

AYSO Region 4 Field Set-Up & Take-Down Brookside Elementary

Thank you for volunteering with field set-up and take-down.

Please follow these instructions for safely and properly setting up and taking down goals, nets and corner flags at Brookside Elementary. Safety is a major concern when working with the goals.

If your team is the first game of the day (8:00 am game) the team is responsible for setting up. **You should to have the goals completely set up by 7:30 am.**

If your team is the last game of the day on that field (3:30 pm) the team is responsible for taking down. Coaches or AYSO staff at the fields can tell you if take down is needed.

Important to note: Each team in the game is responsible for one goal and two corner flags. Failure to either set-up or take down and properly store the equipment may result in the loss of a sportsmanship point for the team.

Safety

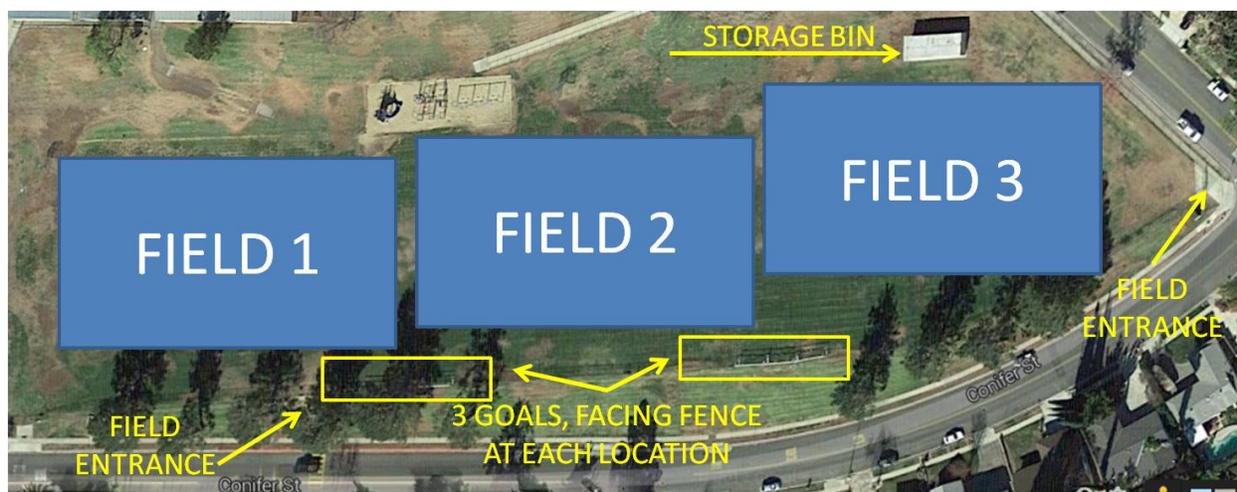
NEVER TIP A GOAL AND NEVER ALLOW ANYONE TO CLIMB OR RIDE ON A GOAL. USE AT LEAST TWO PEOPLE WHEN MOVING A GOAL.

Overview

Nets, corner flags and step ladders can be found placed outside the storage bin near field #3.

Only 1 Rubbermaid container (has 2 nets) 1 step ladder and a max of 4 corner flags should be taken to a field.

When you arrive see if these are at your field already. A max of four corner flags should be taken to your field. All these items are returned to the concrete pad near the storage bin when you work Field Take Down.



Field Set-Up

Set up involves two crews with each positioning goals on the field in their proper location, locking the back wheels, clipping on the net to the goal around all edges, placing corner flags and .

- 1) **Bring Equipment to the field.** If you are the first volunteer for set-up go the storage bin and bring a gray Rubbermaid container holding two nets and at least two corner flags back to your field. Containers and flags are set out by AYSO staff. Both nets are in one container. It does not matter which of the three containers and 12 flags you take – they are fine for any of the three fields. Some may wish to also get one of the step-ladders set out to assist when attaching nets. Some volunteers also bring the two other corner flags back to the field for the opposing team but this is optional.

- 2) **Push one goal to its goal area.**

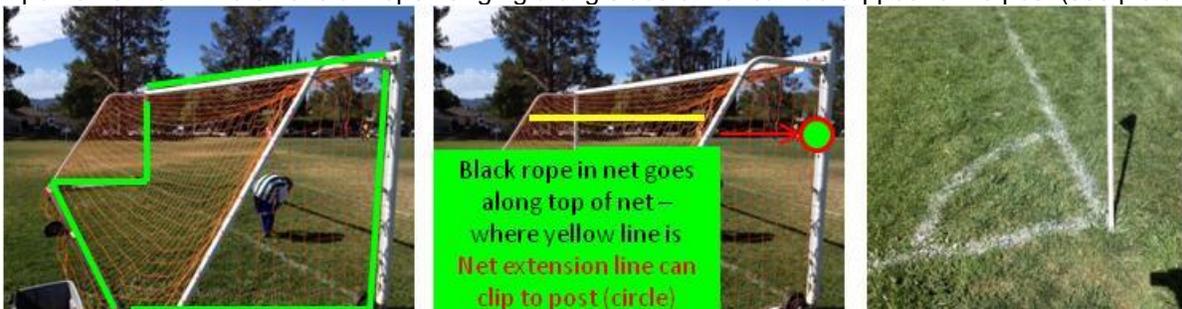
Goals will be parked at the fence line and unlocked by AYSO staff. Using at least two adults push the goals to their marked positions on your field. Always push the goals in the direction of the wheels (they do not turn). Do not scoot or attempt to push goals perpendicular to the wheel direction as this may break the wheel. (See picture) Push one side at a time to "steer" as needed.



- 3) **Position the goals.** There are small white hash marks along the goal line where posts should be lined up. Goal posts should sit on the goal line. **Lock goals in place** using the hand crank Wheel Lock. Do not over tighten. (See pictures below)



- 4) **Attach the net.** Clip the outer thick edge of the net to the goal along the posts, crossbar, lower bars (shown in green below). **Net goes over the side bars.** Use the step ladder if needed. NEVER tip the goal to attach the net. Never climb on the goal to attach the net. Black rope in net indicates top portion of net. The extension rope hanging along sides of net can be clipped to the post (see picture).



- 5) **Place corner flags.** (see picture above)
- 6) **Place bin and step ladder behind goals for take-down crews.**

Field Take Down

Take down involves two crews with each taking down the nets, putting the nets into the container at the field, removing corner flags, the taking the flags, Rubbermaid container with nets and step ladder to the storage bin by field #3, unlocking wheel locks, and pushing goals to their parking spaces along the fence running along Conifer Road.

- 1) **Take down the net.** Unclip the net. Use step ladder as needed. NEVER tip the goal to remove the net. Never climb on the goal to take down the net. "Fold up" the net and store in the Rubbermaid container which should be found behind one of the goals on that field. Both nets go into the Rubbermaid container for your field.
- 2) **Remove corner flags.**
- 3) **Take Container and Flags to storage bin.** One or both crews should take the Rubbermaid container (with both nets inside) the step ladder and all four corner flags to the concrete pad at the storage bin near field #3. AYSO staff will lock them up.
- 4) **Loosen wheel locks.** (see picture on previous page)
- 5) **Park the Goals.** Push the goals to their designated spaces along the fence. Always use two or more adults to move the goals. Look at the picture below the general parking area for each goal and then look for the chains and locks along the fence line. **Please look to make sure no sprinkler heads are blocked.** There are two "parking areas" each with three goals placed side by side (their side posts touching) so they can be locked together. The goal posts should face the fence. (see picture below)

Always push the goals in the direction of the wheels (they do not turn). Do not scoot or attempt to push goals perpendicular to the wheel direction as this may break the wheel. Push one side at a time to "steer" as needed. (see picture on previous page)

