



AYSO Region 114

Refund Form

www.ayso114.org



It is our goal to balance the needs of families that request a refund with those of the Region. Late requests can result in unbalanced teams and/or additional costs.

Refund Policy:

- ❖ Refunds will be granted for requests received **before June 30** minus the AYSO Membership fee (\$20.00) & Service fee (\$2.75).
- ❖ Partial refunds will be granted for requests **received before August 1**.
- ❖ **No refunds will be given for requests received after August 1** as teams have already been formed.
- ❖ All refund requests must be **emailed** to the **Registrar, Commissioner, and Treasurer**, and received by the above cut-off dates.

Treasurer: Maria Peña refund.region114@gmail.com

Commissioner: Thomas Tyler ayso114rc@gmail.com

Registrar: Ashley Menear ayso114registrar@gmail.com

Email Subject: Refund request for (Player Name and Order Number)

- Our First Priority is to refund the credit card used during registration unless a check is requested.
- If we are not able to refund the credit card, then we will mail a region check to you.

Player Name	
Order Number	
Player Birthdate	
Reason for Refund	
Refund Credit Card on file	Yes ____ No ____
Make Check Payable To	
Mail check to	

Refund checks will be issued within four weeks of the email request. If you don't receive an email confirmation within five days, please resend the email to both the Registrar and Treasurer.

INTERNAL: Date Process: _____ Cancel#: _____ Refund: \$ _____

C.C Refund: _____ Check Number: _____

Mailed: _____ acct code: 4006 Entered: _____