



AYSO Region 114 Refund Form

www.ayso114.org



It is our goal to balance the needs of families that request a refund with those of the Region. Late requests can result in unbalanced teams and/or additional costs associated with unused uniforms.

Refund Policy ** If MY2020 season is cancelled due to Covid-19, you do not need to submit a form. ** You will receive an email that outlines the refund process.

- ❖ Refunds will be granted for requests received *before June 30* with the exception of the Membership fee (\$20.00).
- ❖ Partial refunds will be granted for requests *received before August 1*.
- ❖ No refunds will be given for requests received *after August 1* as teams have already been formed.
- ❖ All refund requests must be **emailed** to the **Registrar and Treasurer**, and received by the above cut-off dates.

Treasurer: Maria Peña refund.region114@gmail.com
 Commissioner: Ashley Menear ayso114rc@gmail.com
 Registrar: Diana Young dyregistrarayso114@gmail.com

Email Subject: Refund request for (Player Name and ID)

- First Priority is to refund the credit card used during registration unless specified that a check is requested.
- If we are not able to refund the credit card, then we will mail a region check to you.

Player Name / ID if not on Subject line:	
Registration Date:	
Player Birthdate:	
Boy or Girl:	
Reason for Refund:	
Credit card on file will be refunded unless specified that a region check is needed	
Make Check Payable To:	
Refund Address if we are not able to refund C.C or if Paid by check:	

Refund checks will be issued within four weeks of the email request. If you don't receive an email confirmation within five days, please resend the email to both the Registrar and Treasurer.

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INTERNAL: Date Process: _____ Cancel#: _____ Refund: \$ _____

C.C Refund / Card: _____ Check Number: _____

Mailed: _____ NAP: 4006 Entered: _____