

Before game day, coaches should prepare their game card. Coaches can either write them out by hand by using the pre-printed individual cards, or use a PDF file to assist them in printing their cards on cardstock.

**COACH:**  
Before the game

- \* Write down your division and team #
- \*Write your team name
- \*Write coaches name
- \*Write players' first and last names in JERSEY ORDER
- \*Write "Sick" or "Absent" by a players' name if they are not in attendance

**REFEREE:**  
During the game

- \*Use tick marks to denote goals scored by each player. The first column is for 1st half goals; the second column is for 2nd half goals
- \*Write "GK" to denote the goalkeeper
- \*Write "X" to denote your substitute players- the players that are not playing that quarter

**REFEREE:**  
Before the game

- \*Write the date, time and field
- \*Write the home and visiting team colors

**REFEREE:**  
During the game

- \*Write the haltime score and denote which team is winning
- \*Writew down incidences as they occur during the game if needed (i.e., yellow and red cards, player #, and reason)

**REFEREE:**  
After the game

- \*Write down the final score and the winning team
- \*PRINT referee name and the team they are earning referee points for
- \*Sign referee name