



## How to create an account and register as a Volunteer

1. Go to your Region's Blue Sombrero portal. You can find it with our Region locator at the following link: [http://www.ayso.org/Region\\_Locator.htm#.WQtiMNIrKUK](http://www.ayso.org/Region_Locator.htm#.WQtiMNIrKUK)

2. Click on **“Register Now”** in the top right hand corner of the site.



3. Complete the **“Create New Account”** section on the Login screen. Then click **“Create Account”**.

*Create New Account*

You are not considered registered until you submit your order at checkout!

First Name

Last Name

Email Address

Create Username

Password

Confirm Password

Create Account!

Already have an account? [Sign in here!](#)  
Forgot your [Username](#) or [Password](#)?



#### 4. Primary Parent/Guardian Information

##### Primary Parent/Guardian Information



Mariah Carey

Email: mariasalinas@ayso.org

Username: mariasalinas@ayso.org

Gender\* FEMALE

First Name\* Mariah

Last Name\* Carey

On this step you will enter your information and then click on

Continue ▶

#### 5. Which best describes you?

After you complete step 4, this pop up will appear.

##### Which best describes you?



I am a parent or guardian registering a participant

Select this option if you are registering a participant in an activity. You'll also have the option to volunteer or sign up as a team coach or other personnel here.



I am a team coach or other team personnel

Select this option if you want to skip registering a participant and only sign up to coach or volunteer.



I am registering myself in an activity

Select this option if you are registering yourself as a participant in an activity.

Select **option 2**, if you want to skip registering a participant and only sign-up to volunteer.



## 6. Select Program(s) to View Volunteer Roles

Programs	Activity Type	
1 2017 Fall Soccer - Region 107 Test	Soccer	+ SELECT
2 2017 Spring Core	Soccer	+ SELECT

<< Back View Roles >

Find the program, click on

It will now say then click on

## 7. Complete the Volunteer Selection Page

The following positions are available

1 2017 Spring Core Playground Soccer (3)

Concessions SIGN UP

Look for the age group and the volunteer position you are interested in then click on

It will now say then click on at the bottom of the screen.


**NOTE: DO NOT SELECT MORE THAN ONE VOLUNTEER POSITION AT THIS TIME.  
Additional volunteer roles can be added after registration is complete.**




**8. Select the name of the volunteer and click “Continue.”**

*Who would you like to select for the following position(s)?*

1 Concessions > 2017 Spring Core > Schoolyard (4)

 Mariah Carey


 Invite New Account User

<< Back Continue >

**9. Additional Position Information**

*Additional Position Information*

1 Concessions > 2017 Spring Core > Schoolyard (4)

 Upload Photo

Mariah Carey

Email Address: mariasalinas@ayso.org

Fill in all the fields with a red asterisk.

Make sure to accept the waiver at the bottom of the page then click on

Accept Waiver?\*

Yes

Continue >



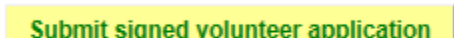
## 10. Volunteer E-Signature

Select the  button, then 

## 11. Review Application and E-Sign

- Click on the box next to the words "I agree to use an electronic signature."
- Click on the radio button next to the words "I am an adult of the age of majority in my state ...."
- Type your name in the yellow box for "Volunteer Signature."
- Click on "**Continue to Review.**"

I HAVE READ THE EMERGENCY AUTHORIZATION AND ALL AGREEMENTS SET FORTH HEREIN, AND I FULLY UNDERSTAND THE TERMS OF EACH AND THAT I AM SIGNING THIS FORM AND AGREEING TO THESE TERMS. I SIGN THIS FORM FOR MYSELF AND, IF PARENT, ON BEHALF OF PLAYER AND MEMBERS OF PLAYER'S FAMILY, WITHOUT INDUCEMENT. I ALSO AGREE TO INFORM AYSO IN A TIMELY MANNER IF ANYTHING ON THIS FORM CHANGES.

On the last screen, if all the information on the volunteer form is correct, then click on  at the bottom of the application.



## 12. Verified Volunteer – Background Check Consent Form

Background Check Consent Form for Test9695 Test9695

Volunteer Registration > Volunteer Registration > Board Member

**You, as a consumer, have a number of rights when it comes to your personal information and your background check report. American Youth Soccer Organization is required by law to provide you with information regarding those rights and to gain your consent for a background check before allowing you to continue with your order. Please review and sign, by checking the boxes, to indicate your consent to begin the background check process and to acknowledge your rights under the Federal and applicable State Fair Credit Reporting Act(s).**

**Consent to Use of Electronic Records and Signatures**

You have the opportunity to complete and sign documents, as well as receive notices and other documents related to your volunteer application and background check, in electronic rather than paper form. To agree to these uses of electronic documents and signatures, and to sign this document with the same effect as physically signing your name, click the "Sign" button at the bottom of this page after reviewing the information below.

In order to sign, complete and receive documents electronically you will need the following:

- a. A personal e-mail address;

I acknowledge receipt of the preceding Consumer Financial Protection Bureau's "A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT."

I have read the Disclosure Regarding the Volunteer/Non-Paid Position Background Report provided by Verified Volunteers and this Authorization to Obtain Volunteer/Non-Paid Position Background Report. By my signature below, I hereby consent to the preparation by Verified Volunteers, a consumer reporting agency located at 113 South College Avenue, Fort Collins, CO, 80524, (855) 326-1860 option 1, www.verifiedvolunteers.com, of background reports regarding me and the release of such reports to any organization I authorize and its designated representatives, to assist the organization in making a volunteer/non-paid position decision involving me at any time after receipt of this authorization and throughout my volunteerism/non-paid position, to the extent permitted by law. To this end, I hereby authorize, without reservation, any state or federal law enforcement agency or court, educational institution, motor vehicle record agency, credit bureau or other information service bureau or data repository, to furnish any and all information regarding me to Verified Volunteers and/or the organization itself, and authorize Verified Volunteers to provide such information to the organization. I agree that a facsimile("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

I understand that by typing my name where indicated below, I consent to the use of electronic records and signatures in the manner described above, and the electronic storage of such documents.

**Your First Name**  
Test9695

**Your Last Name**  
Test9695

**Social Security Number**  
Full Social Security Number (9 digits, no dashes)

Please enter your full social security number (9 digits, no dashes) into our securely encrypted field for a background check.

<< Back Continue >>

**Click Here**



If you do need further assistance please call the Blue Sombrero Support Center at [866-258-3303](tel:866-258-3303). Or you can also send an email [support@bluesombrero.com](mailto:support@bluesombrero.com).