



Glen Allen Youth Athletic Association

www.GlenAllenSports.com

Manager and Coaches Responsibilities

Managers shall attend required training sessions, field maintenance and league orientation meetings.

Managers are responsible for all team equipment and the keys to storage areas. The keys and all equipment must be returned to the equipment manager immediately upon conclusion of the season.

Managers are responsible for recruiting parent volunteers to represent their team in the following areas: Assistant coaches, team parent, concessions, field maintenance/clean-up, fundraising.

If possible, recruit a parent to be assistant coach who is willing to be groomed for a manager position in the future.

Whenever the weather has affected field conditions, all managers and coaches are required to assist in restoring their respective fields at Jack Bourne Park to playable conditions.

This requirement applies even if your team is not scheduled to play that day.

Managers and coaches shall supervise their players at all times during scheduled practices and games on any field.

Managers and coaches must encourage team members to exhibit sportsmanship, obey the rules of the game and Glen Allen Youth Athletic Association, and participate in all fundraising activities.

Managers are responsible for all administrative duties required of Glen Allen Youth Athletic Association including, but not limited to, medical consent forms, team photos, fund raising, concession stand schedules, umpire evaluations, etc.

Home Team Responsibilities All dugouts are marked home and visitor. Therefore, a team will occupy the dugout appropriate to their being home or visitors.

The home team is responsible for having a volunteer operate the scoreboard in all divisions except wiffle, tee ball and junior rookie.

The home team shall report the score as well as the pitching record for the game.

The pitching record shall consist of first/last name of pitcher as well as total number of pitches thrown (THIS INCLUDES FOUL BALLS).

The home team is also responsible for the following:

- a) Dragging the infield and getting the field in playing condition.
- b) Using the spreader to mark foul lines, the 15-foot arc, batter's box, and coach's boxes and returning all equipment used for this purpose to the storage shed.
- c) Furnishing the game balls; 1 new ball and 1 used playable ball.
- d) If the last game of the day, assuring that all doors and storage sheds are locked.
- c) If rain occurs once teams have arrived at the field, and prior to the start of the game, the home team manager will confer with visiting manager to determine whether safe playing conditions exist.



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Weather Instructions The Manager will ensure all team members and parents understand that the weather delay/cancellations will be announced in the following manner:

- a. Sports Stack app
- b. Glen Allen Sports website
- c. Glen Allen Sports social media to include Twitter and Facebook

The Manager will ensure all team members exit the facility immediately upon seeing lightning or hearing thunder.

There is a 30 minute delay once either of those 2 weather occurrences happen.