

AYSO Region 54



Matchtrak Quick Reference Guide for New Referees

[FIRST TIME LOGIN]

1. Open a web browser > go to www.matchtrak.com

2. Click **Login** > Select **Referee**

3. Type in **FirstName** space **LastName** and **password** > Click **LOGIN**


**default password for new user = ayso*

***New users will be prompted to change the password.**

4. Enter your **Old Password** (ayso) and **new password** > Click **Submit Password Change**

[MY PROFILE UPDATE]

1. Log on to Matchtrak > Click **My Profile**



MatchTrak
AYSO Section 11
Game Scheduling and Referee System

Home R54 Games All Games **My Profile**

Message from your Regional Referee Administrator

(No Message Created For Region R54)

2. Click **Edit Profile**

Referee Management System

Edit Profile

< Back to Main Menu

Referee Information

Region 11 / E / 54

Last Name Your Last Name

First Name Your First Name

Email Address

Phone #

Default Selected Team (Unassigned)
* this is the default team credited team when reserving the game
* you can pick another team though when reserving the game

3. Select your coach's name from the list for **Default Selected Team** > Update **Email address or phone#** > Click **Save Profile**

Referee Management System

Save Profile

Referee Information

Region 11 / E / 54

Last Name Your Last Name

First Name Your First Name

Email Address Your email address

Phone #

Default Selected Team

- ✓ (Unassigned)
- E54-Ali_R GU12 [R]
- E54-Ali_S GU10 [R]
- E54-Amaya_E GU10 [R]
- E54-Aravinthan_K BU08 [R]
- E54-Brooks_J BU12 [R]
- E54-Castro_R BU10 [R]**
- E54-Chen_A GU08 [R]
- E54-Chiang_K BU08 [R]
- E54-Cordova_R BU10 [R]
- E54-Currie_J BU16 [X]

Opt-Out Game Emails

Youth Referee

Safe Haven

CDC Concussion

SCA Training

Status

4. Click **Back to Main Menu**

Referee Management System

Edit Profile

< Back to Main Menu

Referee Information

[SIGN UP FOR GAMES]

1. Log on to Matchtrak > Click Search Games

[Home](#)
[R54 Games](#)
[All Games](#)
[My Profile](#)
[My Games](#)
[Reports](#)

[Message from your Regional Referee Administrator](#)

{No Message Created For Region R54}

[Quick Search - R54 Home Field Games](#)

What Games?
Referee Coverage

Open Games
 All Games
 Playoff Games

Include non-R54 Yes

Game Date

Girls / Boys

Division

Park - Field

Before / After Team

2. Click the edit icon under the Reserve column that you want to referee.



MatchTrak
 AYSO Section 11
 Game Scheduling and Referee System

USER: Joshua Kim (Region)

Matches Found: 257

Reserve	Watch	Date	Time	Div	Teams	Referee Team	Park	Circuit	Game
		09/09/2023 Saturday	09:00 AM	U12B Flight 1	H: E54-Brooks_J A: E54-Karzazi_E	Center: [Open] AR #1: [Open] AR #2: [Open]	E54-Artesia High School Field 1	Fall E54	3186 General
		09/09/2023 Saturday	09:00 AM	U08B Flight 1	H: E54-Johnson_G A: E54-Aravinthan_K	Center: [Open] ARs: [Not Applicable]	E54-Cabrillo Adult School Field 5	Fall E54	39338 Friendly
		09/09/2023 Saturday	09:00 AM	U10B Flight 1	H: E54-Perini_M A: E54-Castro_R	Center: [Open] AR #1: [Open] AR #2: [Open]	E54-Cabrillo Adult School Field 1	Fall E54	2299 General
		09/09/2023 Saturday	09:00 AM	U06B Flight 1	H: E54-Jackson_D A: E54-Oviedo_J	Center: [Open] AR #1: [Open] AR #2: [Open]	E54-Cabrillo Adult School Field 2	Fall E54	38821 Friendly
		09/09/2023 Saturday	09:00 AM	U06B Flight 1	H: E54-Sanchez_A A: E54-Peterson_H	Center: [Open] AR #1: [Open] AR #2: [Open]	E54-Cabrillo Adult School Field 3	Fall E54	38820 Friendly
		09/09/2023 Saturday	09:00 AM	U10G Flight 1	H: E54-Amaya_E A: E54-Gonzalez_M	Center: [Open] AR #1: [Open] AR #2: [Open]	E54-Cabrillo Adult School Field 6	Fall E54	2300 General
		09/09/2023 Saturday	09:45 AM	U06B Flight 1	H: E54-Janecky_V A: E54-Rubio_G	Center: [Open] AR #1: [Open] AR #2: [Open]	E54-Cabrillo Adult School Field 2	Fall E54	38823 Friendly

3. Scroll down to bottom and select **referee position** > Select **credited team name** from the list > Check **request mentor box (if needed)** > Click **Reserve Game**

Select Available Position

Center

AR # 1

AR # 2

Mentor / 4th Ref


Credited Team: Show All Regions
E54-Amaya_E GU10 [R]

Request Mentor?
 Yes

Remember Team?
 Yes

Reserve Game

4. You will receive an email confirmation from MatchTrak.

 MatchTrak
To:

Game 2300 Reserved :
9/9/2023 9:00:00 AM - GU10 |
Amaya vs Gonzalez

The following referee position has been reserved:

Referee:
Circuit: S11E54-23-Fall
Game #: 2300
Date: 9/9/2023
Time: 9:00:00 AM
Division: GU10 - Flight: 1
Home Team: E54-Amaya E
Away Team: E54-Gonzalez_M
Position: AR # 1
Credit: E54-Amaya E (GU10)
Park-Field: E54-Cabrillo Adult School Field 6

Your referee reservation may be Canceled up until Thu 11:59 PM prior to a Saturday game.

E54-Cabrillo Adult School Field 6 Field Map
<https://www.google.com/maps/place/ABC+Adult+School,+Cabrillo+Lane+Office/@33.847284,-118.0814807,17z/data=!3m1!4b1!4m5!3m4!1s0x80dd2dba2e7f47e3:0x9e75a0045ae30c2a!8m2!3d33.847284!4d-118.079292>

Need to Cancel? Link to Game Reservation Page:
<http://www.matchtrak.com/11/main.nsf/game-status?openform&ParentUNID=D3154DC00224237F88258A13001FD1E8>

***You could use a filter to display game schedule based on a specific date, gender, division, location or before/after your child's game.**

Message from your Regional Referee Administrator

{No Message Created For Region R54}

Quick Search - R54 Home Field Games

What Games?
Referee Coverage

Open Games
 All Games
 Playoff Games

Include non-R54 Yes

Game Date No Preference
09/09/2023
09/16/2023
09/23/2023
09/30/2023
10/07/2023
10/14/2023

Girls / Boys Yes

Division No Preference
U06
U07
U08
U09
U10

Park - Field Yes

Before / After Team Yes

Equals

Message from your Regional Referee Administrator

{No Message Created For Region R54}

Quick Search - R54 Home Field Games

What Games?
Referee Coverage

Open Games
 All Games
 Playoff Games

Include non-R54 Yes

Game Date No Preference

Girls / Boys No Preference

Division No Preference
U06
U07
U08
U09
U10

Park - Field Yes

Before / After Team Yes

Equals