

ALL-LEAGUE SPORTS PHOTOS

PHOTO DAY--- TEAM PARENT ENVELOPE INSTRUCTIONS "2021-2022"

BEFORE PHOTO DAY:

1. HAVE **ALL** PARENTS FILL OUT TOP LEFT PORTION OF THE ENVELOPE: NAME, ADDRESS, PHONE #, TEAM AND LEAGUE. PLEASE STRESS THAT IT IS FILLED OUT **COMPLETELY AND CLEARLY!**
2. EACH PLAYER **MUST** HAVE A **COMPLETED ENVELOPE** TO BE PHOTOGRAPHED!
3. THE MIDDLE SECTION ON THE LEFT SIDE (DIGITAL INFORMATION SECTION) OF THE ENVELOPE MUST BE COMPLETED IF ORDERING PACKAGES #1-#4 OR TRADING CARDS, MAGAZINE COVERS OR OTHER ITEMS WITH THEIR NAME ON THE PRODUCT. THIS AREA IS CRITICAL AND MUST AGAIN BE FILLED OUT **NEATLY AND COMPLETELY!**
4. TEAM PARENTS SHOULD COLLECT ALL OF THE ENVELOPES **BEFORE** PHOTO DAY. THIS HELPS IN KEEPING MISSING ENVELOPES DOWN TO A MINIMUM AND GIVES YOU A CHANCE TO REMIND THOSE PARENTS ABOUT BRINGING THE ENVELOPES ON PHOTO DAY.
5. CHECKS SHOULD BE MADE PAYABLE TO **ALL-LEAGUE SPORT PHOTOS**. IF PAYING BY CREDIT CARD WE MUST HAVE THE COMPLETE ADDRESS AND PHONE #! **CHECKS NEED A PHONE NUMBER ON THEM!!!!**
6. YOUR PHOTOS ARE RETURNED TO YOU IN THE 9X12 ENVELOPE. PLEASE STRESS THAT THIS ENVELOPE BE KEPT NEAT AND CLEAN! PLEASE **DON'T** SEAL THE ENVELOPES **NOR HIGHLIGHT ANY ITEM ON IT!!!!**

ON PHOTO DAY:

1. WE DO NOT RUN LATE. PLEASE HAVE YOUR FULL TEAM THERE 15-20 MINUTES BEFORE YOUR SCHEDULED PHOTO TIME!
2. WHEN YOU HAVE ASSEMBLED YOUR FULL TEAM, PLEASE CHECK IN AT THE **ALSP** PHOTO TENT!
3. TEAMS SHOULD LINE UP IN ORDER OF SHORTEST TO TALLEST. THEN GIVE EACH PLAYER THEIR ENVELOPE TO HOLD.
4. **ONLY TEAM MOMS AND COACHES ARE ALLOWED IN THE SHOOTING AREA. PARENTS SHOULD BE NO CLOSER THAN 50 FEET OF ANY PHOTOGRAPHERS LOCATION. NOTE: #5 IS STRICTLY ENFORCED!!!!!!**
5. **NO CAMERAS- STILL, VIDEO OR CELL PHONE CAMS ARE ALLOWED TO BE USED IN THE PHOTO AREA!**

BUDDY ENVELOPES:

1. PLEASE HAVE PARENTS ENCLOSE A SEPARATE CHECK FOR BUDDY PHOTOS IN THE BUDDY ENVELOPE.
2. PLEASE PULL THE BUDDY ENVELOPES OUT OF THE 9X12 ENVELOPES AND HAND THEM TO THE PHOTOGRAPHER AFTER THE TEAM PHOTO.
3. IF PARENTS WANT TO PAY VIA CREDIT CARD THEY MAY DO SO ON THE 9X12 ENVELOPE. THEY NEED TO WRITE US A NOTE ON THE ENVELOPE THAT THE C.C. WILL PAY FOR THE BUDDY PHOTOS.

MAKE-UP DAYS: ONLY IF NECESSARY FOR OUR MISTAKES (CLOSED EYES, ETC.). THOSE PLAYERS WILL BE INVITED TO A MAKE-UP DAY. THEY WILL HAVE A LABEL ON THEIR ENVELOPE IDENTIFYING THEM AS SUCH. MAKE-UP DAYS ARE NOT SET UNTIL THE RETURN OF THE PHOTOS TO THE LEAGUE. NO-SHOWS WILL BE INVITED IF A MAKEUP DAY IS NECESSARY. **NO** FULL TEAM MAKEUPS WILL BE AVAILABLE.

Banners: *Airbrushed/cloth, fabric or silk like banners are fine in team photos. Vinyl Banners reflect the light we use and leave a BIG white spot and make the banner mostly unreadable. It is necessary to use flash to light up the players and coaches faces. Please don't use Vinyl for your team photos!*

- THANK YOU FOR HELPING US MAKE YOUR PHOTO DAYS RUN AS SMOOTH AS THEY DO! CHARLIE & CAROL

56 LEDGEWOOD DRIVE • LAS FLORES • CA • 92688
(949) 598-9297 • (949) 598-9298 FAX