Official Baseball/Softball Rules and applicable Franchise rules and exceptions.

Section 5. Schedule changes shall be coordinated through the Vice Presidents and Divisional Directors with the Player Agent and communicated to the Chief Umpire and Concession Stand Manager.

Section 6. Verbal abuse or physical abuse by spectators toward coaches, umpires or participants is prohibited. Violations may result in removal from the ballpark and disciplinary action consistent with the Constitution and applicable law.

Section 7. Excessive abuse from coaches toward umpires is prohibited. Concerns regarding umpire performance shall be directed to the Chief Umpire.

Section 8. Disputed calls are to be handled in accordance with the procedures set forth in the Official Franchise Rulebook.

Section 9. Each team shall be responsible for concession stand duty twice during the season. Failure to staff an assigned shift may result in loss of the next game and/or ineligibility for the in-house tournament, subject to Board-approved procedures and applicable Little League rules.

ADOPTED AS APPROVED BY THE MEMBERSHIP THIS THE 15th DAY OF NOVEMBER 2016.

EDITED AND APPROVED BY THE MEMBERSHIP THIS THE 8TH DAY OF NOVEMBER 2022.

EDITED AND APPROVED BY THE MEMBERSHIP THIS THE 10TH DAY OF MAY 2023.

EDITED AND APPROVED BY THE MEMBERSHIP THIS THE 26TH DAY OF JULY 2023.

EDITED AND APPROVED BY THE MEMBERSHIP THIS THE 14TH DAY OF NOVEMBER 2023.

EDITED AND APPROVED BY THE BOARD OF DIRECTORS THIS THE 25TH DAY OF AUGUST 2026.