



## Gaylord Soccer League Open Board Meeting Agenda for September 16, 2021

### I. Call to Order

In attendance, via Zoom, Rebecca Hicks, Kristen Peyton, Sarah Skowronski, Chrissy Nowicki, Roxanne Merrick, Pat Cook, Danny Muzyk, and Sarah Miller

Absent: Chuck Lawhorn

### II. Welcome New Board Members

A. Registrar, Sarah Skowronski

B. Member at Large, Vendor Coordinator, Sara Miller

### III. Secretary/Social Media Position

A. Repost w/ new job description

Background information: The board has several tasks that we would like assigned to a board member. We also recognize the secretary's duties, as currently assigned, are relatively minimal. Can we craft a secretary position to meet our need? General discussion of what this position may look like followed. This may be a position with characteristics of a public information officer (PIO) or public relations (PR) position in combination with secretary duties. Specific task may include drafting and sending official correspondence from GSL (e.g., thank you(s), draft grants, etc.) and managing our social media outlets.

B. Social Media Outlets -

1. Facebook

2. Website?

We note that if the secretary position includes social media, then the minimum requirements is to manage FB and our website. This person would need to have admin privileges.

\*\*Action item – Rebecca will start a google document to draft the position description for GSL Secretary.

### IV. MSYSA Requirements – Existing credentials, did not cross over from Got Soccer to GotSport. This includes background checks. \*\*Action item – All - Log into old system, save certificate and upload in new system. Rebecca will create new account for members then board members must help themselves. Go to "Got Soccer Classic".

A. GotSport Requirements

B. Board Member Risk Management

V. Financial Report - Chrissy

- A. Income Statement (attached). Otsego County Community grant is a “liability” until we spend the money, then its “income”. No payment MSYSA yet.
- B. Transfer of banking to Huntington from TCF – electronic payments have to be updated (e.g., Great Lakes Energy). Sport Connect will need to be updated. We have access to TCF on-line banking right now; we may be able to help ourselves to some new account information. \*\*Action Item – Chrissy – update our account information.
- C. Spending Otsego County Foundation Grant Funds – What amenities and services qualify? What are our priorities?

VI. Fall Rec

A. Ref Fees –

On August 8, 2021, Roxanne made a motion via e-mail to for GSL to cover the cost or referees for rec games with the following conditions:

- Refs are for U10 and up, not including academy games;
- Fees for GSL rec soccer are \$15/center and \$10/assistant referee (AR);
- We'll pay the fees on a two-week schedule or once at the end. Refs have to pick up front their option;
- Total cost of refs will not exceed \$2500 without addition board approval. Roxanne and Chrissy will track the cost.

Motion seconded by Rebecca. Motion passed via e-mail support.

- B. Issues/Concerns/Feedback – Recent feedback included the following complaints: scheduling games in one-hour increments do not allow for the second team to warm up on the assigned soccer field; coaches following the rules vs. being flexible or deviating from the rule at the age division. Coaches are grumpy about practice space and how busy the soccer complex is. Biggest complaint – referee shortage. Newest complaint – lack of photography. Other feedback included a compliment from one parent that was enjoying the season.

C. Tournament – General discussion –

General discussion: a rec tournament would include U10 girls and boys + U12 girls and boys running for two days. The board is excited about the idea of a tournament. However, there are several logistical problems. The difficulty with the tournament is largely the referee shortage. Additional challenges include field availability, weather, and short notice. The board reflects on earlier conversations, in August, where we discussed building a tournament into the season. Again, the board is was supportive of the tournament but considered logistics. During earlier conversation, we choose not to hold a rec tournament because there were too many limiting factors.

Motion made, by Rebecca, not hold a rec tournament; Pat seconds; Agreed, All: Sarah M; Chrissy N; Sarah S; Rebecca H; Pat C; Roxanne M; Danny M. Motion passes.

VII. Fall Travel

- A. Roster Rules & Procedures – need to better educate coaches (e.g., guest players). This is an item for Chuck and Rebecca to discuss at a coaches

meeting.

- B. Ref Fees within NMSA –Roxanne explains the Northern Michigan Soccer Alliance (NMSA) website has an updated rules about how refs are compensated (citation below). Roxanne was unaware of this change at the beginning of the season. Some coaches within the GSL were also surprised by this. Some coaches remember this update mentioned at the fall scheduling meeting. How are changes to the Alliance passed? Was there a policy change at a higher level? Do members of the Alliance vote on these types of changes?

*All referees are to be current 'USSF' certified. 7a. A 3 person USSF certified referee system (1 center, 2 assistant referees) will be used for all 11v11 & 9v9 competitions. All three are paid according to the fee schedule, if the situation arises where less referees are available and both teams agree to play the entire fee should be paid to the certified referee or referees. 7b. 1 USSF certified referee is required for all 7v7 games, if 3 certified are available that is preferred.*

- C. NMSA policy on refs (games vs scrimmage) – anybody on the NMSA roster have insurance coverage (e.g., coaches and assistant coaches). Volunteer refs would not be covered by insurance.

- VIII. Referee Report – Roxanne reported on fees (reference VII B). Referees are typically not signing up for rec games. How do we overcome this? It was very difficult to have as many travel games covered as we did this fall.

Other: Pat brings up that the toilet in the boys' bathroom needs a new o-ring. We want this fixed before winterization.

- IX. Schedule Next Board Meeting – Library – October 18 @ 6.30pm.

\*\*Action Item: Rebecca to reserve a meeting room.

- X. Adjournment

**Gaylord Soccer League**  
**Balance Sheet Prev Year Comparison**  
As of September 10, 2021

	<u>Sep 10, 21</u>	<u>Sep 10, 20</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
Checking	45,566.46	33,909.88	11,656.58
Edward Jones Investment	8,447.09	7,226.40	1,220.69
<b>Total Checking/Savings</b>	<u>54,013.55</u>	<u>41,136.28</u>	<u>12,877.27</u>
<b>Total Current Assets</b>	<u>54,013.55</u>	<u>41,136.28</u>	<u>12,877.27</u>
<b>Fixed Assets</b>			
Fence	5,250.00	5,250.00	0.00
<b>Total Fixed Assets</b>	<u>5,250.00</u>	<u>5,250.00</u>	<u>0.00</u>
<b>TOTAL ASSETS</b>	<b><u>59,263.55</u></b>	<b><u>46,386.28</u></b>	<b><u>12,877.27</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable	0.00	1,500.00	-1,500.00
<b>Total Accounts Payable</b>	<u>0.00</u>	<u>1,500.00</u>	<u>-1,500.00</u>
<b>Other Current Liabilities</b>			
Unspent Grant	4,806.94	360.08	4,446.86
<b>Total Other Current Liabilities</b>	<u>4,806.94</u>	<u>360.08</u>	<u>4,446.86</u>
<b>Total Current Liabilities</b>	<u>4,806.94</u>	<u>1,860.08</u>	<u>2,946.86</u>
<b>Total Liabilities</b>	<u>4,806.94</u>	<u>1,860.08</u>	<u>2,946.86</u>
<b>Equity</b>			
Opening Balance Equity	32,748.00	32,748.00	0.00
Unrestricted Net Assets	-2,027.59	6,749.64	-8,777.23
Net Income	23,736.20	5,028.56	18,707.64
<b>Total Equity</b>	<u>54,456.61</u>	<u>44,526.20</u>	<u>9,930.41</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>59,263.55</u></b>	<b><u>46,386.28</u></b>	<b><u>12,877.27</u></b>

**Gaylord Soccer League**  
**Profit & Loss Prev Year Comparison**  
 January 1 through September 10, 2021

	Jan 1 - Sep 10, 21	Jan 1 - Sep 10, 20	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
OCF Grant Income	1,553.14	0.00	1,553.14
<b>Registration</b>			
Registration Fees	42,992.92	29,747.00	13,245.92
Refunds	-1,367.65	0.00	-1,367.65
Paypal	-176.12	-1,241.51	1,065.39
Service Fee	-213.00	-990.00	777.00
<b>Total Registration</b>	41,236.15	27,515.49	13,720.66
<b>Sponsors/Contributions</b>			
Income	1,449.00	300.00	1,149.00
Sponsors/Contributions - Other	300.00	0.00	300.00
<b>Total Sponsors/Contributions</b>	1,749.00	300.00	1,449.00
<b>Total Income</b>	44,538.29	27,815.49	16,722.80
<b>Gross Profit</b>	44,538.29	27,815.49	16,722.80
<b>Expense</b>			
Bank Fees	20.00	10.00	10.00
Insurance	1,187.00	1,148.00	39.00
Lawn Maintenance	8,000.00	11,250.00	-3,250.00
Office Supplies	0.00	92.00	-92.00
Paint, Goals,& Nets	2,300.77	0.00	2,300.77
<b>Payments to MSYSA</b>			
Players	0.00	2,504.75	-2,504.75
<b>Total Payments to MSYSA</b>	0.00	2,504.75	-2,504.75
Postage/Bank Fees/Misc	118.00	0.00	118.00
Repairs & Maintenance	0.00	1,471.25	-1,471.25
Sponsor Banners	200.00	0.00	200.00
Uniforms	5,876.26	3,707.00	2,169.26
<b>Utilities</b>			
City of Gaylord Water Bill	4,909.39	4,019.82	889.57
Consumers	616.67	338.62	278.05
Waste/Septic	569.96	180.00	389.96
<b>Total Utilities</b>	6,096.02	4,538.44	1,557.58
Web Services	0.00	0.00	0.00
<b>Total Expense</b>	23,798.05	24,721.44	-923.39
<b>Net Ordinary Income</b>	20,740.24	3,094.05	17,646.19
<b>Other Income/Expense</b>			

9:15 AM

09/09/21

Accrual Basis

**Gaylord Soccer League**  
**Profit & Loss Prev Year Comparison**  
**January 1 through September 10, 2021**

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	<u>Jan 1 - Sep 10, 21</u>	<u>Jan 1 - Sep 10, 20</u>	<u>\$ Change</u>
<b>Other Income</b>			
<b>Camp</b>			
<b>Camp Revenue</b>	7,100.00	3,050.00	4,050.00
<b>Camp Expenses</b>	<u>-3,954.00</u>	<u>-895.00</u>	<u>-3,059.00</u>
<b>Total Camp</b>	3,146.00	2,155.00	991.00
<b>Concession Stand</b>			
<b>Sales</b>	273.00	0.00	273.00
<b>Expense</b>	<u>-1,281.15</u>	<u>-272.00</u>	<u>-1,009.15</u>
<b>Total Concession Stand</b>	-1,008.15	-272.00	-736.15
<b>Interest Income</b>	0.00	119.14	-119.14
<b>Unrealized Gain/Loss</b>	<u>858.11</u>	<u>-67.63</u>	<u>925.74</u>
<b>Total Other Income</b>	<u>2,995.96</u>	<u>1,934.51</u>	<u>1,061.45</u>
<b>Net Other Income</b>	<u>2,995.96</u>	<u>1,934.51</u>	<u>1,061.45</u>
<b>Net Income</b>	<u><u>23,736.20</u></u>	<u><u>5,028.56</u></u>	<u><u>18,707.64</u></u>