



Team Manager



Purpose

The AYSO volunteer position of Team Manager is intended to carry out duties as directed by the Director of Team Managers. The AYSO Team Parent is a pivotal part of every team. They are the coach's assistant, cheerleader, and traffic director all in one. These are things you will already be doing if your child is on the team, so take it one more step and help the entire team operate more smoothly!

Another important role a Team Parent plays is the unofficial Kids Zone representative at every game. Kids Zone is one of the ways AYSO makes sure all its players and volunteers are having fun. The program encourages spectators to use good language, show good sportsmanship in attitude and behavior, and create an enjoyable day for every player. The Kids Zone Parent Pledge form reminds those on the sidelines to act appropriately, and a Team Parent can wear and share these important tools with everybody watching the game.

Please step up at the beginning of the season and offer the coach your help as Team Parent!

Specific Duties and Responsibilities

The team Manager is expected to perform or designate to other parents some of the team duties:

- Complete and submit a Volunteer Application every year (Team Manager/Coach/Assistant Coach /Referee/ Youth Referee / Opening Day Booth)
- Complete Safe Haven and Concussion Certification once
- Distribute information to the coaches, players, and families of AYSO players
- Recruit 3 volunteers for Opening Day (2 volunteers for U6)
- Recruit Referees if team wants to play Friendship Cup or Commissioners Cup at the end of the season
- Recruit additional volunteers to help in other capacities. (Lining fields, Field set-up and breakdown, etc.)
- Ensure all volunteers have submitted a volunteer form and completed Safe Haven
- Make the Snack list, Game Schedule and put together the player information list
- Provide a copy of the Yearbook-One Liners form to the families of AYSO players
- Turn in One-Liners by the due date
- Complete and submit a yearbook page by due date
- Pick up trophies and yearbooks for the team
- Coordinate a Team Party and Coaches Gift
- Have Fun!

