



BSC GENERATION ADIDAS TOURNAMENT

CHECK-IN INSTRUCTIONS



OPTION # 1 ON-LINE CHECK-IN:

- Check – On-line check-in due by :
 - **Girls Teams:** October 31, 2014 by 5:00 PM
 - **Boys Teams:** November 7, 2014 by 5:00 PM.
- There will be **no exceptions** or **extensions** allowed!
- All teams will receive a confirmation email stating that their check-in documents were complete no later than:
 - **Girls Teams:** November 7, 2014 by 5:00 PM
 - **Boys Teams:** November 14, 2014 by 5:00 PM
- Instructions for on-line check-in can be found below:

INSTRUCTIONS ON HOW TO CHECK-IN ON-LINE:

NOTE: ASL TEAMS MUST CHECK-IN ON SITE, IN PERSON

1. Print or fill in the PDF document labeled “BSC Team Information Sheet.” The document can be found on the BSC website. From the BSC homepage (www.bethesdasoccer.org) navigate to “Tournaments” and then select “GENERATION ADIDAS Tournament” and select “On-Line Check-In”. You may also use the link below: <http://www.bethesdasoccer.org/Default.aspx?tabid=228855>
2. Documentation:
 - a. **US Club Teams need to provide:**
 - i. 1 copy of the US Club Roster (see “Frequently Asked Questions” below about adding guest players)
 - ii. A copy of each US Club Players Passes (**ONLY** front must be copied)
 - iii. A copy of each guest players US Club Player Passes (**ONLY** front must be copied)
 - iv. A copy of the guest players completed application form
(<http://premium.bluesombrero.com/Portals/146/Docs/Tournament%20Forms/Tournament%202012/BSC%20Guest%20Player%20Form.pdf>)
 - v. Read and sign the “BSC Check-In Team Information Form” & the “BSC Guidelines/Policies/Rule Acknowledgement” located on the On-Line Registration page: <http://www.bethesdasoccer.org/Default.aspx?tabid=228855>
 - b. **US Youth Soccer Teams need to provide:**
 - i. 1 copy of the State Approved Roster (see “Frequently Asked Questions” below about adding guest players)
 - ii. A copy of each US Youth Soccer Player Passes (**ONLY** front must be copied)
 - iii. A copy of each guest players US Youth Soccer Player Passes (**ONLY** front must be copied)
 - iv. A copy of the guest players completed application form
(<http://premium.bluesombrero.com/Portals/146/Docs/Tournament%20Forms/Tournament%202012/BSC%20Guest%20Player%20Form.pdf>)

- v. Teams outside of Region 1 need to provide a signed permission to travel form. Check with your State association for the appropriate form. (*Region 1 teams include: ME, NH, VT, MA, RI, PAE, PAW, NJ, NYE, NYW, CT, MD, DE, VA, WV*)
 - vi. Read and sign the “BSC Check-In Team Information Form” & the “BSC Guidelines/Policies/Rule Acknowledgement” located on the On-Line Registration page: <http://www.bethesdasoccer.org/Default.aspx?tabid=228855>
3. After you have gathered the appropriate documents to register your team please scan or create PDF files for each document type as they will be uploaded separately. Ensure you use descriptive names so you will know which files to upload. We recommend scanning multiple player cards to fill an 8.5” x 11” piece of paper and thus requiring fewer “ID Card” attachments.

Follow the instructions below:

- a. Login to www.gotsoccer.com with your username and password.
- b. Select the Bethesda Tournament
- c. Select “Documents”
- d. Select the labels from the drop down list and upload the appropriate files.

OPTION #2 CHECK –IN ON-SITE:

- ASL Teams **MUST** check-in onsite, in person at the MD Soccerplex at least 1 hour prior to their first game. **On-line registration will not be allowed for ASL teams.**

Maryland Soccerplex

18031 Central Park Circle
Boyd's, MD 20841

U16, U17 & U19 Friday 10am-8pm

- On-site check-in will take place at the following locations:

Tournament Headquarters:

Gaithersburg Hilton

620 Perry Parkway
Gaithersburg, MD 20878

Friday, November 14th (Girls Weekend) & Friday, November 21st (Boys Weekend)

U9-U15 3pm-9pm

- **Teams will not be allowed to check-in on Saturday**
- Instructions for on-site check – in can be found below

WHAT TO BRING FOR ON-SITE CHECK-IN:

1. Two copies of your State Association, League or US Club approved roster to be submitted to the tournament committee
2. Current Player passes for every participating player
3. Guest players information should be added to the bottom of the official roster being submitted
4. Permission to travel forms if applicable

FREQUENTLY ASKED QUESTIONS

Check -In Confirmation:

If I checked my team in on-line, will I receive an email confirming that my roster has been approved?

Yes - all teams will receive an email confirming their roster has been approved as well as a stamped copy of your roster. This will be your official tournament roster. You **must** bring this to the tournament with you and show it along with your original player cards to the Field Marshal (FM) prior to every game. This email will be sent no later than one week prior to the tournament start date.

Players not attending the event:

If a player is not attending the event do I leave their name on the roster?

No, if a player is not attending the event; you need to cross their name off of the roster.

Guest Players:

What is the maximum number of guest players a team can bring to the event?

A max of three (3) guest players will be allowed.

The following are the maximum roster size per age groups:

U09 – U10 (7v7) – 14 players

U11 – U12 (8v8) – 14 players

U12 – U13 (11v11) – 18 players

U14 - U19 (11v11) - 22 Players, but only 18 may dress for any given game.

How do I add a guest player?

Step 1: Obtain the guest players current player card and medical release form

Step 2: Photocopy your original roster. Please handwrite the guest player's full name, unique jersey number, player identification number and birthday below the bottom of the existing rostered players.

Note: US Club Soccer teams may only take guest players registered under US Club Soccer, and USYSA teams may only take guest players registered with properly stamped USYSA player pass cards. No roster may be comprised of players with different passes from different organizations (no "mixed rosters").

How do I add a guest player after I emailed my registration information?

Due to the size of the tournament, teams will not be allowed to resubmit their roster online after the deadline. Instead teams will be allowed to resubmit their roster during the on-site check-in dates and times. If your team resubmits their roster they must follow the directions for on-site check-in.

Medical Release Forms**Do I include the medical release forms in the early registration document?**

- All teams must have a medical release form for each player (including guest players) but **DO NOT** include the medical release forms in the online registration package .

ALL QUESTIONS ABOUT ONLINE CHECK-IN CAN BE EMAILED DIRECTLY TO Bethesda Soccer @
BSCTOURREGISTRATION@BETHESDASOCCER.ORG