



2019

Windham Little League

Constitution and Bylaws



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Affiliated with Little League since 1967.

ARTICLE I: GENERAL

SECTION 1 (NAME)

A. The name of the organization shall be **WINDHAM LITTLE LEAGUE**.

SECTION 2 (DEFINITION)

A. The words "Windham Little League "or "WLL" when used herein shall mean WINDHAM LITTLE LEAGUE.

SECTION 3 (LOCATION)

A. Windham Little League shall be located on the properties including Lowell Farm, Falmouth Road, Windham, Maine; Windham High School Fields (1, 5, 6 and 8) Route 202, Windham, Maine; Manchester School, Route 302, Windham Maine; and Windham Assembly of God, Route 302, Windham Maine.

SECTION 4 (DURATION)

A. The duration of Windham Little League shall be perpetual or until it is dissolved as provided for in these By-Laws.

SECTION 5 (DISSOLUTION)

A. Windham Little League may be dissolved at any time by a majority vote to be conducted by the President of the League.

B. The President shall conduct such a vote upon application by petition to the Secretary of the league of seventy five percent (75%) of the Members in good standing.

C. In the event of such dissolution, the Board of Directors then in office shall act as agents of Windham Little League and dispose of all physical assets of the organization by public auction, private sale, or otherwise and any and all questions relating thereto shall be decided upon by the Operating Personnel who shall continue in office until such dissolution is completed.

ARTICLE II: OBJECTIVES

SECTION 1

A. The Objective of Windham Little League shall be to implant firmly in the youth of the Windham community the ideas of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

A. To achieve this objective Windham Little League will provide a supervised program under the Rules and Regulations of Little League Baseball Incorporated.

B. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill of the winning of games is secondary, and the molding of future citizens is of prime importance.

C. In accordance with Section 501-C 3 of the Federal Internal Revenue Code, Windham Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games.

D. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III: MEMBERSHIP

SECTION 1 (ELIGIBILITY)

A. Any adult person sincerely interested in active participation to affect the objective of Windham Little League may apply to become a member.

SECTION 2 (CLASSES)

There shall be the following classes of Members:

A. Player Members

Any Player candidate meeting the requirements of the Little League Regulation IV and who resides within the authorized boundaries of Windham Little League shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of Windham Little League.

B. Board Members

Any person actively interested in furthering the objectives of the Windham Little League may attend bi-monthly board meetings. Windham Little Board Member positions are voted on yearly and any interested stakeholder may come to elections.

1. The Secretary shall maintain attendance and meeting minutes for all meetings.
2. Only Board members in good standing are eligible to vote at the annual meeting.
3. A Board member shall be considered in good standing when said member agrees and adheres to the by-laws of the Windham Little League and has attended 50% of all board meetings for Windham Little League.
4. All Officers, Board Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active regular members in good standing.

C. Honorary Members

Any person may be elected as Honorary Member by the unanimous vote of all Board Members present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of Windham Little League.

D. Sustaining Members

Any person not a regular member who make financial or other contributions to Windham Little League may be by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of Windham Little League.

E. Member

As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3 (OTHER AFFILIATIONS)

A. Members, whether Regular or player, shall not be required to be affiliated with another organization or group to qualify as members of Windham Little League.

B. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball program.

SECTION 4 (SUSPENSION or TERMINATION)

Membership may be terminated by resignation or action of the Board of Directors.

A. The Board of Directors by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class when the conduct of such person is considered to be detrimental to the best interests of the Windham Little League and/or Little League Baseball.

B. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given opportunity to appear at the meeting to answer such charges.

C. The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a member. Said Manager shall appear, in the capacity of an advisor, with the player before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player's right to future participation.

ARTICLE IV: MEETINGS

SECTION 1 (ANNUAL MEETING)

- A. Windham Little League will hold its annual election meeting in October (hereinafter referred to as the Annual Meeting) and bi-monthly meetings each month on the first and third Monday of each month (hereinafter referred to as the Regular Meetings). Meetings are held at the Windham Town Hall Conference Room at 6:30pm. In the event the meeting is rescheduled or an alternate location is selected, a notice will be posted for public notification on the website for Windham Little League (windhamll.com).
- B. There may be special meetings called at the discretion of the Board of Directors.
- C. Executive Board meetings shall be held throughout the year which will carry on the affairs of the Windham Little League; between the Regular Meetings.
- D. The privilege of holding office shall be limited to members in good standing of the Windham Little League.

SECTION 2 (NOTICE OF MEETING)

- A. Notice of each meeting of the Members shall be posted on Windham Little League's Facebook page and/or announced at least (ten) 10 days in advance thereof setting forth the place, time, and purpose of the intended meeting.

SECTION 3 (SPECIAL MEETINGS)

- A. Special Meetings of the members may be called by the Board of Directors or by the Secretary or President at their discretion.
- B. Upon the written request of five (5) Members, the President shall call a special meeting to consider a specific subject.
- C. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the Members.

SECTION 4 (QUORUM)

A. The presence in person or representation by absentee ballot of one-third of the Members shall be necessary to constitute a Quorum.

SECTION 5 (VOTING)

A. Only Board Members in good standing shall be entitled to vote at Regular meetings of the Windham Little League.

SECTION 6 (ABSENTEE BALLOT)

A. For the express purpose of accommodating a regular member in good standing who cannot be in attendance at the annual meeting, an absentee ballot may be requested and obtained from the Secretary of the Windham Little League.

B. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the secretary prior to the date of the annual meeting and the election of members to the Board of Directors. The Secretary shall present all absentee ballots to the election Chairman on the date of the annual meeting prior to the conduct of the election process.

ARTICLE V: BOARD OF DIRECTORS

SECTION 1 (BOARD and NUMBER)

- A. The management of the property and affairs of the Windham Little League shall be vested in the Board of Directors.
- B. The Board of Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors have been duly elected and qualified.

SECTION 2 (REQUIRED MEMBERS)

- A. The Board membership shall include the Officers, including the Player Agent, and a minimum of one volunteer umpire.

SECTION 3 (ANNUAL ELECTION and TERM OF OFFICE)

- A. All elections of Directors shall be by majority vote of all stakeholders present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election.
- B. The term of office shall be two years.

SECTION 4 (VACANCIES)

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular meeting or at any special meeting called for that purpose.

SECTION 5 (MEETINGS, NOTICE and QUORUM)

- A. Regular meetings of the Board of Directors shall be held immediately following the annual election and on such days thereafter as shall be determined by the Board. (See Art. IV Sec. 1A)
- B. The President or the Secretary may, whenever they deem it advisable or the Secretary shall at the request in writing of five (5) Directors issue a call for a special meeting of the Board.

C. Notice of each meeting shall be given by the Secretary at the preceding meeting and will be sent out by the President with the agenda at least three (3) days before the time appointed for the meeting via email to all Board Members. D. In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting. 1/2 plus one, of the seated Board of Directors shall constitute a quorum for the transaction of business.

SECTION 6 (DUTIES and POWERS)

A. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. B. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Windham Little League as it may deem proper.

C. The Board shall have the power by a two-thirds (2/3) vote of those present at any regular or special meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Windham Little League in accordance with the procedure set forth in Art.III, Sec. 4 (a).

D. The Membership shall receive at the annual meeting of the Members of Windham Little League a report verified by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by the Local League, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding, the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made; and the names and places of residence of the persons who have been admitted to membership in the Windham Little League during such year, which report shall be filed with the records of the Windham Little League and an abstract report thereof entered in the minutes of the proceedings of the annual meeting.

E. A copy of such report shall be forwarded to Little League Headquarters.

ARTICLE VI: OFFICERS, DUTIES AND POWERS

SECTION 1 (ELECTIONS)

A. Immediately following the annual meeting, the Board of Directors present, provided there be a quorum, shall meet for the purpose of planning, reviewing and voting on the operating calendar and budget for the upcoming operating year.

SECTION 2 (OFFICERS)

A. The Officers of Windham Little League shall consist of a President, Vice-President (for each-Majors, Minors, Farm, Coach Pitch/T-Ball and Softball), a Secretary, a Treasurer, a Player Agent, an Umpire In Chief, a Safety Officer, an Equipment Manager, a Concessions Manager, an All Star Coordinator, a Website Administrator, a Registration Manager, a Scheduling Officer, a Fundraising Coordinator, a Sponsorship/Apparel Manager all of whom shall hold office for the ensuing year or until their successors are duly elected. Regulations 1 (b)

B. The Board of Directors may appoint such other Officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

SECTION 3 (PRESIDENT)

The President shall;

A. Conduct the affairs of the Local League and execute the policies established by the Board of Directors.

B. Present a report of the condition of the Windham Little League at the annual meeting.

C. Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Windham Little League.

D. Be responsible for the conduct of the Windham Little League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of the charter issued to the Windham Little League by that organization.

E. Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the Windham Little League such contracts and leases they may receive and

which have had prior approval via a vote of the Board.

F. Investigate complaints, irregularities and conditions detrimental to the Windham Little League and report thereon to the Board of Directors as circumstances warrant.

G. With the assistance of the Player Agent and Secretary, will verify that each player before playing a game has submitted proof-of age and residency documents for every player candidate and certify to residence and age eligibility.

H. Be present at the draft and coach selection for the All Star teams.

SECTION 4 (VICE-PRESIDENT-Major League, Minor League, Farm League, Coach Pitch/T-Ball and Softball)

A. In case of the absence or disability of the President, and provided he or she is authorized by the President or Board so to act, the Vice President shall perform the duties of the President, and when so acting shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President. In the event of several Vice-Presidents, the acting President shall be determined by the Player Agent from the available Vice-Presidents.

B. Be present at the coach selection for the All Star teams.

SECTION 5 (SECRETARY)

The Secretary shall;

A. Be responsible for recording the activities of the Windham Little League and maintain appropriate files, mailing lists and necessary records.

B. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

C. Maintain a list of all Regular, Sustaining and Honorary Members, Directors and Committee members and give notice of all meetings of the Windham Little League, the Board of Directors and Committees.

D. Keep the minutes of the meetings of the Members, the Board of Directors and cause them to be recorded in a book kept for that purpose.

- E. Shall conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- F. Notify Members, Directors, Officers and Committee members of their election or appointment.
- G. Collect Mail from the PO Box for Windham Little League and distribute to addressed members.

SECTION 6 (TREASURER)

The Treasurer shall;

- A. Perform such duties as are herein set forth and such other duties as are customarily incident to the office of Treasurer or may be assigned by the Board of Directors.
- B. Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- C. Keep records for the receipt and disbursement of all moneys and securities of the Windham Little League approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.
- D. Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.
- E. At each meeting prepare and distribute reports of current bank balances, a Profit & Loss report and Balance sheet.
- F. During the Registration enrollment period, update members of current numbers by each division in baseball and softball (T-Ball, Farm, Minors and Majors).
- G. Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the annual meeting.

SECTION 7 (PLAYER AGENT)

The Player Agent shall;

- A. Record all player transactions and maintain an accurate and up-to-date record thereof.
- B. Receive and review applications for play candidates and assist the President in checking residence and age eligibility.

- C. Conduct the player draft and all other player transaction or selection meetings.
- D. Prepare the Player Agent's List.
- E. Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- F. Notify Little League Headquarters of any subsequent player replacements or trades.

Section 7 (Safety Officer)

- A. Update the Safety Plan and send off to Districts by the first of April.
- B. Ensure each Head Coach and Board Members are trained in CPR and First Aid and understand how to use the AED device at each location each year.
- C. Will attend the coaches meeting to discuss the safety plan and be available for questions regarding player safety for Windham Little League.
- D. Will make sure all coaches have a first aid kit and plenty of ice packs. The first aid kit at Lowell Farm will be adequately stocked (in both concessions and in the Announcement booth).

Section 8 (Equipment Manager)

- A. Ensure that the Equipment is returned at the end of the season and takes inventory of all the items. If there are missing items, the Equipment Manager will report this to the Board.
- B. Will ensure that all Coaches have the equipment and their bags before the beginning of the season. Will have a meeting with them to review what each bag contains and how to reach him/her in the event additional items are needed.
- C. Will keep all coaches up to date on recalls or items Little League National is not allowing the players to use.
- D. Will review by February the status of all items needed and the costs to replace these to ensure these are included in the current year's budget. Once this is approved the Equipment Manager can proceed to start ordering to prepare for the upcoming season to have all necessary items to begin the season.

Section 9 (All Star Coordinator)

- A. Make an official ballot that will be passed out to the coaches by the 15th of May. All Star teams will be announced as dictated by Little League National rules.
- B. Will handle any concerns or questions regarding All Stars and the process including how much practice time is involved and attendance to be eligible for All Stars.
- C. Will collect all Major Coach's play books to ensure all players have played the required games.
- D. Will ensure all the necessary paperwork is collected, money to participate in All Stars and proof of residency and age are collected and correct.
- E. Will work with the Apparel Manager on team uniforms for All Star. The All Star Coordinator will determine numbers for each All Star Player.

Section 10 (Concessions Manager)

- A. Inventory all supplies and food/beverages at Lowell Farm at the beginning and end of each season. She/he will work with the Boosters and/or Windham Youth Football to sell off remaining items at the conclusion of the season, if items remain.
- B. Will be responsible for the concession stands at Lowell Farm and that all necessary items to sell will be stocked each week.
- C. Will work with the Treasurer to make sure the register has adequate funds to operate each week and that no more than \$200 is left at the concession stand each week.
- D. Will have a meeting with the Team Moms from each Major and Minor team to review how to set up and close the stand each week. A minimum of three volunteers will be asked to operate the concession stand each week and if there are not enough volunteers the stand will not be allowed to open.
- E. Will make sure there are adequate supplies (i.e. gloves, cleaning supplies, paper plates, napkins, condiments, etc.) in the stand each week.
- F. Will ensure that only necessary Board Members have a key to the concession stand.

Section 11 (Umpire In Chief)

- A. Oversees that District 6 receives the game schedule by the requested date set forth by them to allow umpires to be scheduled for Major games.
- B. If there are dates that District is not able to fill in with umpires, the Umpire in Chief will schedule head coaches to fill in open slots. The High School coach also will be available to use to fill in with his Varsity or JV players as schedule permits.
- C. Will attend all necessary meetings by District 6 and the seasonal Umpire Meetings held in Windham.
- D. Can cancel games due to weather conditions. He/she will work with the Umpires scheduled to determine game safety.

Section 12 (Website Administrator)

- A. Ensures all information on the website is current and correct. Information includes but not inclusive to:
Registration information, Schedules, Parent Information, Costs, Divisions, Necessary forms to download, Sponsors, Events related to Windham Little League, Team Photo Day
- C. Will validate each year all administrators are still valid members and for those who are not are removed.

Section 13 (Scheduling Manager)

- A. Will prepare the game and practice schedules for Major and Minor teams and have made available one week prior to the opening of the season.
- B. Will keep up to date all coaches and as well as the Website Administrator of any game cancellations and the rescheduled games.
- C. Will work with the coaches each week to schedule practices fairly and equally at the available fields for Major and Minor teams (Lowell Farm, Field 6, Manchester and Arlington Fields).
- D. Schedules the playoff for Major teams and updates the bracket scores.
- E. Provide the game winners and losers to General Manager of Lowell to update the Playoff Board.

Section 14 (Fundraising Manager)

- A. Will prepare fundraising functions or items to sell and bring to the Board for discussion and voting.
- B. Will work and help lead with a sub-committee on major fundraising events (i.e. golf tournament and LL Parent Night).
- C. Will prepare events and activities for Opening day.

Section 15 (Sponsorship/Apparel Manager)

- A. Will collect sizes from the registrations and have sizes ready to use to order uniforms.
- B. Will reach out to all previous years sponsors, providing all invoices for sponsoring are current and not outstanding to confirm return to the new season. He/she will maintain a list of sponsors who wish to move up to Majors in the event a current sponsor decides to not continue.
- C. Uniforms (includes hat, socks and shirt) must be ordered 4 weeks prior to opening season's day.
- D. Will order all appropriate signage for sponsors who are interested in advertising at Lowell Farm. Prices for signage and team sponsors will be reviewed at the Annual Budget meeting.
- E. Will work with the All Star Coordinator to collect sizes and last name information for ordering of uniforms. Agreement of the uniforms will be an agreed upon discussion between these two members only. No other board member is allowed to contact the apparel company selected to make changes to the LL regular season or All Star order.

ARTICLE VII: MANAGERS, COACHES AND UMPIRES

SECTION 1 (CHARTER)

A. The Windham Little League shall annually apply for a charter from Little League Baseball Incorporated, and shall do all things necessary to obtain and maintain such charter. The Windham Little League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2 (RULES and REGULATIONS)

A. The Official Playing Rules and Regulations as published by Little League Baseball Incorporated, Williamsport, Pennsylvania, shall be binding on the Windham Little League Major League Division.

SECTION 3 (INSTRUCTIONAL DIVISION: Local League Rules)

A. The local rules of the Windham Little League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season. Local League Rules shall govern the Minor League, Farm, Coach Pitch/T-Ball and Softball Divisions. Local League rules will be posted on the website.

EXCEPTION:

- Per Little League rules no **8** year olds will be allowed to be drafted into Majors or participate in All Stars.
- A player can play Minors if he/she has 1 year of T-Ball and 1 year of Farm league play and is Little League age 7 **OR** Little League age 7 regardless of playing experience can play Minors.

SECTION 4

Ejections of players are handled by the umpire. An umpire can ask the player to be seated in the dugout restricting them to the bench. If the player continues to argue or not comply with the umpire's ejection, he/she will be asked to leave the field. A coach that has been ejected by an umpire will be asked to leave the property and cannot coach the next scheduled game.

ARTICLE VIII: FINANCIAL AND ACCOUNTING

SECTION 1 The Board of Directors shall decide all matters pertaining to the finances of the Windham Little League and it shall place all income including Special Projects funds, in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2 The Board shall not permit the contribution of funds or property to individual teams, but shall solicit some for the common treasurer of the Windham Little League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Windham Little League.

SECTION 3 The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the Windham Little League treasury account.

SECTION 4 The Board shall not permit the disbursement of Windham Little League funds for other than the conduct of Little League Activities in accordance with the rules and policies of Little League Baseball, Inc.

SECTION 5 No Director, Officer or Member of the Windham Little League shall receive directly or indirectly any salary, compensation or emolument from Windham Little League for services rendered as Director, Officer or Member.

SECTION 6 All moneys received, including Special Project funds, shall be deposited to the credit of the Windham Little League in the Board approved bank and all disbursements shall be made by check. All checks shall be signed by the Windham Little League Treasurer. In the event the Treasurer is not available, the President will also have the authority to sign checks.

SECTION 7 The Fiscal year of the Windham Little League shall begin on the First (1st) day of November and shall end on the last day of October.

SECTION 8 Distribution of property upon dissolution. Upon dissolution of the Windham Little League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Windham Little League to another Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under section 501-C 3 of the Internal Revenue Code or any future corresponding provision.

ARTICLE IV: ALL STARS

SECTION 1 All Stars will be made up of the following age brackets: 1) 9&10 year olds; 2) 11 year olds and 3) 12 year olds.

SECTION 2 There will be a max of 12 players per team (unless otherwise voted differently by the Board prior to the ballots being passed out for voting).

SECTION 3 If a replacement player is needed because of an injured player or a player decides to not play after selection it will be up to the coach to select the a replacement player based on what his/her needs are from the All Star list remaining not placed on the team for that age bracket.

SECTION 4 The dates for voting will be determined when the schedule comes out. Completed All Star Ballots will be collected by the All Star Coordinator.

SECTION 5 Once the ballots are tallied the coaches or an assistant coach, President, VP, Player Agent, All Star Coordinator and Secretary will meet within one week to select the All Star teams. Ballots will be made up where each age group will be on a separate color and the coaches will have the opportunity to talk about each player if needed and then voting will begin. Each coach is allowed 12 votes per age group and 1 vote per player. Once the votes have been cast then the President, Player Agent, Secretary and the Head Coach for that team will tally the votes privately. All unanimous players will make the team automatically. It will then go to the players with the next highest votes. (Example: if 9 players get voted unanimously meaning every coached picked them then they automatically make the team. Then that leaves 3 more open spots so it would then go to the next group. If the next group is players that got all but 1 vote then the next 3 slots would come from there.) If there are more players in that group then there are slots, then then that group of players goes back to vote with the coaches. If that doesn't break the tie then the Manager of the team would make the decision on filling the slots or slot.

SECTION 6 The cost for each player to participate in All Stars will be determined by the board when the operating budget is proposed in January.

SECTION 7 If a player has been granted a scholarship from WLL and wants to play in All Stars that player should have the opportunity to still be able to participate and WLL would grant a scholarship for him/her to play.

SECTION 8 The teams will be announced 2 weeks prior to that teams 1st All Star game or the date in the LL rule book whichever comes first.

SECTION 9 The All Star Coordinator will check in with each coach for Majors (Baseball and Softball) to see if they are interested in being considered for a coach for All Stars. Upon gathering the interested pool of coaches for consideration, the All Star Coordinator will meet with the President, Player Agent and VP of Majors to select the Head Coach and Assistant Coach for each division (9/10, 11 and 12 year old All Star teams).

ARTICLE X: ASSESSMENTS

SECTION 1 The assessments will be held at either the High School or Middle School gym. Assessments will be held in March. The players (boys and girls) will only have to come to one of the scheduled dates, but are encouraged to attend both. The times will be determined by the board by the end of January.

SECTION 2 The assessments will be run by select board members and assessed by the Head Coaches. It will consist of ground balls, fly balls, hitting and running.

SECTION 3 Upon completion of the assessments all the coaches will meet on the Sunday following the last date of assessments to discuss the draft of the open slots on their teams.

ARTICLE XI: PLAYER MOVEMENT AND DRAFTING

SECTION 1 If a player decides to withdraw from a team during the season that player will not be eligible to play for another team until the following year. If that player chooses to return the following year he/she will have to go back to the original team they were drafted by.

SECTION 2 A player(s) can be removed from a team for missing excessive practices and/or games (**refer to the current years Little League National rules**). The Head Coach will notify the VP of that division of this and he/she will contact the Player Agent. They both will present this to Board who will make the final decision.

SECTION 3 The Player Agent will maintain a list of list of players that are next in line for eligible players to select from in the event a player decides to leave a team or due to a player being injured.

SECTION 4 In the event a Head Coach leaves and parent from another is willing to take over that losing team's coaching position and has a player in the program on another team in that division, then that coach will be allowed to bring his/her child to the new team. The team who lost the player would receive a player in the following year's draft ahead of the replaced Head Coaches player. If a Head Coach is unable to coach for any reason (injury, work, etc.) the assistant coach will then step into that role for the remainder of the season.

SECTION 5 The Major league teams will participate in a playoff game at the conclusion of the regular season for Baseball and Softball. Games are based on double elimination. The first four (4) games are scheduled after the completion of the regular season or when deemed. Days of rest will comply with Little League National rules.

SECTION 6 At the beginning of the drafting sessions with coaches, a discussion will be held to review and agree upon the “Brother” Rule. The open discussion will review for all coaches that if a younger player is in the draft that the coaches agree that they will get that player if they have the older sibling on their team currently, unless the parent has requested otherwise. If all coaches are in agreement with this rule, then the drafting will begin.

Section 7 Team game ranking will be maintained for the following years drafting. The team with the worst record will get round 1 in the draft; 2nd worst record will get round 2 in the draft, and continue thru to the team with the best ranking having last pick. In the event of a tie for a season then a draw between those two head coaches will be held by the player agent. This method will continue until all rosters are full.

Section 8 The draft will be attended by the following board positions: President, Player Agent and Secretary. If any of the coaches or assistants is in the draft who is also board members, it is understood that they are not in an official board member capacity at the time of the draft.

ARTICLE XII: COMPLAINT PROCESS

Section 1 If a parent has objections to a team manager's policies or actions, including that of any others associated with the team, league or board, the parent should first discuss the matter directly with the person involved. This should not be handled during a game or practice. We ask that you make contact with this person via a phone call, email or set up a meeting to discuss this away from the children.

Section 2 If you are not satisfied with the response, you must contact the Player Agent. The current Board for Windham Little League can be found on the website www.windhamlittleleague.com and will have a telephone number and email address to reach him/her. If the complaint is against the Player Agent you must contact the President for Windham Little League.

Section 3 If you decide to pursue your complaint after discussing it with the Player Agent, you must submit your complaint in writing to the VP for that division and include the Player Agent. The VP will then meet with the Board of Directors to discuss the complaint. The person(s) accused of the inappropriate behavior will have 48 hours to respond in writing to the Board. This response will be shared with the person who filed the complaint. If the complaint is still not settled to that person(s) satisfaction, they will be invited to meet in person along with witnesses and including the person(s) the complaint was lodged against. The meeting will take place no later than 5 days after the Board members meeting. The meeting will be a closed meeting and the public is not allowed to attend.

Section 4 If the complaint is still unresolved at the conclusion of the meeting of all parties, the President will decide a recommendation for the Board. The President shall inform the Secretary to schedule a meeting to present the recommendation. If the President plans to dismiss the complaint no further action will be taken. The complainant will be notified by the President in the event of the dismissal. If the President plans disciplinary action against any of the mentioned persons a time be set aside at an upcoming Board meeting to resolve these issues. In the event the disciplinary action could be serious (i.e. violence towards a player or coach, under the influence of alcohol or drugs, etc.) the President will call an emergency Board meeting.

Section 5 If the complaint reaches the Windham Little League Board meeting in the form of a recommendation of disciplinary actions against a head coach, assistant coach, umpire, player or parent and the person(s) involved intends to protest the action, all interested parties will be invited to the next regular scheduled Board meeting. The Board will hear the recommendation of the President and then will listen to all interested parties. The Board will resolve the issue by voting at that meeting.

Section 6 If the recommendation for disciplinary action is not protested, the Board will simply hear the recommendation, open the matter for discussion and then call a vote for action.

ARTICLE XIV: REGISTRATIONS, PRACTICE & GAME TIMES

Section 1 All players must be registered in order to be allowed to play.

Section 2 Proof of residency and age are requirements per Little League National rules. This will be validated each year at registrations.

Sections 3 Each division's VP will discuss with each Head Coach the practice and game schedule. Majors and Minors will have 2 games each week and will practice 1-2 times per week of up to 2 hours at each time. Games that are cancelled due to weather can be made up at the coach's discretion or based on field availability. Major teams need to make up games per Little League National rules to be eligible for All Stars.

Section 4 Playoff games for Majors will be double elimination. Playoff games must be completed before the beginning of All Stars. There will be no mandatory days of rest in between to shorten the playoffs.

ARTICLE XIII: AMENDMENTS

This Constitution and By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval.

LEGISLATIVE ACTION

By-Laws Drafted on December 12, 2010

Presented to Windham Little League Board of Directors:

Approved by Windham Little League Board of Directors:

Submitted to Little League Baseball, Inc. for approval: