

Burlingame AYSO (Region 63)-How to Register and Complete Referee Training

1. Complete an AYSO Volunteer Registration

- New volunteers need to create a volunteer application. Go to burlingameayso.org and click the REGISTER NOW button in the top right corner. Create a new profile (or sign into your existing one, which you may already have if you.)
- Once logged into your account you will get a page that should look something below. Click the “Find Volunteer Roles” button in the top right corner:

The screenshot shows the AYSO Sports Connect dashboard for a user named Todd Weller, who is registered as a Referee. The dashboard includes a sidebar with navigation links: My Account, Calendar, Volunteer, My Orders, Messages, and Home. The main content area is titled "My Roles & Certificates" and shows a list of certifications for Region 63 Area 2N. A "Find Volunteer Roles" button is highlighted in the top right corner. Below the certifications, there is a table with columns for Certification, Expiration Date, Status, and Compliant. The table lists various certifications such as Risk Status, Concussion Awareness, Fingerprinting California Only, Sudden Cardiac Arrest, AYSOs Safe Haven, SafeSport, Coaching License, and Referee Grade. A "Support" button is located at the bottom left, and a "Renew & Update" button is at the bottom right.

Certification	Expiration Date	Status	Compliant
<input type="checkbox"/> Risk Status	08/07/2023	Green	⚠️
<input type="checkbox"/> Concussion Awareness	None	Verified	✅
<input type="checkbox"/> Fingerprinting California Only	None	Verified	✅
<input type="checkbox"/> Sudden Cardiac Arrest	None	Verified	✅
<input type="checkbox"/> AYSOs Safe Haven	None	Verified	✅
<input type="checkbox"/> SafeSport	08/10/2023	Verified	✅
<input type="checkbox"/> Coaching License	None	10U Coach	✅
<input type="checkbox"/> Referee Grade	None	Intermediate Referee	✅

- Then sign up as a referee. You may need to click “Show All Available Opportunities”:

The screenshot shows the AYSO 2023 Fall Program-Primary sign-up page for 12U - Boys (2012-1013). The page includes a header with the program name and a note that Cody is registered here. Below the header, there are three columns of volunteer roles: Assistant Coach, Head Coach, and Field Prep. Each column has a description and a "Select" button. At the bottom, there are navigation buttons: "Back", "Show All Available Opportunities" (highlighted with a red box), and "Skip".

2023 Fall Program-Primary
12U - Boys (2012-1013) (Cody is registered here)

Assistant Coach
For 4U, parent coach volunteers are not required. Please sign up only if your player is in 5U and o [Read More](#)

Select

Head Coach
For 4U, parent coach volunteers are not required. Please sign up if your player is in 5U and older.
Todd is signed up for this position

Select

Field Prep
Field Prep


Select

< Back

Show All Available Opportunities


Skip >


Then select the “Referee” under the “Referees Only” section and complete the registration:

1

Referees Only - Volunteer Sign Up MY2023
[Hide Divisions](#)

Select Divisions:

☒ Referee

2

Burlingame AYSO Board Member signup only - MY2023
[View Divisions](#)

3

2023 Fall Program-Primary
Cody is registered here
[Hide Divisions](#)

Select Divisions:

☐ 04U Playground - Coed (3 years old by 9/16/20)
☐ 05U - Boys (2019)
☐ 05U - Girls (2019)
☐ 06U - Boys (2018)
☐ 06U - Girls (2018)
☐ 07U - Boys (2017)
☐ 07U - Girls (2017)
☐ 08U - Boys (2016)
☐ 08U - Girls (2016)
☐ 10U - Boys (2014-2015)
☐ 10U - Girls (2014-2015)
☒ 12U - Boys (2012-2013)
☐ 12U - Girls (2012-2013)
☐ 14U - Boys (2010-2011)
☐ 14U - Girls (2010-2011)
☐ 16U - Boys (2008-2009)
☐ 16U - Girls (2008-2009)
☐ 19U - Boys (2005-2007)
☐ 19U - Girls (2005-2007)

[< Back](#)
[View Selected Opportunities](#)

2. Background Check

- Login to your AYSO on burlingameayso.org; and
- Click “Volunteer” on left side of the screen
- There is a list of training requirements;
- Click the button that says “Risk Status” and then “Renew & Update” button
- Follow the instructions on the pop-up screen.

3. SafeSport Training

- On the same list of requirements under the “Volunteer” section, check the box next to SafeSport Training.
- Scroll to the bottom of that list and click the button that says “Renew & Update.”
- Follow the link in the popup screen and complete the training.

- d. You **must save the certificate** that you receive when you complete the course and **upload it to your AYSO** profile by following steps above and uploading the image of your certificate after clicking “Renew & Update”.

4. Fingerprinting

- a. Go to <https://www.applicantservices.com/ayso-BILLED> and look for a livescan even hosted by AYSO; or
- b. Go to <https://www.applicantservices.com/ayso/> and sign up at a location and time that works for you.

5. Referee Training

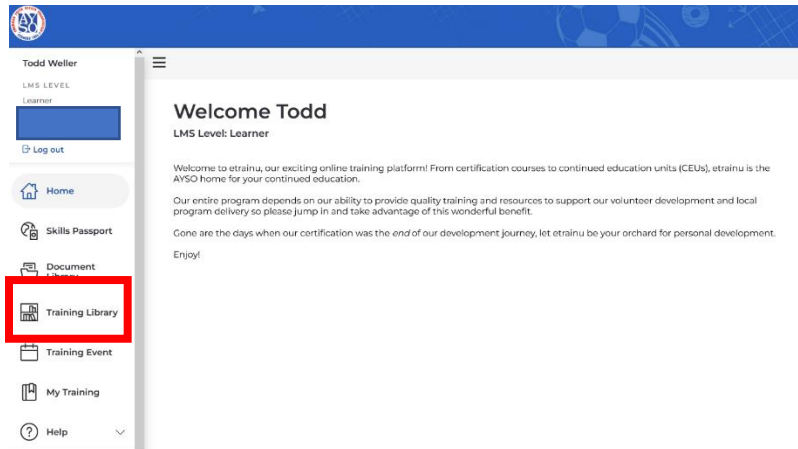
Login to your account at burlingameayso.org. Then click the "Volunteer tab" (on the left). Note the "AYSOU" button on the top right. The “AYSOU” website is where you can find the "Regional Referee" online training materials as well as sign up for the in-person training.

The screenshot shows the 'My Roles & Certificates' page for a user named Todd Weller, who is a Referee. The left sidebar has a 'Volunteer' tab highlighted with a red box. The top right has a button labeled 'AYSOU' also highlighted with a red box. Below the header, there is a table titled 'Region 63 Area 2N' listing various certifications. The table has columns for Certification, Expiration Date, Status, and Compliant. The certifications listed are Risk Status, Concussion Awareness, Fingerprinting California Only, Sudden Cardiac Arrest, AYSOs Safe Haven, SafeSport, Coaching License, and Referee Grade. The 'Risk Status' row shows a 'Green' status with a yellow triangle icon, while the others are 'Verified' with green checkmark icons.

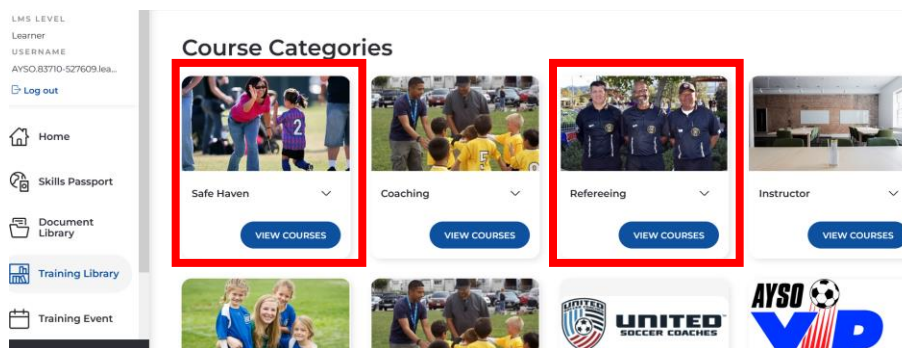
Certification	Expiration Date	Status	Compliant
<input type="checkbox"/> Risk Status	08/07/2023	Green	⚠️
<input type="checkbox"/> Concussion Awareness	None	Verified	✅
<input type="checkbox"/> Fingerprinting California Only	None	Verified	✅
<input type="checkbox"/> Sudden Cardiac Arrest	None	Verified	✅
<input type="checkbox"/> AYSOs Safe Haven	None	Verified	✅
<input type="checkbox"/> SafeSport	09/10/2023	Verified	✅
<input type="checkbox"/> Coaching License	None	10U Coach	✅
<input type="checkbox"/> Referee Grade	None	Intermediate Referee	✅

(Note: yours may look a little different.)

Once you click the "AYSO" button a new site will open and you will be logged in. It will look something like below. Click the "Training Library" button on the left.



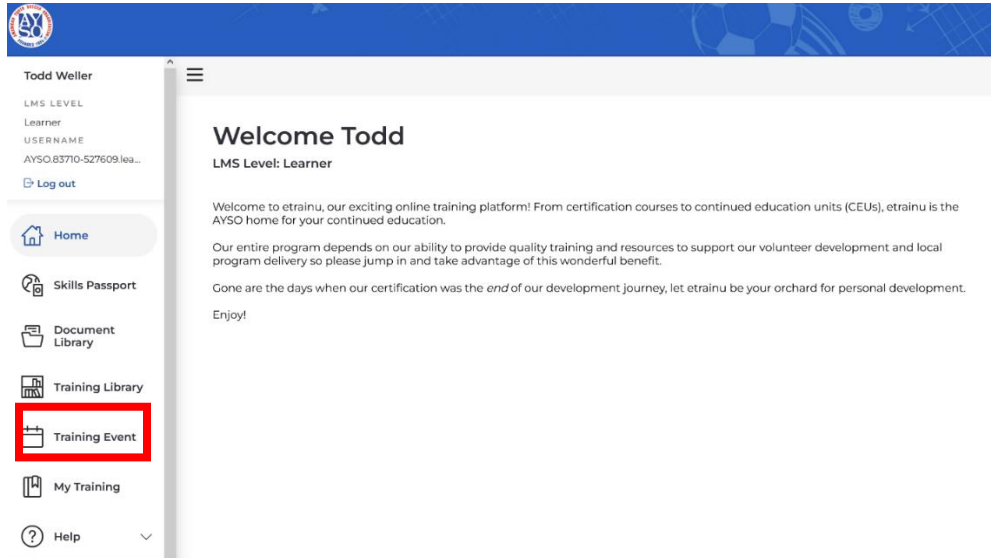
Under **Safe Haven** are the **Cardiac, Concussion, and Safe Haven** courses. Enroll and complete these.



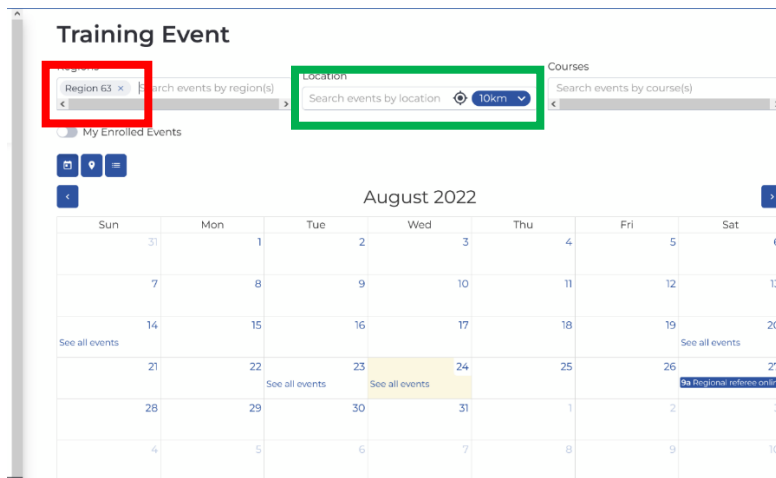
Under Refereeing find and enroll in the "**Regional Referee Online + In-Person Companion Course**". Complete the online modules. **Please try to complete this prior to the in-person training.**

If you leave the site and come back (you don't need to complete all the training in one sitting), you can find previously enrolled training under the "My Training" button on the left.

Finally, to enroll in the in-person course, book an event by clicking the "Training Event" button on the left.



You should get a calendar that looks like this. By default, the calendar only shows Burlingame events (red box, "Region 63").



To see all local training, "X" (e.g. delete) the "Region 63" from the "Regions" box. Then search by "Location" (green box above). Type in your address and enter. All training in the area will populate the calendar. Look for "Regional Referee Online Companion" courses (sometimes call "Field Session" by other cities). Click and then enroll and attend the in-person training.

Once you have completed the training, contact the referee training coordinator and assistant-RRA Rick Sandor (drrickster@yahoo.com). He will verify your training and enroll you in the referee scheduling website.