



Gaylord Soccer League Pre & Open Meetings Meeting Minutes for June 8, 2022

Call to Order: Chairperson/President- Pat C. 6:02 pm

Roll Call: Pat Cook, Chuck Lawhorn, Sara Miller, Tim Miller, Roxanne Merrick, Danny Muzyl, Chrissy Nowicki, Sarah Skowronski

Public Attendance: Michael Bissmer (Referee); Brought up previous discussion he had with the board in October 2021 regarding ref fees owed in the amount of \$75 due to teams "no showing" for a game he was reffing. Additionally, Mr. Bissmer stated that he was unhappy with alleged comments made by individuals regarding his reffing "style". Subsequent to the open meeting, ****Motion made by Roxanne M., supported by Tim M. to pay Mr. Bissmer the \$75. Motion unanimously passed by voice vote.**

Conflict of Interest: Do any Directors feel themselves or any other Directors there may be a conflict of interest or the appearance of the conflict of interest regarding any matters on the agenda?

Housekeeping:

1. **Next Meeting:** Board discussed setting the meeting date for the same date/time each month. 3rd Monday of the month. However, next meeting to be Sep 9, 2022@6-7pm.
2. **Approval of Minutes:** April 27, 2022 Approved
3. **Approval of Agenda:** Aug 1, 2022 Approved
4. **Public Comments:** Communications concerning items related to GSL, past months agenda items, or current agenda items.

- Extra Trash Cans along all parking Pat C. will provide
- Porta Johns - Parents want them back. Too many times bathrooms aren't unlocked by coaches Board reviewed potential locations, with most likely location at the corner of the fields on the hill near field 4 and 8. We would want to provide (2) porta johns w/ trash can next to them.

****Motion made by Roxanne M. and supported by Pat C. for Pat C. to contact Spartan to inquire on how to make this happen for the fall and spring seasons. Motion unanimously passed by voice vote.**

Additional board discussion on potentially constructing vault toilets in the future. Nick Owens volunteered to look into this and check on pricing.

New Business:

1. **President Report – Pat C.**
 - a. Update on joint meeting of travel coaches for team formation Pat C. provided recap on meeting and all was successful. No cuts were needed.
 - b. Update on success and numbers participating in local soccer clinics; Byrams and Alissas. Participation was good, most likely will host again next summer as well.
 - c. Open board positions; Vice President, Member at Large- Danny M. volunteered to assume the role of Vice President. ****Motion made by Pat C. and supported by Roxanne M. to approve the nomination of Danny M. to Vice President. Motion unanimously passed by voice vote.**

Danny M. agreed to continue managing the concession stand until the Member at Large position in charge of this is filled.

Pat C. will put out an email to the league (and post on FB) that there are two open Member at Large positions; Facility Manager and Concessions.

- d. Fall tournaments in Petoskey at Boyne Mt. via NMFC (Brandon C. email to Sara M. re: preseason and during season) Board briefly discussed, will give coaches the option if they want to participate. Pat C. will notify coaches at coaches meeting.
- e. Credit card for GSL use Pat C. requested Chrissy N. to look into what this would take to have a league credit card in lieu of always having to bring in receipts or request checks. How will the league track? Costs to have?
- f. Email process/ use of shared Google Doc for ongoing discussions. Pat C. will get Sarah S. and Sara M./Tim M. access to the website.
- g. NMSA scheduling meeting is pending, Pat C. will update once it has happened.

2. Treasurer's Report – Chrissy N.

- a. Review current financials. GSL is currently in good shape with their funds and budget
- b. MSYSA bill, MSYSA balance, etc. No update
- c. Paid/Outstanding/Pending bills/invoices. Shirts/Socks, and Paint need to be paid.
- d. Website access. Pat C. will get Chrissy N. access
- e. Other. Cleaning invoices, Sara M. to confirm if there are any more since May and Chrissy can pay.
- f. Byram's camp brought in \$12k approximately for the league

3. Secretary's Report – Tim M.

- a. Website access; need to be able to post meeting dates, upload agendas & minutes, and revise docs as necessary. Pat C. will provide access.

4. Director of Referees Report – Roxanne M.

- a. Ref status for fall rec and travel? Roxanne M. to review
- b. E-blast for recruiting needed (coordinate w/ Sara M. for social media etc.). Roxanne M. to provide final version to be published
- c. Board discussed potentially increasing ref fees. Roxanne M to look into what the "going rate" is and provide update

5. Director of Coaching Report- Chuck L.

- a. Status of coaches for rec (11 needed?) Still need coaches. Sarah S. and Sara M. working to find coaches.
- b. Coaches/parents meeting date? 8/4 for Travel, 8/10 for Rec- 6pm at pavillion
- c. Reduced fee for Coaches with kids playing- multiple kids? Refer to comments under item #6 below
- d. Revisit equipment stipend for coaches?
 - Coaches want to have input on equipment purchased for training that can be shared and stored in shed Pat C. to review w/ coaches
 - Coaches want input on what stipend could be or used for. No discussion
 - Coaches contact list need for easier communication between coaches- Chuck L/Sarah S./Pat C. to coordinate

6. Registration Report- Sarah S./Rebecca H.

- a. Rec team roster status- Pending/In process
- b. Rec game schedules- Pending/In process
- c. Rec coaches register (1) child at no cost. No more than (1) child to be considered for discount
****Motion made by Pat C. and supported by Sara S. to allow rec coaches to register one of their children at no cost. Motion unanimously passed by voice vote.**
- d. Sarah S. to confirm if Cole Fitzgerald is in fact dual rostered (not allowed for MSYSA tournament play)
- e. Currently GSL is up 100 players for rec from last season.

- f. Rec tournament tentatively targeted for Oct 1, U10, U12, U14; Sarah S. and Roxanne M. will look at dates and begin looking at how to structure.

7. Grounds Report – Pat C./Tim M.

- a. Water service update; watering at night to commence shortly due to water tower work . Pure Precision will program to water during the night
- b. Bathroom schedule; Aug 5 cleaning resumes, will be open for use after; who all has keys to lock/unlock? Bathroom schedule/list? Roxanne M. has (2) keys, Pat C. has others and/or knows who has the other (4). Whoever is manning the concessions stand can unlock/unlock as well.
- c. Trash- Receptacles to be placed out
 - Email to all coaches/teams that they are responsible for leaving the fields in clean condition after their games. Pat C. will send
- d. Field prep
 - Doug H. from Treetops continuing to assist, should have been fertilized weekend of 7/30 (donated by Treetops) Fields were fertilized and 100% donated by Treetops
 - Field layout and striping is in process. Complete and ongoing, need volunteers
 - White paint delivery tentative for Aug 10 (need to approve \$2,9000 +/- invoice). Cost is acceptable, Chrissy N. to pay. Pat C. out of town for delivery but will keep board updated so someone can be there
- e. New Shed Update
 - Close to being complete (Nick) Soon per Nick
 - Key for both doors? Key/code for swing door is the same. No lock on overhead door
 - Coaches equipment stored in shed- types/ideas? TBD
- f. Corner flags- new ordered last fall and ready for placement; need to be put up and taken down after each game weekend and stored (email to coaches/teams re: 1st game/last game) Pat C./Chuck L. will notify coaches
- g. Picnic table repair/restoration Sara M.
- h. Pavilion/Concessions repainting TBD
- i. Concessions roof fascia and soffit repair (due to Tornado) TBD
- j. Kick wall painting (Shannon Krajniak/Alissa V.)-all travel teams to assist TBD
- k. Nick O. brought up that there is the smell and presence of mold in some cabinets. Danny M. stated she typically wipes out with bleach every year. Board to review on site further.
- l. Nick O. planning to also replace doors into concessions area, and lighting in garage area w/ LED.
- m. Nick O. indicated the stakes for the nets he will see if he can attach a retention cord to them and the net frame so they dont get lost in the grass
- n. Board to review how fields can be reserved/scheduled online- Tim M. and Pat C. to review

8. Concessions Report – Danny M.

- a. Discuss list of needs/wants Coffee Pot (commercial), pizza warmer
 - Potentially borrow from Baseball concessions?
- b. Staffing/volunteers- travel teams, high school players/clubs, parent volunteers Board to engage all teams, parents, players, etc. for volunteers
- c. Schedule See above
- d. "New" freezer is on-site, will require 220V power; cost is approximately \$500-1000 for install; Dash and Chucks are providing quotes. Nick O. indicated he should be able to install
- e. Possible Check-List made for volunteers when leaving after shift Danny M. to coordinate
 - Stocking items
 - Turning off equipment
 - What needs to be ordered
- f. Incentives for volunteers; reduced reg fees, pay concessions workers, volunteer fee that would be credited back if a person volunteers.. All possible options discussed

9. Vendor(s)/Social Media Mgr. Report – Sara M.

- a. Sponsor banners need to be purchased and ordered, need to approve cost. Sara M. to order and provide invoice to Chrissy N. to obtain payment as needed. Might already have some of the sponsors w/ existing banners?
- b. What to do for Platinum Sponsors in lieu of logos on team jerseys? Backpacks or other?
 - Discussed possibility of adding sponsors onto travel jerseys for multi-year going

- forward?
 - 3-years at a time, then recommit sponsorship fee after?
 - c. Rec. uniform/sock order is pending delivery and payment of invoice (need approval for \$6,000 +/- once final invoice is sent). **Sarra M. to provide invoice to Chrissy N. for payment**
 - d. Review sponsor form language; clarify what is meant by "plaque" (who/where/what?); update as applicable **No one was sure of how to proceed, further discussion required.**
 - e. Display of current season sponsors on window of concessions, similar to what Gaylord Little League does **Sara M. to coordinate w/ Danny M.**
 - f. Contact bathroom cleaner to be sure they will be tracking to resume Aug 5, ready for start of season **Sara M. to coordinate**
 - g. Hutson's John Deere- discussion about purchasing a used mower to help reduce our mowing costs. **No movement on this, will continue to follow up. Nick Owens is also following up with other vendors.**
 - h. Bill Marsh Ford would like to make a "major donation", TBD (work w/ Hutson's?) **GSL to provide suggestions**
 - i. Reiterate that anything used to promote GSL should be forwarded for posting on FB; email to all coaches, parents, etc.- pictures, notices, important dates, etc. **Sara M. will coordinate**
 - j. Update Sponsor page on website to current year, **cannot do until website access is granted**
 - k. Discuss possibility of using banners and displaying them in the spring season as well. **Will keep up for the duration of the spring season as well.**

10. Misc: Tabled until later meeting

- a. Email to all parents about importance of volunteers
- b. By-laws Review/ Discussion
 - Ad-hoc by-laws subcommittee to review potential amendments to current by-laws- who/when/time table?
 - Website Updates
 - Rebecca H has updated website to include current 2021 MSYSA rules, 2022 NMSA rules & regulations, updated the uniform policy, updated the FAQ, updated the Rec/Travel info documents with new registration fees, and added Tim's name and email to the club section. Fields that are open for the spring season have been changed on the website as well, and I will upload the travel tryout schedule once set.
 - a. "Extreme" logo and descriptor in general to be removed? Are all travel teams categorized as "Select", no "Travel" per say? If so, all docs would need to be updated accordingly.
 - b. Travel team rules and FAQs, Select FAQs and Recreation Program Information (travel section) indicate 4 weekends of NMSA games, however this was eliminated in the current NMSA rules. Should be updated on all our docs accordingly.
 - Public Notice for Board Meetings since they are "Open", include agenda for next meeting.
 - Make Meeting Minutes available the month after when they are approved
 - Previous discussion regarding making sure parents/players are given the GSL rules and rules of the game for their reference. Suggestion was made to place a "checkbox" on the registration form that states they have been read and parents/players understand implications for not following. Status?

11. Adjournment 8:25 pm

12. Items discussed via email/voted upon via email subsequent to in-person meeting.

- a. Review comments/discussion of the Referee Advertisement occurred. No further action was received or taken.
- b. Purchase of (2) hand soap dispensers for the restrooms;
 - **Motion made by Sarah S. and supported by pat C., motion passed unanimously by email vote.**
- c. Final uniform invoices from Stephan Kwapis sent to GSL, forwarded to Chrissy N. for payment.

- d. ****Motion made by pat C. and supported by Sara M. to approve rental of (2)porta johns to be located at the NE corner of North Ohio's playground, on GSL's field during fall season. Cost is \$95/mo (possibly delivery fee as well). Motion was approved unanimously via email vote.**
- e. Discussion of when Family Day might be, consensus was that a weeknight would work best. Also discussed what events/games could occur as well.
- f. 8/4 email discussion regarding \$50 gift cards for volunteer coaches without kids playing.
****Motion made to approve by Sarah S. and supported by Pat C., amended by Chuck L. to be distributed at the end of the season. Motion was approved unanimously (Roxanne M. did not vote) via email vote**
- g. 8/14 Tim M. presented an option for an online field scheduler for \$50/mo, everyone should review. Consensus at the time seemed to be that the website might be able to do this for us? Tim M. does not have access to the website to review this further.
- h. 8/16 discussion and approval of repairing the concessions picnic tables "GSL blue". Sara M. to coordinate.
- i. 8/19 E-Free request to be at the soccer field one day on a weekend to distribute waters/snacks and promotional material. Would like confirmation on if 9/10 would be acceptable. IN addition to a \$500 sponsor donation, they would like to contribute a \$250 donation to offset the costs of their snacks/waters from our concessions sales. All board members were agreeable to the request.
- j. 8/21 Roxanne M. distributed proposed rec tournament schedule for review/comment.
- k. 8/22 Danny M. distributed Concessions Schedule
- l. 8/23 Pat C. sent emails out regarding trash on fields and request for volunteers for field striping
- m. 8/25 reviewed and discussed cancellation and weather event policy to distribute to all parents/coaches as there were a number of emails on this.
- n. 8/29 concern from Nick Owens (U14 boys coach) that games have not had refs. Roxanne M. provided GSL's policy for rec refs for Nick's reference. No further discussion.
- o. 8/31 Saa M. presented discussion on Mrs. Marshall (former South Maple teacher) regarding Otsego Co Literary Alliance passing out free books at the Family Fun Day. No one was opposed.
- p. 9/1 email discussion regarding cost to have Celeste Feole at the fields for Family Fun Days due to cost (\$350 per night for three nights being \$1,050). However, she is more than welcome to coordinate team photos with the teams.
- q. 9/2 discussion regarding possible gravel donation for the parking lots.