

# Canton Cup Tournament Registration

The chart below outlines the documents needed for tournament registration. Most documents are not submitted, but rather, are self-validated by the team representative.

For recreational teams, only the Roster/Document checklist will be submitted for verification by the Canton Cup registration team.

For select teams, the Roster/Document checklist will be submitted. Then copies of Pass Cards must be emailed to the Canton Cup registration team for verification.

<b>Document</b>	<b>Select team requirements</b>	<b>Recreational team requirements</b>
Roster	<b>Submitted (via on-line form)</b>	<b>Submitted (via on-line form)</b>
Pass card copies	<b>Submitted (via email)</b>	Not Applicable
Liability Waiver	Self-validated	Self-validated
Medical release for every player	Self-validated	Self-validated
Concussion form for every player	Self-validated	Self-validated
Coach risk management card	Self-validated	Self-validated
Coach concussion training	Self-validated	Self-validated
Team permission to travel (teams from outside Michigan only)	Self-validated	Self-validated

## Completing the Roster/Document checklist (on-line form)

The Canton Cup Tournament Roster/Document Checklist is an online form that can easily be filled out using a common web browser. This online form is designed to collect all input needed for team registration in one location making the process easier for team representatives.

The online form can be found at: <https://shareaform.com/canton-cup/>.

**General Information fields:**

All players, parents, managers and coaches must agree to the liability statement. Click the 'Yes' bubble to acknowledge agreement.

**Canton Twp., Plymouth Canton School District, their officers, directors, members, shareholders, sponsors, managers, employees, agents, successors and assigns (collectively "Released Parties") shall not be liable for any injury or loss, which my child/children may sustain or suffer while participating in or attending this soccer tournament. I hereby release and agree to indemnify and hold harmless the Released Parties from any and all claims whatsoever, without limitation on such indemnity. I understand that athletic trainers and medical personnel are at the tournament site, and that should my child/children require medical attention, such personnel may be summoned by myself or tournament staff.**

**Do all players, parents, managers and coaches, agree to the above statement? \***

- Yes - all team players, parents, managers and coaches agree to the above
- No

All coaches must agree to the above statement prior to playing in the tournament.

Enter the name and email address of the primary contact (coach, team manager etc.) for the team. The email address must be entered twice for verification (a match will be verified upon submission of the form).

**Your Name**

Joe Manager

**Your email address? \***

joe.manager@gmail.com

joe.manager@gmail.com

**Team/Coach information fields:**

Team ID: Enter the Team ID number that was assigned to your team during your initial signup. This is a 10-digit number preceded by "CANTONCUP". An example of this number is CANTONCUP1546371435. Enter the numeric portion (1546371435) into the Team ID field.

Team Name: Enter the name of your team as it was entered during initial signup. This should include the age and gender of the team.

Club: Enter the name of the club that your team is a part of.

**Team ID: Your Team ID it will start with CANTONCUP and is 10 digits long. You can find it in your confirmation email. \***

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**Team Name \***

Celtic 03 boys black

**Club \***

DCFC

**Coach Risk Management:** Click the 'Yes' bubble indicating that the team's coach has a document indicating he/she has received a background check. Common documents that meet this requirement are a MSYSA Risk Management Program card or a "Kidsafe approved" stamp on the coach's pass card.

**Coach Concussion Training:** Click the 'Yes' bubble indicating that the team's coach has taken an on-line concussion training course within the last 3 years. One example of this training is "Heads Up! Concussion in Youth Sports" available on the CDC web site (<https://www.cdc.gov/headsup/youthsports/training/index.html>).

**Does the Coach have a current Risk Management Card \***

Yes

No

Coach must have a valid Risk Management Card before the tournament.

**Has the Coach completed Concussion Training?**

Yes

No

Coach must successfully complete Concussion Training before the tournament

**Team permission to travel:** This requirement applies only to teams joining us from outside of Michigan. This form can be obtained from your state's youth soccer organization. Click the 'Yes' bubble to indicate possession of the document. Michigan teams click 'N/A'.

**Does the Team have Permission to Travel (if outside of Michigan) by governing body?**

N/A (Team is from Michigan)

Yes

No

All teams from outside of Michigan must have a permission to travel issued by their governing body

**Player-specific information:**

For each player, enter:

**Uniform Number.** Enter the jersey number the player will wear during the tournament.

Player's Name. Type in the player's name.

League Roster/Guest player bubbles: (Select only one) If the player appears on your team's regular league roster (e.g. GotSoccer or club roster), or is currently playing on another team from the same club, then select the "league roster" bubble. If the player is currently playing in another club or is not currently on a team, obtain a guest player form from [https://www.michiganyouthsoccer.org/Member\\_Services/Guest\\_Player\\_Forms.htm](https://www.michiganyouthsoccer.org/Member_Services/Guest_Player_Forms.htm) and select the "guest player" bubble.

Medical Release Form: Check the box indicating that you have a medical release form for the player. The medical release form provides emergency contact information and is often provided by your club or state youth soccer organization. An example is shown here

(<https://www.michiganyouthsoccer.org/Assets/Michigan+Youth+Soccer1+Digital+Assets/USYS+Medical+Release+Form.pdf>)

Concussion Form: Check the box indicating that you have a "Concussion Information Sheet" signed by a parent for the player. This sheet provides parents with basic information about recognizing and dealing with concussions. The sheet can be found at the CDC web site: <https://www.cdc.gov/headsup/youthsports/parents.html>.

**Please enter all team players:**


Uniform Number.	Player Name	Roster Status	Checklist
Please enter N/A for no number *	John Smith	<input checked="" type="radio"/> On teams league roster?	<input checked="" type="checkbox"/> Has Medical Release form?
NA_		<input type="radio"/> Guest Player not on normal league roster?	<input checked="" type="checkbox"/> Has Concussion Form?

All players must have both a Medical Release Form and Concussion form prior to the tournament.

Click the 'Add another player' button to add fields for additional players. There is a brief delay as new fields are added to the form. Please be patient.

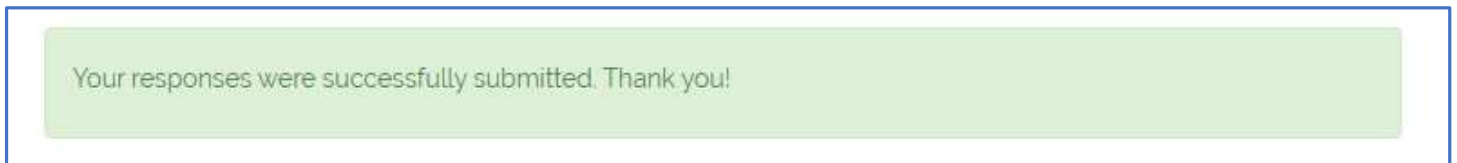
Once the form is filled out, the team coach or manager must sign the bottom indicating possession of all the requested documentation. Select the pen tool to sign in the box or select the keyboard to type a signature. By making this declaration, the coach or manager does NOT need to upload any of these documents—just have them.

Signature of person filling out this form:



The signature area shows the name "Joe Manager" written in cursive. To the right of the signature are two circular icons: a grey one with a pencil and a blue one with a keyboard. Below the signature area is a "SUBMIT" button, which is highlighted with a red rectangular border.

Once the signature requirement is complete, click the 'SUBMIT' button. The form will then be validated, and any missing or incorrect information will be highlighted in red. If all information is correct, you will receive a message 'Your responses were successfully submitted. Thank you!'



Finally, all documentation requested on this form should be brought to the tournament in the event of emergencies or challenges by opposing teams. However, there will be no routine checks of these documents by the registration team.

## Submitting the Pass Cards (select teams only)

Select teams, please scan or photograph player Pass Cards and attached the files to an email. The Pass Card file needs to show only the front of the Pass Cards (including player name and birthdate). Include 8 pass cards per sheet/photo (this will be about the size of a standard 8 ½ x 11 sheet).

Send the email to [canton.cup.2021@gmail.com](mailto:canton.cup.2021@gmail.com). Include in the subject line of the email: the Team ID, Club, and Team Name. Example: 1546371435 Canton Celtic U16 Boys Black.

Thank you for being our guest at the 2021 Canton Cup!

-Ray Berger, registration team leader