

BYLAWS OF BLAZER MIDGET FOOTBALL Inc. (BMF)

ARTICLE I - NAME AND PURPOSE

Section 1: The name of this organization shall be Blazer Midget Football Inc. (BMF).

Section 2: BMF is organized exclusively for charitable and educational purposes under Section 501(c)(3) of the Internal Revenue Code. The purpose of BMF is to operate youth football and cheerleading programs focused on recreation, character development, and physical fitness for children.

ARTICLE II - MEMBERSHIP

Section 1: Membership is open to any parent/legal guardian with a child currently enrolled in the program. This will also extend to any immediate family members as well (Siblings/Grandparents/Aunt/Uncle)

Section 2: Voting/Nominating Eligibility. To be eligible to vote/nominate in annual elections, a member must meet at least one of the following requirements within the current calendar year to be an active member:

- Attend at least three (3) general membership meetings (excluding the December meeting); OR
- Serve as a Board-approved Head or Assistant Coach; OR
- Complete a minimum of three (3) documented volunteer hours during BMF game days or sanctioned events.

ARTICLE III - GOVERNING BODY (THE BOARD)

Section 1: Structure. The Board of Directors shall consist of five (5) Officers in the following hierarchical order:

1. **President**
2. **Treasurer**
3. **Secretary**
4. **Director of Football**
5. **Director of Cheer**

Section 2: Duties.

- **President:** Chief Executive Officer; presides over meetings via Robert's Rules of Order; serves as the primary contact for legal and league matters.
- **Treasurer:** Custodian of funds; maintains financial records; provides monthly reports and an annual report in January. Only the Treasurer and President have signing authority. Treasurer will act as Vice President if President is unavailable for extended period of time.
- **Secretary:** Records minutes of all meetings; maintains corporate records; ensures minutes are posted to the website via the Communications Committee.
- **Director of Football:** Responsible for all football operations, including coach selection and player safety. They create and maintain the Master Playbook, which standardizes the language and teaching methods used across the entire organization. This ensures a consistent experience for all athletes, using the same terms and concepts from the youngest age groups through the oldest to make transitioning between divisions seamless.
- **Director of Cheer:** Oversees all cheer operations, coaching selections, and safety/stunting compliance. They maintain the Master Cheer Manual to standardize terminology, motions, and stunting progressions across the organization. This ensures "vertical alignment," where every athlete—from Flag to Midgets—is taught the same foundational skills and language for a seamless and safe transition between divisions.

- **Section 3: Vacancy and Succession**

A. Presidential Vacancy & Interim Leadership: In the event the President is unable to perform their duties or the position is vacated, the Treasurer shall immediately assume the role of Vice President with full executive authority.

B. General Officer Vacancy: Should any other Officer experience an absence or vacancy, the remaining Board members shall divide the duties of that specific role among themselves to ensure continuity of operations.

C. Financial Contingency: In the event the Treasurer assumes the role of Vice President, or if the Treasurer position is vacated, the Secretary shall immediately assume primary rights and oversight of the organization's bank accounts. This ensures a continuous separation of financial powers and operational transparency.

D. Four-Person Board Clause: If a vacancy occurs after the start of registration, the organization shall operate as a 4-person Board for the remainder of the current calendar year.

Section 4: Voting and Deadlock

A. Voting Requirement: To ensure broad consensus on all organizational decisions, any Board vote requires a three-fourths (3/4) majority of the current Board to pass.

B. Tie-Breaker Provision: In the event of a tie or a failure to reach the 3/4 majority, the matter shall be brought before the General Active Members. The collective vote of the General Membership shall serve as the 5th and deciding vote to resolve the deadlock.

Section 5: Separation of Powers & Eligibility

A. Conflict of Interest: To maintain a dedicated separation of powers, no two Board Members may be immediate family, married, or reside within the same household. Varsity Head Coaches may not serve on the board. Junior Varsity and Assistant Coaches are excluded.

B. Coaching Eligibility: Active Coaches are eligible and encouraged to serve as Committee Managers. This allows for direct athletic input into the organization's operations while maintaining the integrity of the Executive Board's oversight.

ARTICLE IV - COMMITTEES

Section 1: Each committee is led by a Manager elected annually.

Section 2: Key Committees.

- **A. Concessions:** Manages food operations and turns all proceeds over to the Treasurer.
- **B. Sponsorship/Grants:** Leads fundraising through corporate outreach and grant writing.
- **C. Fundraising:** Manages spirit wear and team-wide fundraising events.
- **D. Equipment (Football):** Procures and tracks all football gear and uniforms.
- **E. Equipment (Cheer):** Procures and tracks all cheer uniforms and competition gear.
- **H. Safety/First Aid:** (Managed by Equipment Managers) Ensures medical kits are present at every practice/game and coordinates EMS for home games.
- **I. Registration:** Manages player/cheerleader enrollment and league compliance (BICYFL).
- **J. League Representative:** Attends all league meetings and reports back to the Board.
- **K. Special Events:** Manages Homecoming and end-of-year recognition.
- **L. Communications:** Manages the website, social media, and internal messaging.

ARTICLE V - COACHES

Section 1: Structure.

- **Football:** Three (3) Head Coaches (Mighty Mites, Mites, Midgets).
- **Cheer:** Three (3) Head Coaches (Mighty Mites, Mites, Midgets).
- **Flag:** One Football Flag Coordinator and one Cheer Flag Coordinator.

Section 2: Selection. To ensure 501(c)(3) integrity, Head Coaches are appointed by a majority vote of the Board of Directors. The Board may interview candidates and solicit feedback from previous coaches, but final authority rests with the Board.

Section 3: Removal. A coach may be removed by a **4/5 (80%) vote** of the Board of Directors for conduct detrimental to the organization or failure to follow safety protocols. All removals shall be conducted in accordance with the **Article XII: Progressive Discipline Policy**, which governs the rights and disciplinary guidelines for parents, players, and coaches to ensure fair and consistent enforcement of BMF standards.

ARTICLE VI - VOTING & ELECTIONS

Section 1: Nominations. Nominations for all positions—Officers, Committee Managers, and Head Coaches—shall be accepted during the November BMF general membership meeting.

- Any member in good standing (as defined in Article II) may nominate a candidate or themselves for any available position.
- For the positions of Head Football Coach and Head Cheer Coach, nominations from the general membership serve as a recommendation pool for the Board of Directors.

Section 2: Board Officer & Committee Manager Elections. Elections for the five (5) Officers (President, Treasurer, Secretary, Director of Football, and Director of Cheer) and all Committee Managers shall take place during the December BMF meeting.

- Voting Method: Voting shall be conducted by secret ballot/raise of hands.
- Winning Criteria: Candidates receiving a simple majority of votes from the eligible members present shall be declared the winner.
- Tie-Breaker: In the event of a tie for an Officer or Committee position, the current Board of Directors shall cast the deciding vote in a closed session.

Section 3: Head Coach Selection & Appointment. Following the November nominations, the Board of Directors shall review all nominees for Head Coaching positions.

- The Board (led by the Director of Football and Director of Cheer) may conduct interviews and solicit performance feedback from previous seasons.
- To ensure 501(c)(3) integrity and organizational safety, the final appointment of all Head Coaches is made by a majority vote of the Board of Directors prior to the December general meeting.
- The President shall announce the appointed Head Coaches for the upcoming season during the December meeting.

Section 4: Term of Office. All Officers, Committee Managers, and Head Coaches are elected or appointed for a term of one (1) year, beginning January 1st and ending December 31st of the following calendar year.

ARTICLE VII - FINANCIALS & AMENDMENTS

Section 1: Expenditures. All unbudgeted expenditures exceeding **\$500.00** (updated for 2026 inflation/standard) require Board approval.

Section 2: Amendments. Bylaws may be amended by a 4/5 vote of the Board. Proposed amendments must be read at two (2) consecutive meetings prior to a vote.

ARTICLE VIII - NONPROFIT COMPLIANCE

Section 1: Dissolution. Upon dissolution of BMF, all assets shall be distributed to another 501(c)(3) organization or to the local municipality for public purposes.

Section 2: Conflict of Interest. Any Board member with a financial interest in a contract or transaction must disclose it and abstain from voting on the matter.

ARTICLE IX - INFRASTRUCTURE & NAMING RIGHTS

Section 1: Scope. This article governs the naming rights and recognition associated with major physical assets of Blazer Midget Football (BMF), specifically including but not limited to the **Storage Shed** and the **Field Scoreboard**.

Section 2: Eligibility for Recognition. Naming rights may be granted to any individual, family, or business entity that fulfills one of the following criteria:

- Provides a full donation of the asset (materials and labor).
- Sells the materials or asset to BMF at a documented price significantly below fair market value (Initial Discounted Seller).

Section 3: Duration of Rights.

- **A. Minimum Term:** Naming rights shall be granted for a minimum period of **ten (10) years** from the date of installation.
- **B. Extension:** If the asset remains functional beyond ten years, the naming rights shall continue for the **natural life** of the specific scoreboard or shed.

Section 4: First Right of Refusal. In the event that the Scoreboard or Shed becomes non-functional, is damaged beyond repair, or requires full replacement, the original donor or discounted seller shall hold the **First Right of Refusal**.

- BMF must notify the original donor of the intent to replace the asset.
- The original donor shall have ninety (90) days to exercise their right to provide the replacement under similar preferential terms to retain their naming rights.
- If the donor declines or fails to respond within ninety (90) days, the Board may seek new donors or sponsors.

Section 5: Maintenance and Branding. BMF is responsible for the routine maintenance of the asset and associated signage. The design, size, and placement of any naming-rights signage must be approved by a majority vote of the Board of Directors to ensure it meets the aesthetic standards of the organization.

Section 6: Morality Clause. The Board of Directors reserves the right to terminate naming rights via a 4/5 majority vote if the donor's name or business conduct becomes significantly inconsistent with the mission, safety, or values of a youth-centered 501(c)(3) organization.

Section 7: Current Asset Holders (Scoreboard). As of the 2026 season, BMF formally recognizes **Halter Enterprise LLC/Halter Materials/Halter Landscaping Inc.** as the primary donors and current holders of the naming rights for the Field Scoreboard. These entities are entitled to all protections, terms of duration, and the First Right of Refusal as outlined in Sections 3 and 4 of this Article for the term of 11 years.

ARTICLE X - MISCELLANEOUS PROVISIONS

Section 1: Mandatory Parent Meeting. On or about the first week of practice, a mandatory meeting shall be held for all parents and guardians. The Board of Directors and Head Coaches will outline BMF rules, safety protocols, the Code of Conduct, and seasonal expectations.

Section 2: Grievance Committee. The elected Officers of BMF shall serve as the Grievance Committee.

- **Purpose:** To settle disputes between coaches, parents, or volunteers that cannot be resolved at the team level.
- **Protocol:** Parents must wait 24 hours after an incident before filing an official BMF Grievance Form.
- **Notification:** Coaches must notify a member of the Grievance Committee within 24 hours of any significant disciplinary action taken against a participant.

Section 3: Background Checks & Clearances. In accordance with Pennsylvania state law (Act 153), all Officers, Committee Managers, and Coaches must maintain current criminal background checks and child abuse clearances on file with the Secretary. Failure to provide updated clearances will result in immediate suspension from BMF activities.

Section 4: Financial Transparency. Any member in good standing may request to review the organization's financial ledgers. Such requests must be made in writing to the Treasurer, and a review session shall be scheduled within fourteen (14) days.

Section 5: Parliamentary Authority. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern BMF in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

Section 6: Virtual Meetings and Electronic Voting. To ensure the timely operation of BMF, the Board of Directors and General Membership are authorized to meet via video conference or teleconference, provided all participants can hear one another simultaneously.

- **Electronic Voting:** For matters requiring immediate action between scheduled meetings, the President may authorize a vote via secure electronic means (email or digital survey).
- **Record Keeping:** All electronic votes must be printed and attached to the minutes of the next regularly scheduled meeting to ensure a permanent corporate record.
- **Quorum:** Members participating virtually shall be counted as "present" for the purposes of establishing a quorum.

Section 7: Severability: If any provision of these Bylaws or the application thereof to any person or circumstance shall be held invalid or unenforceable to any extent by a court of competent jurisdiction, the remainder of these Bylaws and the application of such provision to other persons or circumstances shall not be affected thereby and shall be enforced to the greatest extent permitted by law. (If any part of these Bylaws is found to be illegal or unenforceable by a court, only that specific part will be removed. All other sections of the Bylaws will remain in full force and effect.)

ARTICLE XI - PARTICIPANT ELIGIBILITY

Section 1: School District Alignment. > To maintain the integrity of our community program and league compliance, all football players and cheerleaders must meet one of the following criteria:

1. Be a currently enrolled student within the **Daniel Boone Area School District (DBASD)**.
2. Reside within the geographical boundaries of the DBASD while attending a private, parochial, or charter school.
3. Be a home-schooled student residing within the DBASD boundaries.

Section 2: Proof of Residency. The Board reserves the right to request a report card, utility bill, or enrollment verification to confirm eligibility during the registration process. No exceptions for out-of-district participants, BMF must comply with BICYFL league rules.

ARTICLE XII: PROGRESSIVE DISCIPLINE POLICY

Section 1: Scope and Authority. All players, coaches, parents, and guardians associated with Blazer Midget Football (BMF) are strictly required to adhere to the BMF Progressive Discipline Policy. This policy is established to ensure a safe, fair, and consistent environment for all participants. The Board of Directors maintains the final authority on all disciplinary interpretations.

Section 2: Living Document Provision. BMF recognizes that youth sports present unique and evolving challenges. As such, the Progressive Discipline Policy is a **living document**. The Board

of Directors reserves the right to amend, update, or add specific violations and consequences throughout the calendar year to address circumstances or safety concerns that may not have been previously identified. Any mid-season changes must be approved by a 4/5 Board vote and communicated to the membership within seven (7) days of the update.